



AGENDA MEMORANDUM

City Manager

City Council Regular Meeting Date: May 6, 2025

To: City Council
From: Dana A. Souza, City Manager
Date: May 3, 2025

SUBJECT: MacKenzie Hall Improvements Update

BACKGROUND: In the FY25 Budget, the City Council appropriated funds for improvements to MacKenzie Hall. The table below illustrates the funding available in the FY25 budget.

Information Technologies – MacKenzie Hall Video Display Updates	\$50,000
Public Facilities – MacKenzie Hall Improvements	\$70,000
Total	\$120,000

Progress update – April 2 – May 3, 2025.

PW's

- Fixed seating has been removed and replaced with existing portable chairs. (photos below)
- Finalizing carpet and paint selections (color)
 - o The carpet will be carpet tiles.
 - o The wall paint will be lighter shades of gray or blue.
 - o A contractor to provide quote for extension of dais for staff seating area.
 - o The project schedule has not been determined.

IT

- Equipment specifications complete.
- PO issued to Beyond Audio Visual purchase and install specified equipment.
 - o The cost is \$67,915. While this exceeds the specific budget of \$50,000 for this project, the additional expense will be paid for through the operating budget.
 - o The installation schedule is expected this week from the contractor.
 - o The use of MacKenzie Hall will be coordinated with the City Clerk. Some committee meetings may need to be moved to an alternative location.

Sanibel is and shall remain a barrier island sanctuary



FUNDING SOURCE: N/A

RECOMMENDED ACTION: N/A – Informational.

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