



AGENDA MEMORANDUM

Public Works Department

City Council Regular Meeting Date: June 4, 2024

To: City Council
From: Jason Goodrich, Deputy Utilities Director
Alfred Mittl, Public Works Director
Date: May 29, 2024

SUBJECT: Approval to Piggyback on Contract with Florida Utility Solutions, Inc. for Supplemental Lift Station Operation and Maintenance

BACKGROUND: The City owns, operates, and maintains 171 wastewater lift stations controlled by 140 electrical control panels throughout its collection/transmission system. These lift stations collect and convey raw wastewater to the Donax Water Reclamation Facility (WRF). City utility maintenance technicians perform biweekly (two times per week) preventative maintenance tasks at these lift stations, carryout related repairs, and provide 24-hour on-call emergency availability. As a result of Hurricane Ian, many of the control panels were submerged in saltwater, which required temporary and emergency repairs. Due to the associated damage, these control panels now require more frequent repairs, resulting in added labor hours until the permanent repairs are completed.

Utility maintenance technicians require proficiency in the operation and repair of specialized electrical and mechanical equipment, as well as the safe operation of crane and vacuum trucks. This technical labor is critical to the operation of the sewer system and to protecting public health and the environment. Currently, three of the six utility maintenance technician positions remain vacant, as the City has been unable to fill these vacancies with qualified candidates.

Staff recommends that City Council approve to piggyback on the Lift Station Operation and Maintenance Contract between Florida Utility Solutions and Charlotte County (Request for Quotation #2023000259).

The Contract is for remainder of a one (1) year term ending December 31, 2024, with one (1) additional one (1) year term, by mutual consent, at the same prices, terms, and conditions.

Included with the agenda item are the following:

- Charlotte County Request for Quotation (RFQ #2023000259)
- Charlotte County Administrative Approval/Award/Bid Tabulation
- Contract and Contract extension between Charlotte County and Florida Utility Solutions, Inc.

Sanibel is and shall remain a barrier island sanctuary

Staff proposes the following not-to-exceed budget for Florida Utility Solutions, Inc. as needed supplemental staffing services for the remainder of FY2024:

Description	City of Sanibel FY24 Budget			
	Unit	Qty	Price	Extension
Monthly Maintenance Cost per Lift Station	EA	420	\$ 125.00	\$52,500.00
Quarterly Maintenance Cost per Lift Station	EA	0	\$ 175.00	\$0.00
Annual Maintenance Cost per Lift Station	EA	140	\$ 225.00	\$31,500.00
Hourly Rates				
Regular Technician Rate/Hour	HR	60	\$ 95.00	\$5,700.00
Overtime Technician Rate/Hour	HR	0	\$ 142.50	\$0.00
Crane Truck/Service Truck/Hour	HR	60	\$ 95.00	\$5,700.00
Septic Hauler/Vac Truck/Hour	HR	0	\$ 325.00	\$0.00
Total Preventative Maintenance Cost				\$95,400.00

FUNDING SOURCE: Funding is available in the FY2024 Sewer System Operating Budget.

RECOMMENDED ACTION: Staff recommends that City Council approve to piggyback Contract between Florida Utility Solutions and Charlotte County for Supplemental Lift Station Operation and Maintenance for a FY2024 total not to exceed cost of \$95,400.00.

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