



City of Sanibel

800 Dunlop Road
Sanibel, FL 33957

Meeting Agenda - Final

General Employees Pension Plan Board of Trustees

Wednesday, November 12, 2025

10:00 AM

MacKenzie Hall - 800 Dunlop Road

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

- a. Motion to excuse absent Trustee(s):

4. Resolution 25-046

- a. Appointing Bill Fellows, Jeffery Lemma, and Jason Maughan

Attachments: [Resolution 25-046](#)

[Bill Fellows](#)

[Jeffery Lemma](#)

[Jason Maughan](#)

5. Election of Chair and Secretary

- a. Authorize Signature Approval

6. Approval of Minutes

- a. May 14, 2025 (carried over from August 13, 2025)

Attachments: [Minutes](#)

- b. August 13, 2025

Attachments: [Minutes](#)

7. Consultant's Report

- a. Presentation by Burgess Chambers & Associates, Inc. (Burgess Chambers)

Attachments: [Burgess Chambers Quarterly Investment Report](#)

[Investment Policy Statement Update - Redlined Version](#)

- b. Richmond Capital Quarterly Portfolio Report (Informational)

Attachments: [Report](#)

8. Staff Liaison Report

- a. Cash Flow analysis prepared by Steve C. Chaipel, Deputy City Manager/CFO

Attachments: [FY 2025 Projected and Unaudited Actuals](#)
[FY 2026 Projected and Actual](#)

- b. Fiscal Year Cost of Living Adjustments for Retirees (Informational)

Attachments: [Fiscal Year 2026 Cost of Living Adjustments](#)

9. New Business

- a. Approval of Meeting Schedule for Calendar Year 2026

Attachments: [DRAFT Meeting Schedule](#)

10. Reports

- a. Attorney
- b. Chair

11. Public Comment

12. Next Meeting Date

13. Adjournment

NOTICE TO PUBLIC: This is a public meeting. All interested parties may attend. The facility wherein this meeting will be held is accessible to the physically handicapped. Pursuant to Section 286.0101 Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by this Board with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law. This agenda is posted on the Municipal Bulletin Board in City of Sanibel City Hall for public review.

In accordance with the Americans With Disabilities Act, persons needing a special accommodation to participate in this proceeding, to include hearing impairment, should contact Scotty Lynn Kelly, City Clerk, no later than one day prior to the proceedings at (239) 472-3700. For additional assistance if hearing impaired, telephone the Florida Relay Service at 711.

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