



AGENDA MEMORANDUM

City Manager

City Council Regular Meeting Date: July 15, 2025

To: City Council
From: Dana A. Souza, City Manager
Date: July 3, 2025

SUBJECT: MacKenzie Hall Improvements Update

BACKGROUND: In the FY25 Budget, the City Council appropriated funds for improvements to MacKenzie Hall. The table below illustrates the funding available in the FY25 budget.

Information Technologies – MacKenzie Hall Video Display Updates	\$50,000
Public Facilities – MacKenzie Hall Improvements	\$70,000
Total	\$120,000

Progress update – July 3, 2025.

PW's

- Walls, ceiling and doors have been painted. Some final coats will be needed on the dais and other areas once all the carpentry work is done.
- Carpet tiles have been ordered and will be installed after the carpentry, painting and IT work is complete.
- The carpenter has constructed the extension to the dais, an access ramp to the dais riser (should it ever be needed), the new dais laminate has been set, and the cutouts for the in-dais monitors is complete. There is more work to complete including laminate at the sink and storage area.
- Electrician has installed new LED lighting with dimmer switches.
- Staff met with a vendor for new seating for Councilmembers/PC, etc., and audience seating. As previously discussed, the audience seating will be moveable to provide for flexible use of the Hall.

IT

- The audio/visual/IT vendor has pulled all the wiring needed for new cameras and the control station.
- In-dais monitors and brackets have been ordered (monitors are for presentations).
- Once the carpenter completes work, the dais can be rewired and in-dais monitors, wall and ceiling mounted monitors cameras, and microphones can be wired and installed.

Sanibel is and shall remain a barrier island sanctuary

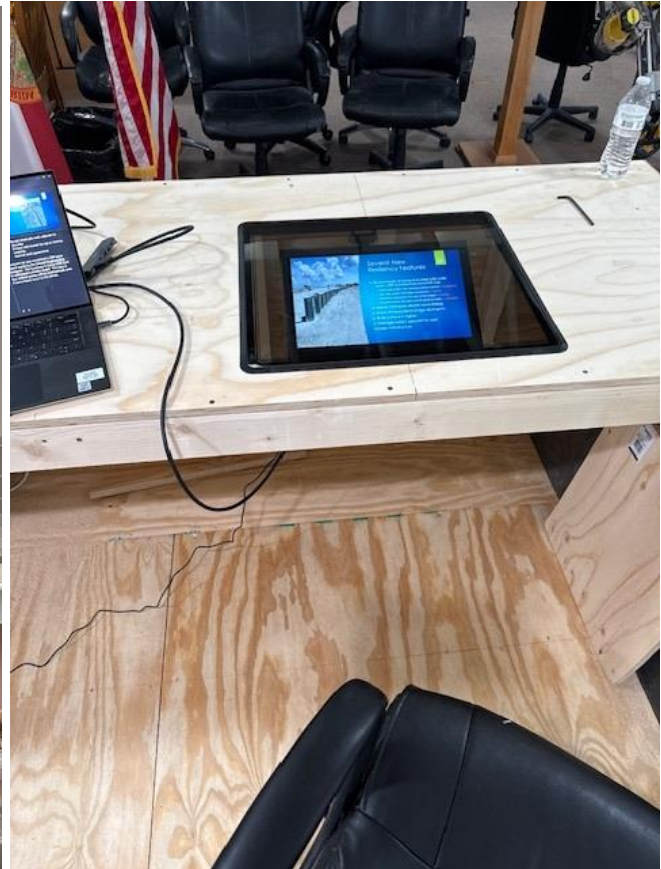
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- IT/AV staff control station is framed out and some wires pulled for control boards.
 - Acoustic replacement panels are to be ordered.

Many thanks to Steve Schweitzer, PWs, and Bert Smith, and Brad Gloer for their work in moving this project along. Our target date for completion is prior to the August 19th City Council meeting.

Photos of the work described above are inserted below.



New LED Lighting



In-Dais Monitor Sample

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New Dais Laminate



Sink Area



Painted Walls with City Seal



IT/AV Control Area – Back of Room

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New Carpet against Painted Wall

FUNDING SOURCE: N/A

RECOMMENDED ACTION: N/A – Informational.

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