



AGENDA MEMORANDUM

Public Works Department

City Council Regular Meeting Date: June 4, 2024

To: City Council
From: Alfred Mittl, Public Works Director
Scott Krawczuk, Deputy Public Works Director
Date: May 23, 2024

SUBJECT: Agreements for Disaster Debris Removal / Emergency Services with Crowder Gulf Joint Venture, Inc. and DRC Emergency Services, LLC. The initial term of the proposed contracts shall be for a period of five (5) years with a two (2) year option for renewal.

BACKGROUND: In 2018, the City entered into agreements with Crowder-Gulf and DRC for disaster recovery services, including debris removal, storage, and disposal in accordance with FEMA requirements to have at least two pre-qualified debris and wreckage removal contractors identified prior to a disaster. Such agreements save time during the critical period immediately following an event by avoiding the necessity of soliciting proposals at that time. Pre-disaster agreements also potentially save money by having the cost of services included in the agreement. These three-year agreements expired in 2021 and were extended to December 4, 2023, through a two-year extension provision in the agreements. The proposed contract meets the model contract requirements provided by the Florida Division of Emergency Management.

An advertisement requesting proposals to provide the City's disaster recovery services was placed in the April 1, 2024 edition of the Ft. Myers News-Press and with the City's online bid solicitation service, [DemandStar](#). Seven firms responded to the request and a staff committee comprised of Sanibel's Public Works Director, Procurement Manager and Deputy Public Works Director reviewed the seven proposals received and ranked the firms in accordance with the scoring criteria included in the request for proposals. A public meeting was held at the Public Works conference room on May 21, 2024 to present the review committee's ranking of the firms and identify the two highest ranked firms, which are:

1. Crowder Gulf Joint Venture, Inc.
2. DRC Emergency Services, LLC.

FUNDING SOURCE: Funds for these services are provided as reimbursements from Federal and State emergency management sources and typically include a local match component. These services are not budgeted annually and are only utilized to respond to a specific emergency.

RECOMMENDED ACTION:

Motion to approve staff's ranking of the disaster recovery services contractors and authorize the City Manager to enter into contracts with the two top ranked firms, Crowder Gulf Joint Venture, Inc. and DRC Emergency Services, LLC.

Sanibel is and shall remain a barrier island sanctuary