



**Meeting Minutes - Draft**  
**Transportation Master Plan Steering**  
**Committee**

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Wednesday, January 21, 2026

1:30 PM

MacKenzie Hall - 800 Dunlop Road

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**1. Call To Order**

The meeting convened at 1:33 P.M.

**2. Pledge of Allegiance**

Chair Millar led the pledge of allegiance.

**3. Roll Call**

**Present:** 4 - Bill Millar, Erika Steiner, Evelyn Stewart and Pasquale Russo

**Absent:** 1 - Matt DePaolis

**a.** Motion to excuse absent member(s):

**Committee Member Steiner moved, seconded by Vice Chair Russo to excuse absent Committee Member DePaolis. The motion carried.**

**Absent:** 1 - Committeemember Matt DePaolis

**4. Consent Agenda**

**a.** Adoption of November 19, 2025, Meeting Minutes

**Vice Chair Russo moved, seconded by Committee Member Steiner to adopt the November 19, 2025, meeting minutes. The motion carried.**

**Excused:** 1 - Committeemember Matt DePaolis

**5. Old Business**

**a.** Public Involvement Status

Chair Millar spoke to the list of the stakeholders that the staff and the consultants have put together.

Ned Baier introduced himself to the public and reintroduced himself to the Committee. Mr. Baier spoke to the PowerPoint that was provided and provided a brief background of the PowerPoint presentation and the work and discussions that

has been done thus far.

The Volkert Group spoke to the PowerPoint presentation that was provided. The group spoke to the following:

- Scope of Work and Deliverables
- Focus Group Hybrid Format Interviews
- Focus Group Interviews Dates
- Public Workshop Hybrid Format
- Public Workshop Details
- Public Involvement Updates

The Committee spoke to stakeholders being mainly residential and not many businesses. The Committee suggested to look at it by location and have representation from each directional segments along the island.

Deputy Planning Director spoke to how the stakeholders were selected and asked for clarification how they would like to select business stakeholders.

Discussion ensued regarding occupancy permit and the importance of getting business stakeholders.

## 6. New Business

Ned Baier and the consultants continued with the PowerPoint Presentation discussing the following:

- Takeaways from Plans Review
- Sanibel's Transportation System Today

Discussion ensued regarding adaption of working simultaneously with the Sanibel Plan Update Steering Committee and options being overlooked.

Discussion ensued regarding the comments on the PowerPoint presentation for the causeway lane expansion and funding sources. Discussion continued regarding previous City Council Meeting discussion regarding this topic.

The Committee spoke to the last Transportation Master Plan meeting and the inventory of existing transportation facilities. The Committee suggested that the recommendations being complete of what the island has and does not have for transportation resources.

The Committee asked what NCM means, the consultants spoke to the meaning, "Not County Maintained."

The Committee inquired in the event of a horrific emergency could Island Inn Road be

opened, Deputy Craig Chandler spoke to the question being better answered from the Police Department.

Discussion ensued regarding more details on Not County Maintained (NCM). Deputy Planning Department Director Craig Chandler spoke to, Public Works Department being able to explain greater detail of this meaning and stipulations.

Discussion ensued regarding clarification that the crash statistics are in a 5 year range, 2020-2025. Discussion continued regarding how to interpret page 25, speaking to the crash statistics. The Committee asked for clarity if the table is incorporating bike vs. bike crash data or bike vs. pedestrian crash data. The Committee suggested the crash statistics be updated reflecting that data if possible.

The Committee continued to recommend if data could be separated showing the type of motor vehicle and bicyclist crash as well as the type of motor vehicle and pedestrian crashes.

Mr. Chandler suggested to the consultants that a new position in the Sanibel Police Department under Sanibel Rangers could provide the data.

Discussion ensued regarding width of the path data.

Discussion ensued regarding clarity on reading and understanding the color correlation on the map for wildlife strike provided on the PowerPoint Presentation.

Discussion ensued regarding the importance and purpose of the information provided of wildlife strike data.

Discussion ensued regarding the endanger species in these strikes, where the data was provided from, and the estimated final number of wildlife strike during that 5 year range.

The committee inquired what the term DEM stands for, the consultants responded stating the acronym stands for Digital Elevation Model. Discussion ensued regarding road elevation.

Ned Baier spoke to incorporating the Sanibel Plan Update Steering Committee consultants in the recommendations and findings of the Transportation Master Plan Steering Committee.

- a. Update on Technical Analysis (Summary of Plans Review, Baseline Conditions analysis)

## 7. Public Comment

Jim Meyer - President of the Bike Club, stated that bicycle-to-bicycle accidents, both minor and serious, are not consistently reported. He also noted that bicycle-to-pedestrian accidents are not being reported. Mr. Meyer emphasized the importance of incorporating e-bikes into the discussion and spoke to including Captiva in related considerations.

Allison Charning Hussey - Executive Director of the Clinic for the Rehabilitation of Wildlife (CROW), spoke to the importance of including data in the analysis and thanked the Committee and the City for their commitment to wildlife. Ms Charning Hussey also commented on City signage along the island.

Jeff Blackman - Stated that many residents are concerned about wildlife strikes. He recommended separating data to endangered species from data on wildlife strikes in general, noting that residents are equally concerned about non-endangered wildlife. Mr. Blackman further commented that while strikes per mile were presented, it would also be helpful to see data related to roadside locations rather than by mileage alone. He concluded by expressing concerns regarding traffic calming measures and emphasized the need to avoid roadway changes that could increase traffic speeds.

Ned Baier - Spoke regarding the speed of traffic and referenced a similar study conducted they consulted for the City of Cape Coral.

Bob Hollis - Asked about effective methods for distributing information to neighborhood residents, including the use of handouts and sharing the scope of work. He emphasized the importance of providing residents with more printed informational materials.

The consultants responded that the public workshops will be offered in a hybrid format and that informational fact sheets are currently in development.

## 8. Next Meeting Date

- a. Wednesday, March 18, 2026, at MacKenzie Hall

The committee requested to the online audience and general audience to participate in the Sanibel Plan Update Steering Committee workshop and upcoming survey.

## 9. Adjournment

With there being no further business, the meeting adjourned at 3:07 P.M.