



## Meeting Minutes - Draft

### Historical Preservation Committee

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Thursday, December 5, 2024

9:00 AM

MacKenzie Hall - 800 Dunlop Road

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#### 1. Call To Order

The meeting convened at 9:03 A.M.

#### 2. Pledge of Allegiance

Chair Gleason led the Pledge of Allegiance.

#### 3. Roll Call

**Present:** 6 - Chairperson Deborah Gleason, Vice Chair Patricia Norton, Committee Member Emilie Alfino, Committee Member Ariel Hoover, Committee Member Mary Jurgens and Committee Member Steven Lundin

**Absent:** 1 - Committee Member Yvonne Hill

##### a. Motion to excuse absent member(s):

Discussion ensued regarding not excusing absent members that do not notify in advance.

**Vice Chair Norton moved, seconded by Committee Member Hoover, to excuse absent Member Hill. The motion carried.**

**Excused:** 1 - Committeemember Yvonne Hill

#### 4. Consent Agenda

##### a. Adoption of November 7, 2024 Minutes

Discussion ensued regarding scrivener's errors to be corrected:

Page 2, first paragraph, second line, should read Miner not Miller

Page 4, third line, should read as Alfino not Alfinio, Segal should be Siegel

Page 4, fourth line, should read as Gayle Pence not Gail Penn

**Committee Member Alfino moved, seconded by Committee Member Jurgens, to adopt the November 7, 2024 Minutes with scrivener's errors corrected. The motion carried.**

**Excused:** 1 - Committeemember Yvonne Hill

#### 5. Public Comment

There were no public comments from the audience.

## 6. Old Business

### a. Artifacts from the Lighthouse Keepers' Cottages Update

Principal Planner Kim Ruiz provided an update regarding the storage and preservation of artifacts from the Lighthouse Keepers Cottages.

## 7. New Business

### a. Contents of the 50th Anniversary Time Capsule

Planner Kim Ruiz provided a PowerPoint presentation of the 50th Anniversary Time Capsule.

Discussion ensued regarding suggestions on how the time capsule contents could be displayed for the public to see. Discussion continued regarding possibilities at the Historical Museum and Village and the Sanibel Library.

Recreation Director Andrea Miller spoke to the two different work groups between the city and the Chamber of Commerce. The two groups are planning the events celebrating the 50th Anniversary throughout the year. Ms. Miller showed contents from the Time Capsule that could potentially be displayed. Ms. Miller informed the committee that letter have been scanned.

Discussion ensued regarding the new Time Capsule and what contents could be placed inside the new Time Capsule. Committee

Member Hill joined the meeting at 9:34 A.M.

Ms. Ruiz spoke to the letter from the Historical Preservation Committee that was inside the Time Capsule.

Committee Members inquired what the cost of the new time capsule to which Ms. Miller advised was around \$5000. Discussion ensued regarding the phone directory from 1983 having been illustrated by Lew Phillips. Ms. Miller spoke to what next steps would be.

## 8. Reports

### a. Planning Staff Liaison Report

Planner Kim Ruiz had nothing further to report. Discussion ensued regarding continued work on the Heritage Trail signs.

**b. Chairperson's Report**

Chair Gleason thank Ms. Ruiz for all her efforts, spoke to the tree lighting ceremony, Luminary happening this weekend, and expressed appreciation for meeting back at City Hall.

**c. Committee Member Report**

Committee Member Jurgens spoke to the FISH 5K this upcoming weekend on December 7, 2024.

Committee Member Norton spoke to a book that was written by a previous Historical Preservation Committee Member. Discussion ensued regarding how to reach out to people about being on the Historical Register.

Committee Member Hoover encouraged visitation to CROW.

Report from Historical Museum and Village Executive Director Pam Miner:

- Everything but Rutland is now reopened
- Membership appeal mailing is being prepared
- Project WOW update
- Events:
  - \* Deck the Shores on December 6, 2024, from 3 P.M. - 5P.M.
  - \* Outreach at Shell Point
  - \* Join us at the Shore on January 13, 2025, getting to know Pam Miner and volunteer work.
  - \* Twilight Talk on January 21, 2025, ticketed event.

Discussion ensued regarding volunteers from Shell Point and updating the volunteer list. Further discussion ensued regarding the need for additional volunteers at the Museum and Village.

**9. Next Meeting Date**

- a.** Next Meeting Date January 2, 2025

**10. Public Comment**

There were no public comments from the audience.

**11. Adjournment**

There being no further business, the meeting adjourned at 10:03 A.M.

