



AGENDA MEMORANDUM

City Manager

City Council Regular Meeting Date: April 1, 2025

To: City Council
From: Dana A. Souza, City Manager
Date: March 28, 2025

SUBJECT: MacKenzie Hall Improvements

BACKGROUND: In the FY25 Budget, the City Council appropriated funds for improvements to MacKenzie Hall. The table below illustrates the funding available in the FY25.

Information Technologies – MacKenzie Hall Video Display Updates	\$50,000
Public Facilities – MacKenzie Hall Improvements	\$70,000
Total	\$120,000

Information Technologies funding will be used in upgrade audio/visual equipment in MacKenzie Hall and install additional phone lines for a Unified Command Center for emergencies.

Public Facilities funding will be used to complete improvements to flooring, the dais, and seating.

Creating a Flexible Space – MacKenzie Hall, due to the permanent seating, has limited uses. Removing the permanent seats and replacing them with comfortable movable seats would allow the room to be used for multiple purposes. Examples for use include, Council/Board/Committee regular meetings and less formal workshops, public meetings, training, press briefings, presentations, lectures, and a Unified Command Center during and following emergencies. The image below provides the concept for change. Installing cameras for remote viewing of public meetings will also be part of this project. New display screens may be installed over the center aisle to provide residents, businesses owners, and others to view presentations provided at City Council, Planning Commission and Advisory Committee meetings. Larger monitors can also be installed on walls. Portable monitors will also be provided on carts for flexible use of the space. Walls and ceilings will be painted, and carpeting will be replaced.

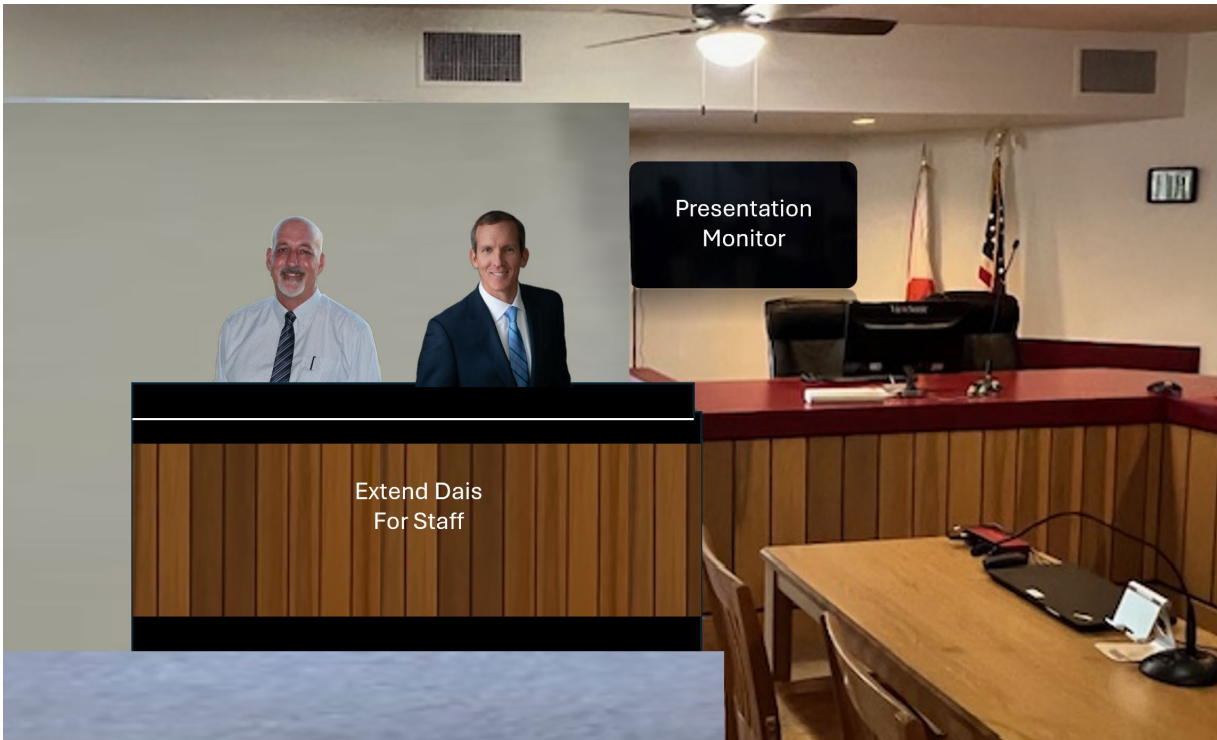
Sanibel is and shall remain a barrier island sanctuary



Dais Improvements – The images below show potential changes to the dais, including the possibility of installing small monitors on the desktop for City Councilmembers, Planning Commissioners, and Advisory Committee members to easily view presentations provided by staff and the public. Also, staff envisions extending the dais next to the area where the City Clerk sits for staff. Having staff sit with their backs to the audience is not convenient for the public or staff.



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The IT Department is soliciting quotes for the technology improvements. PWs will begin work once we have consensus from the City Council on the proposed improvements. I will not have a timeline or milestone schedule for the project until the final scope of work is approved.

City Council should discuss and provide direction on the proposed improvements provided in this memorandum.

FUNDING SOURCE: N/A

RECOMMENDED ACTION: Discussion.

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