

July 23, 2026

James Evans
Chief Executive Director
Sanibel Captiva Conservation Foundation (SCCF)
3333 Sanibel Captiva Rd
Sanibel, FL 33957

Dear Mr. Evans,

As approved by the Sanibel City Council, a partnership is established between the Recreation Center and Sanibel Captiva Conservation Foundation (SCCF), with the provisions of the partnership listed below. From your recent correspondence with Recreation Director, Andrea Miller, it is felt that this partnership will benefit both the Sanibel Recreation Center participants and the SCCF employees and family members. As proposed, the provisions listed are as follows:

- SCCF, through the Sanibel Sea School, will provide summer snorkeling and marine ecosystem education, taught by SCCF staff to approximately fifty-five City of Sanibel youth summer camp participants (grades K-8), once a week for a period of up to 10 weeks. The retail value of these donated services is \$900/week, \$9,000 for a ten-week period. SCCF instructors must submit to and pass a background check and/or provide proof of approved background check.
- The staff of SCCF will receive a reduced rate for their lifeguard certification course instructed by the City of Sanibel staff at the Recreation Center, to approximately 12 SCCF participants. SCCF will pay the hourly rate of the City employee(s) instructing the course, which is estimated at \$600. Typical value of this course is \$280 per student.
- In consideration of the services and contributions set forth above, the employees of SCCF will have membership privileges at the Sanibel Recreation Center for a period not to exceed one year from each employee's application approval date. This membership is for individual employees only. The retail value of the donated membership is approximately \$7,920 (for 36 employees at \$220 each). If the employee chooses to upgrade to a family membership, the additional cost between the individual rate and the family rate in effect at the time will be paid by the employee.

The renewal agreement will be effective on the terms and conditions set forth above from August 18, 2026, for a period of two years (although employee membership will extend one year from application approval date, as noted above). The City appreciates the efforts of SCCF to provide wellness benefits to its employees through the Sanibel Recreation Center.

The Agreement will be reviewed and may be amended by the City Manager and the Chief Executive Officer of Sanibel Captiva Conservation Foundation as needed prior to any new term or agreement. Either party may terminate this Agreement at any time, with or without cause, upon 30 days' prior written notice to the other party to this Agreement.

Sincerely,

Andrea L. Miller

Andrea L. Miller, CPRP, MPA
Recreation Director, City of Sanibel

CC: Dana Souza, City Manager
Steve Chaipel, Deputy City Manager
John Agnew, City Attorney
Scotty Lynn Kelly, City Clerk



City of Sanibel

800 Dunlop Road
Sanibel, Florida 33957-4096

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