

**CITY OF SANIBEL
RESOLUTION 25-028**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANIBEL, FLORIDA, ADOPTING A COST ALLOCATION PLAN, (ALSO KNOWN AS AN INDIRECT COST PLAN) FOR FISCAL YEAR 2024; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CERTIFICATE OF COST ALLOCATION PLAN IN ACCORDANCE WITH THE REQUIREMENTS OF OMB 2 CFR PART 200 AND FULL COST PLAN; AUTHORIZING THE DISTRIBUTION OF THE CENTRAL SERVICE OVERHEAD COSTS TO QUALIFYING GRANTS AND FUNDS; ESTABLISHING THAT REGULAR UPDATES TO THE COST ALLOCATION PLAN BE MADE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City incurs central service overhead costs, such as expenses for administrative, legal, financial, insurance and information technology services, which are provided to other governmental departments and not directly to the general public; and

WHEREAS, the Federal Office of Management and Budget (OMB) has approved a method for cities to recover these overhead costs which are provided for the administration of grants, in OMB 2 CFR Part 200; and

WHEREAS, this is an approved method of recovering central services expenses for the City, pursuant to OMB 2 CFR art 200; and

WHEREAS, the City engaged the services of Maguire Associates of Virginia, Inc., whose cost allocation software is fully copyrighted with the Library of Congress, to develop an indirect cost allocation plan in conformance with OMB 2 CFR Part 200 and full cost plan, in order to recover these costs from grants and enterprise funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANIBEL, FLORIDA:

SECTION 1. The Cost Allocation Plan prepared by Maguire Associates of Virginia, Inc., which is attached hereto and incorporated herein by this reference, is hereby adopted.

SECTION 2. The City Manager is hereby authorized to execute the Certificate of Cost Allocation Plan in accordance with the requirements of OMB 2 CFR Part 200 and full cost plan in order to recover indirect costs from applicable grant-funded projects.

SECTION 3. The City Manager is hereby authorized to utilize this fiscal year 2024 cost allocation plan to make preliminary charges to current fiscal year 2025 grants and funds for central services overhead costs. Except that, in the case of enterprise funds, a partial indirect cost charge may be made if, by applying 100% of the calculated overhead costs, the provisions of bond covenants would not be met.

SECTION 4. The City Manager is hereby authorized to have the Cost Allocation Plan regularly maintained and updated in order to facilitate the recovery of central service

overhead costs from certain funds and grants in accordance with OMB 2 CFR Part 200 and full cost plan as it may be amended from time to time. Fiscal year 2025 charge adjustments to affected grants and funds will be made if the updated plan reveals changes from the preliminary charges made in accordance with the fiscal year 2024 Plan.

SECTION 5. This resolution shall take effect immediately upon adoption.

PASSED IN OPEN AND REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF SANIBEL, FLORIDA THIS 30TH DAY OF JULY 2025.

Attest:

Scotty Lynn Kelly, City Clerk

Mike Miller, Mayor

Approved as to form and legality:

John D. Agnew, City Attorney

Date filed with City Clerk: _____

Vote of Council Members:

Miller	_____
Smith	_____
DeBruce	_____
Henshaw	_____
Johnson	_____