

February 22, 2022

Dana Souza, City Manager
City of Sanibel
750 Dunlop Road
Sanibel, FL 33957

Proposal for Professional Services

Re: Preliminary Planning, Center 4Life at 2475 Library Way

I. Project Understanding

Preliminary programming and space planning study for the interior renovation of the existing 4,340 square foot single story former bank building at 2475 Library Way for use as the Center 4 Life Senior Center.

Plan studies will consider the utilization of the existing structure to best meet the needs of the Senior Center, without any building addition or structural modification. For purposes of this study, plans will also consider options onsite for outdoor program area and general building ingress and egress in relation to the existing parking areas.

Site Development design and engineering as required for the change of use is excluded from this study.

II. Scope of Services

A. Existing Building Review

Record drawings of the existing floor plan have already been completed by the Architect under a prior contract. Based on this prior building analysis, it is understood that the existing building is flood-proofed and that the structure consists of pre-engineered wood roof trusses on exterior load-bearing reinforced concrete masonry walls with slab on grade foundation design. As such, the interior partitions are non-load-bearing.

B. Programming

Space needs documents from prior studies will be reviewed with designated City staff alongside the stated current needs to prioritize the program requirements for the facility. Space needs programming will also factor in building code requirements for life safety egress and restroom capacity for the new occupancy.

C. Architectural Plans

Floor plan layout options will be developed to evaluate the capacity of the existing structure to meet the needs of the Senior Center. Plans will also consider the location of existing utilities (plumbing, mechanical, and electric service) and ceiling plan and lighting modifications that may be required.

D. City Review / Presentations

Plans will be developed with review by City staff. Architectural Services include attendance and/or presentation at City workshops, as may be required.

duration: 4-8 weeks (pending timeframe for City review)
Fee: Hourly, allowance \$8,000

III. Acceptance

I trust that this proposal is consistent with the needs and expectations of the City of Sanibel for this project scope. Upon authorization of this proposal, services will commence under Professional Services Agreement #21-073.

Please feel free to contact me with any questions or to discuss aspects of the project in more detail. I look forward to working with the City of Sanibel.

Sincerely,



Amy Nowacki, AIA
Principal

02/22/22

date

Authorized by:

City of Sanibel

date