

CITY OF SANIBEL  
MEETING MINUTES: AWARD RECOMMENDATION  
May 12, 2025 at 2:00 p.m.

Master Transportation Plan Recovery Consultant Services

MEETING START TIME: 2:05

MEETING END TIME: 2:10

LOCATION: Building Planning. 2475 Library Way Sanibel

NUMBER OF ATTENDEES (SEE SIGN IN SHEET FOR NAMES): 5

MEETING MINUTES:

Craig  
Kimley 3  
Volkert 2  
Metric 1

Paula  
Metric 3  
Volkert 2  
Kimley 1

Dizun.  
Volkert 3  
Kimley 2  
Metric 1

Totals  
Kimley 6  
Volkert 7  
Metric 5

Recommendation:  
Volkert

CITY OF SANIBEL  
SIGN-IN SHEET: AWARD RECOMMENDATION  
May 12, 2025 at 2:00 p.m.

**Transportation Master Plan**

No.	Name	Organization	Telephone
1	Sergio Pinos	Metric Engineering, Inc.	305-882-4720
2	Disin Dolley	City of Sanibel	239-472-6397
3	Paula McMichael	" " "	472-4136
4	Craig Chomeller	City of Sanibel	239-391-4426
5	Brett Schires	City of Sanibel	239-472-3700
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**City of Sanibel**  
**Master Transportation Plan** \_\_\_\_\_  
**Worksheet**

**Reviewer Name:** Paula McMichael \_\_\_\_\_ **Date:** 5/12/2025 \_\_\_\_\_

**Name of Firm:** Kimley Horn \_\_\_\_\_

**Location of Firm:** Fort Myers \_\_\_\_\_

**Qualifications and Experience of Person(s) Assigned to the Project (30 points) 30**

Experience with Sanibel community – public outreach

**Experience of the Firm (30 points) 27**

Didn't address tasks

Sub for traffic data collection & survey

Traffic operations studies

Public engagement

Traffic safety

Intersection engineering

**Cost Proposal (15 points) 13**

\$200,000

Public engagement: \$31k

**Capacity of Firm (20 points) 20**

1,580 employees – 48 in Ft Myers

At least 25% - main PM – 75%

**Certified small and minority business, women business enterprise and veteran owned business enterprises (5 points)**

0

**City of Sanibel**  
**Master Transportation Plan** \_\_\_\_\_  
**Worksheet**

Reviewer Name: Paula McMichael\_\_\_\_\_ Date:5/12/2025\_\_\_\_\_

Name of Firm: Volkert\_\_\_\_\_

Location of Firm: Tampa\_\_\_\_\_

**Qualifications and Experience of Person(s) Assigned to the Project (30 points) 30**

Bike/ped master plans – Florida Greenways & trails  
PM with local experience including with MPO

**Experience of the Firm (30 points) 30**

Local work  
Visual journalism  
Low impact development  
Sub – 24/7 for public engagement

**Cost Proposal (15 points) 14**

\$199,500  
Public - \$30k

**Capacity of Firm (20 points) 15**

1800 employees  
100 in FL

**Certified small and minority business, women business enterprise and veteran owned business enterprises (5 points)**

3 for sub

**City of Sanibel**  
**Master Transportation Plan** \_\_\_\_\_  
**Worksheet**

Reviewer Name: Paula McMichael \_\_\_\_\_ Date: 5/12/2025 \_\_\_\_\_

Name of Firm: Metric \_\_\_\_\_

Location of Firm: Miami \_\_\_\_\_

**Qualifications and Experience of Person(s) Assigned to the Project (30 points) 30**

Resilience engineer – coastal engineer  
Environmental scientist  
Grant management

**Experience of the Firm (30 points) 30**

14 Master Plans  
Aptim (sub) – Captiva SLR for CEPD  
In-house data collection  
Transportation operations  
Graphics  
Approach to tasks – did their research

**Cost Proposal (15 points) 15**

\$174k  
Task 4: \$57k

**Capacity of Firm (20 points) 15**

400+ FI staff  
Approx. 75% committed

**Certified small and minority business, women business enterprise and veteran owned business enterprises (5 points)**

3 for sub

**City of Sanibel**  
**Master Transportation Plan** \_\_\_\_\_  
**Worksheet**

**Reviewer Name:** Craig Chandler \_\_\_\_\_ **Date:** 5/12/25 \_\_\_\_\_

**Name of Firm:** Volkert \_\_\_\_\_

**Location of Firm:** Tampa, FL \_\_\_\_\_

**Qualifications and Experience of Person(s) Assigned to the Project (30 points)**

Highly qualified team. PM has AICP and is very experienced with regional transportation issues in Lee County.

**Experience of the Firm (30 points)**

The four tasks outlined under 3.a. is very consistent with the scope and vision of this plan. Project experience demonstrates this consultant is capable of handling a variety of transportation issues and varying scales. City of Cape Coral and MPO references are notable.

**Cost Proposal (15 points)**

Meets budget.

**Capacity of Firm (20 points)**

(Relatively) local and high availability, especially for the PM.

**Certified small and minority business, women business enterprise and veteran owned business enterprises (5 points)**

One of the subconsultants is WBC.

**City of Sanibel**  
**Master Transportation Plan** \_\_\_\_\_  
**Worksheet**

**Reviewer Name:** Craig Chandler \_\_\_\_\_ **Date:** 5/12/25 \_\_\_\_\_

**Name of Firm:** Metric \_\_\_\_\_

**Location of Firm:** Miami, FL \_\_\_\_\_

**Qualifications and Experience of Person(s) Assigned to the Project (30 points)**

Heavy emphasis on engineering experience. Project team includes one AICP.

**Experience of the Firm (30 points)**

Relevant local experience includes Sanibel Causeway Shoreline Stabilization and Captiva Sea Level Rise Vulnerability Analysis and Bayside Adaptation Plan. Some of the firm's listed experience were not relevant to this particular plan scope. Project examples are consistently much greater in scale than the transportation network on Sanibel.

**Cost Proposal (15 points)**

Under budget.

**Capacity of Firm (20 points)**

This section includes some preliminary analysis of island conditions and vulnerable areas. This section demonstrates relatively good research into the city's transportation network and policies.

**Certified small and minority business, women business enterprise and veteran owned business enterprises (5 points)**

Yes.

**City of Sanibel**  
**Master Transportation Plan** \_\_\_\_\_  
**Worksheet**

**Reviewer Name:** Craig Chandler \_\_\_\_\_ **Date:** 5/12/25 \_\_\_\_\_

**Name of Firm:** Kimley Horn \_\_\_\_\_

**Location of Firm:** Fort Myers, FL \_\_\_\_\_

**Qualifications and Experience of Person(s) Assigned to the Project (30 points)**

Exceptional public engagement expertise. Subconsultants demonstrate strong capabilities. Haley Ward offers broad knowledge of Sanibel and its transportation network. Kimley Horn's team offers a group with diverse range of disciplines – all of which are appropriate for the scope and vision of this Master Plan.

**Experience of the Firm (30 points)**

Notable local experience and recent engagement on high profile transportation issues within the City of Sanibel (intersection traffic study). Project experience matches with several priority areas of study including complete streets, traffic calming, pedestrian connectivity, and resilient infrastructure.

**Cost Proposal (15 points)**

Meets budget.

**Capacity of Firm (20 points)**

Local and available.

**Certified small and minority business, women business enterprise and veteran owned business enterprises (5 points)**

No.





## Master Transportation

Basis of Award	Qualifications and Experience of Person(s) Assigned to the Project (30 points)	Experience of the Firm (30 points)	Cost Proposal (15 points)	Capacity of Firm (20 points)	Certified small and minority business, women business enterprise and veteran owned business enterprises (5 points)	Total Points
Kimley Horn	30	25	15	20	0	90
Metric	10	20	15	20	5	70
Volkert	20	30	15	20	1	86

Reviewer Name	Craig Chandler
Reviewer Title	Deputy Planning Director
Reviewer Signature & Date	<i>Craig J. Chandler</i>



## Master Transportation

Basis of Award	Qualifications and Experience of Person(s) Assigned to the Project (30 points)	Experience of the Firm (30 points)	Cost Proposal (15 points)	Capacity of Firm (20 points)	Certified small and minority business, women business enterprise and veteran owned business enterprises (5 points)	Total Points
Kimley Horn	28	26	13	18	4	89
Metric	27	26	13	16	4	86
Volkert	28	28	13	17	4	90

Reviewer Name	Oisin Dolley
Reviewer Title	City Engineer
Reviewer Signature & Date	<i>Oisin Dolley</i> 5/12/25

City of Sanibel  
Master Transportation Plan  
Worksheet

Reviewer Name: Oisin Dolley Date: 5/12/2024

Name of Firm: Metric

Location of Firm: Miami

**Qualifications and Experience of Person(s) Assigned to the Project (30 points)**

FDOT projects

27

**Experience of the Firm (30 points)**

26

work in Lee County

**Cost Proposal (15 points)**

13

**Capacity of Firm (20 points)**

~~27~~

17

**Certified small and minority business, women business enterprise and veteran owned business enterprises (5 points)**

4

City of Sanibel  
Master Transportation Plan  
Worksheet

Reviewer Name: Oisin Dolley Date: 5/18<sup>2</sup>/25

Name of Firm: Kimley Horn

Location of Firm: Fort Myers

<u>Qualifications and Experience of Person(s) Assigned to the Project (30 points)</u>	
Local Office	28
<u>Experience of the Firm (30 points)</u>	
Round about	26
Halcy Ward Surveying	
<u>Cost Proposal (15 points)</u>	
	13
<u>Capacity of Firm (20 points)</u>	
Halcy Ward	<del>28</del>
	18
<u>Certified small and minority business, women business enterprise and veteran owned business enterprises (5 points)</u>	
	4

City of Sanibel  
Master Transportation Plan  
Worksheet

Reviewer Name: Olsen Dolley Date: 5/12/2015

Name of Firm: Volkert

Location of Firm: Tampa

Qualifications and Experience of Person(s) Assigned to the Project (30 points)

~~25~~ 28

Experience of the Firm (30 points)

Captiva Work

~~25~~ 28

Cost Proposal (15 points)

13

Capacity of Firm (20 points)

K. Heson

~~27~~  
17

Certified small and minority business, women business enterprise and veteran owned business enterprises (5 points)

4