



AGENDA MEMORANDUM

Recreation Department

City Council Meeting Date: June 2, 2026

To: City Council
From: Andrea Miller, Recreation Director
Date: May 18, 2026

SUBJECT: Updated Draft E-bike Registration Program

BACKGROUND:

Review of 2026 E-Bike Discussions

At the February 3, 2026, City Council meeting, after reviewing the information provided by staff including the history of Ordinance 24-014 and Council discussion, staff was directed to draft Ordinance 26-003 reflecting the additional operation of Class 2 & Class 3 e-bikes on the SUP for first reading at the March 3, 2026, meeting.

During the March 3, 2026, Council reviewed and discussed draft Ordinance 26-003 which expanded the allowance for Class 2 & Class 3 e-bikes on the SUP. At the conclusion of the discussion, Council unanimously decided to not proceed with first reading of Ordinance 26-003 and instead directed staff to bring a draft E-bike registration policy back to a future Council meeting for discussion.

At the May 5, 2026, City Council meeting, Council reviewed a draft e-bike registration program that outlined the following requirements: annual registration process at recreation center for Class 1, 2, and 3 e-bikes; Class 1 permitted for all SUP users; Class 2 & 3 only permitted for residents and on-island employees; \$10 fee for all e-bike registration decals. After discussion, Council requested that staff bring back a revised draft e-bike registration program to only require registration one time (not annually) at the recreation center at a \$0 fee for Class 2 and 3 e-bikes for residents and on-island employees only. See attached for updated draft registration program, sample decal and Shared Use Path (SUP) Code of Conduct. Additionally, Council asked staff to bring back any expenses associated with implementing an e-bike registration program. Those potential annual expenses would be as follows: printing of registration decals \$1,500-\$2,000 for 6,000 decals; recreation staff time for processing is approximately \$10,000 (if 6,000 decals (for residents and on-island employees combined) were processed annually at 5 mins each it would equate to 500 hours a year). Staff would anticipate a greater number of registrations being processed at the onset of the program and then declining thereafter since there would be no expiration date on the decals.

Sanibel is and shall remain a barrier island sanctuary

Next Steps

- No changes at this time - continue with E-bike regulations as outlined in Ordinance 24-014.
- Implement E-bike registration program.
- Wait until [House Bill 243](#) – Electric Bicycles (HB 243) and [Senate Bill 382](#) – Electric Bicycles – (SB 382) are adopted at the State level before proceeding with any local policy and/or regulation changes.

FUNDING SOURCE: N/A

RECOMENDED ACTION: Direction to staff on next steps listed above.