



City of Sanibel

Code Enforcement
2475 Library Way
Sanibel, FL 33957
239-472-4555

NOTICE OF VIOLATION **CASE NO. CODE-001483-2025**

To: ALTERRA GROUP LLC
1155 CEDAR VIEW DR.
MINNEAPOLIS MN 55405
Certified Mail # 7017 1450 0000 7708 6461

SUBJECT PROPERTY: 900 Beach Rd., Sanibel FL 33957
(STRAP:20-46-23-T4-00002.1130)

Dear ALTERRA GROUP LLC:

This Notice is to inform you that violation(s) of the City of Sanibel's Land Development Code (the "LDC"), [Chapter 126, Article XIV, Division 17](#), has been found to exist at the above-referenced subject property. **The City has declared the above subject property as a Distressed Property, pursuant to LDC Section 126-1313, for failure to maintain or secure the subject property in accordance with LDC Section 126-1314.** The City of Sanibel's Code Enforcement Officer observed the following conditions that must be abated within 10-days of receipt of this Notice of Violation mailing:

- The roof and flashing shall be sound, tight and not have defects that admit leaks. Roof drains, gutters and downspouts shall be maintained in good repair and properly affixed. Roof water shall not be discharged in a manner that creates a public nuisance. See Sec. 126-1314(a) (5)),
- Broken doors and windows shall be secured and repaired or completely replaced within ten days of being damaged to the point that such door or window does not secure the building. See Sec. 126-1314(b)(1))
- Any excavations, swimming pools, hot tubs, spas, at grade fountains or other attractive nuisances shall be properly secured and comply with the requirements of the City Code of Ordinances and the Florida Building Code. See Sec. 126-1314(b)(2))

The City Code section(s) cited as a result of the violation(s) are indicated in the attachment, and this notice serves as a written order to achieve compliance (abate) within 10-days of receipt of this Notice of Violation mailing. In accordance with LDC Section 126-1316, you are notified of the following requirement:



City of Sanibel

Code Enforcement
2475 Library Way
Sanibel, FL 33957
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Sec. 126-1316. - Abatement by the person in charge.

Within ten days after receipt of the mailing or service of a notice of violation, the person in charge shall remove or correct the nuisance or violation, or shall apply for an abatement plan as provided in [section 126-1317](#) of this division. In the event that: (1) the nuisance or violation is not cured or corrected within the period of time specified; or (2) an abatement plan is not applied for, as required; or (3) in the event the abatement plan is denied by the city and a date for abatement is specified but not complied with; or (4) if an approved abatement plan is not complied with as to timeframes or requirements, the violation shall be enforced as authorized in this division.

In accordance with LDC Section 126-1317, you may apply for an Abatement Plan by submitting an application for the above subject property within 10 days of receipt of this mailing. Section 126-1317 states:

Sec. 126-1317. - Abatement plan.

- (a) Should the violation to be remedied be costly or extensive, the person in charge or their designee may apply for an abatement plan with the planning department.

The application shall include the following:

1. Justification for the need of an abatement plan including, but not limited to, excessive costs or extensive work to remedy; and
 2. A detailed plan describing each violation to be remedied; and
 3. A timeline for completing each violation to be remedied.
- (b) The planning department shall review the application and either approve, deny, or modify the abatement plan within five business days of receipt of the abatement plan. Written notice of the planning department's decision shall be provided to the person in charge or their designee, and the owner, if identifiable and different from the person in charge.
- (c) The person in charge or their designee shall apply for any and all of the requisite building and development permits, if any, within 14 days of the issuance of an approved abatement plan and follow all requirements and timeframes of the approved abatement plan. Failure to do so shall render the approved abatement plan null and void, unless an extension or amendment is approved, in writing, by the planning department.

Please contact code.enf@mysanibel.com should you wish to apply for an Abatement Plan. Any application must be complete by addressing all requirements of LDC Section 126-1317 shown above.

If you do not apply for an Abatement Plan, improvements to abate all violations listed



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above, to the above-referenced subject property, must be completed within 10-days of receipt of this mailing.

Failure to comply with the requirements of this Notice of Violation will result in the City pursuing enforcement action in accordance with LDC Chapter 126, Article XIV, Division 17, for the violations cited above at the subject property. Enforcement action may include scheduling a hearing before Sanibel's Code Enforcement Hearing Officer.

ISSUED BY: *Glenn Nixon* **DATE:** 3/12/2025

Glenn Nixon Code Enforcement Manager, City of Sanibel

DIVISION 17. DISTRESSED PROPERTIES

Sec. 126-1311. Intent and purpose.

It is the intent and purpose of this division to protect the health, safety and welfare of the citizens of the city, reduce the potential for economic decline as a result of public nuisances on improved parcels, protect the aesthetic standards deemed essential by the Sanibel community, and to preserve and protect property values within the City of Sanibel.

(Ord. No. 13-003, § 1, 8-6-2013)

Sec. 126-1312. Definitions.

The following terms, whether or not in capitalized text, when used in this division will have the following meanings, except where the context clearly indicates and requires a different meaning:

Building means a structure which is designed, built or occupied as a shelter or roofed enclosure for persons, animals or property; or a shelter located on a foundation or other support and used for residential, business, mercantile, storage, commercial, professional, industrial, institutional, assembly, educational or recreational purposes.

Enforcing official means the city manager, or designee.

Improved property means property which has located upon it a building, structure or other physical improvements.

Inspection means a close viewing of the property and the exterior of any structures located thereon from any legal vantage point and includes viewing of any interior portions of the structure which are visible from the outside of the structure.

Nuisance means any item, thing, manner, or condition whatsoever that is injurious to health, indecent, offensive to the senses, or an obstruction to the free use of property, so as to interfere with the comfortable enjoyment of life or property or could otherwise be a hazard to the public health, safety or general welfare.

Owner means every person or entity which, alone or jointly with others, has legal or equitable title to any property, dwelling, dwelling unit, mobile dwelling unit, building, or structure.

Person in charge: Unless otherwise required by the context, shall mean and be deemed to include a property owner, agent, occupant, lessee, contract purchaser, or other person having possession or control of property.

Property means any real property, or portion thereof, located in the City of Sanibel.

Structure means anything constructed, installed or portable, the use of which requires a location on land. It includes a movable structure while on land which can be used for housing, business, commercial, agricultural, or office purposes, whether temporarily or permanently. Structure also includes, but is not limited to, fences, tiki or chikee huts and the like, swimming pools, poles, pipelines, transmission lines, game courts and tracks.

Vacant building means a building that appears to be partially or substantially empty of furnishings or appliances or not otherwise legally occupied, or exists with any condition that, on its own or combined with other conditions present, would lead a reasonable person to believe that there is no intent or actions by the current

owner or person in charge to occupy in the immediate future a property or building. Such conditions include, but are not limited to: overgrown and/or dead vegetation; accumulations of newspapers, circulars and/or flyers; disconnected utilities; accumulation of trash, junk and/or debris; broken or boarded up windows and/or doors; the absence of merchandise consistent with retail sale; and statements by neighbors or service providers (e.g., utility company, post office, etc.) that the property or building is unoccupied. This definition is not intended to include and does not include the temporary or seasonal absence of an owner from a residential dwelling or a commercial building for which a tenant is being actively sought.

(Ord. No. 13-003, § 1, 8-6-2013)

Sec. 126-1313. Declaration of distressed property.

- (a) Any improved property within the City of Sanibel upon which is located an occupied or vacant building, as defined in this division, and which has located upon or within such improved property a nuisance condition which constitutes, or may constitute, a threat to the health, safety or welfare of any person, as determined by the city's enforcing official pursuant to this Code of Ordinances, is hereby declared a distressed property and is in violation of this Code.
- (b) Any improved property within the City of Sanibel that is in a condition which fails to meet the minimum maintenance requirements and security standards set forth in section 126-1314 of this division, based upon the inspection of the enforcement official from any public right-of-way or adjacent property (where legally authorized) is hereby declared to be a distressed property and is in violation of this Code.

(Ord. No. 13-003, § 1, 8-6-2013)

Sec. 126-1314. Maintenance and security standards.

- (a) *Maintenance requirements.*
 - (1) Improved property shall be maintained in accordance with the terms and conditions set forth herein, all applicable city codes and ordinances, state laws, relevant sanitary codes, and the Florida Building Code concerning external or visible maintenance.
 - (2) All front, side, and rear yard areas shall be free of litter, refuse and debris as defined in sections 30-31, 30-34 and 30-36 of the Sanibel Code, except temporary storage or placement of refuse and debris for appropriate disposal.
 - (3) Pools, fountains, hot tubs and spas shall be maintained so the water contained within in them remains free and clear of hazards, pollutants, debris, fungal or plant growth and shall not produce noxious odors nor act as a breeding ground for mosquitos. Pools, fountains, hot tubs and spas shall comply with the requirements of city codes and ordinances and the Florida Building Code.
 - (4) The exterior of a structure shall be kept and maintained in good repair, structurally sound and sanitary without excessive mold, mildew, or peeling and chipped paint to the degree that it detracts from the overall appearance of the property when viewed from any adjacent property (where authorized) or any public right-of-way or becomes a hazard to the public health, safety or general welfare. Walls shall be free of holes, loose or rotten wood, be weatherproofed and coated with paint, siding or similar protection to prevent deterioration.
 - (5) The roof and flashing shall be sound, tight and not have defects that admit leaks. Roof drains, gutters and downspouts shall be maintained in good repair and properly affixed. Roof water shall not be discharged in a manner that creates a public nuisance.

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- (6) Every exterior stair, ramp, landing, balcony, porch, deck or other walking surface shall be maintained and kept in sound condition and minimally safe repair.
 - (7) The roof, siding, awnings, chimneys, sheds, and other exterior structural elements of a property shall be kept and maintained in good repair and anchored in such a manner as not to become flying projectile in high winds.
- (b) *Security requirements.*
- (1) Improved property that is determined to have a vacant building upon inspection shall be kept in a secure manner so as to be kept inaccessible to wildlife or unauthorized persons. A secure manner shall include, but not be limited to, the closure and locking of all windows, doors, gates and other building or structure openings of such size that may allow access to the interior of a building or structure. Broken doors and windows shall be secured and repaired or completely replaced within ten days of being damaged to the point that such door or window does not secure the building.
 - (2) Any excavations, swimming pools, hot tubs, spas, at grade fountains or other attractive nuisances shall be properly secured and comply with the requirements of the City Code of Ordinances and the Florida Building Code.

(Ord. No. 13-003, § 1, 8-6-2013)

Sec. 126-1315. Joint responsibility.

If more than one person or entity is a person in charge of property, then all such persons or entities shall be jointly and severally liable for abating the distressed property violation.

(Ord. No. 13-003, § 1, 8-6-2013)

Sec. 126-1316. Abatement by the person in charge.

Within ten days after receipt of the mailing or service of a notice of violation, the person in charge shall remove or correct the nuisance or violation, or shall apply for an abatement plan as provided in section 126-1317 of this division. In the event that: (1) the nuisance or violation is not cured or corrected within the period of time specified; or (2) an abatement plan is not applied for, as required; or (3) in the event the abatement plan is denied by the city and a date for abatement is specified but not complied with; or (4) if an approved abatement plan is not complied with as to timeframes or requirements, the violation shall be enforced as authorized in this division.

(Ord. No. 13-003, § 1, 8-6-2013)

Sec. 126-1317. Abatement plan.

- (a) Should the violation to be remedied be costly or extensive, the person in charge or their designee may apply for an abatement plan with the planning department. The application shall include the following:
 - (1) Justification for the need of an abatement plan including, but not limited to, excessive costs or extensive work to remedy; and
 - (2) A detailed plan describing each violation to be remedied; and
 - (3) A timeline for completing each violation to be remedied.
- (b) The planning department shall review the application and either approve, deny, or modify the abatement plan within five business days of receipt of the abatement plan. Written notice of the planning department's

decision shall be provided to the person in charge or their designee, and the owner, if identifiable and different from the person in charge.

- (c) The person in charge or their designee shall apply for any and all of the requisite building and development permits, if any, within 14 days of the issuance of an approved abatement plan and follow all requirements and timeframes of the approved abatement plan. Failure to do so shall render the approved abatement plan null and void, unless an extension or amendment is approved, in writing, by the planning department.

(Ord. No. 13-003, § 1, 8-6-2013)

Sec. 126-1318. Exceptions.

This division shall not apply to a building and/or property that is actively undergoing construction or repair as evidenced by a valid building permit and the person in charge is progressing diligently to complete the repair or construction. This exception does not apply to requirements relevant to public safety and health concerns.

(Ord. No. 13-003, § 1, 8-6-2013)

Sec. 126-1319. Enforcement.

A violation of this division shall be enforced pursuant to any of the alternative means of enforcement authorized in section 1-15 of the Sanibel Code of Ordinances.

(Ord. No. 13-003, § 1, 8-6-2013)

Sec. 126-1320. Appeals.

The person in charge shall have the right to contest the abatement notice by filing a written appeal of that decision to the city council, addressed to the office of the city manager, within ten days after any hand delivered or mailed notice of violation is received or otherwise legally served upon the person in charge. Any person aggrieved by the requirements of this division may seek an appeal in accordance with procedures set forth in section 14-270 of the Sanibel Code.

(Ord. No. 13-003, § 1, 8-6-2013)

Sec. 126-1321. Supplemental code provisions.

This chapter is supplemental to all other provisions and requirements of the Sanibel Code of Ordinances and nothing herein shall be construed to limit, in any way, the enforcement of any condition or violation through any other provision of the Code of Ordinances, the Florida Building Code or any other applicable state or local law.

(Ord. No. 13-003, § 1, 8-6-2013)



Property Data

STRAP: 20-46-23-T4-00002.1130 Folio ID: 10126354

[Hurricanes Helene/Milton Tax Roll Value Letter](#) [Hurricane Ian Tax Roll Value Letter](#)

Generated on 3/6/2025 12:40 PM

[+](#) Owner Of Record - Sole Owner [\[Change Mailing Address\]](#)



ALTERRA GROUP LLC
1155 CEDAR VIEW DR
MINNEAPOLIS MN 55405

[+](#) Site Address

Site Address maintained by [E911 Program Addressing](#)

900 BEACH RD
SANIBEL FL 33957

Property Description

Do not use for legal documents!



BEG AT A PT ON THE W LI OF SEC 29 30 FT S OF SW COR OF
SEC 20 TH N ALG W LI OF

Attributes and Location Details

Total Bedrooms / Bathrooms	3 / 3.0
Gross Living Area	2,669
1st Year Building on Tax Roll	1978
Historic Designation	No

Township	Range	Section	Block	Lot
46	23E	20		
Municipality	Latitude	Longitude		
City of Sanibel	26.44331	-82.03963		

[View Parcel on Google Maps](#)

[\[Tax Map Viewer \]](#) [\[View Comparables \]](#)



[\[Pictometry Aerial Viewer \]](#)

Image of Structure



Photo Date September of 2014 ☐ View other photos

Last Inspection Date: 05/17/2019



Property Values / Exemptions / TRIM Notices

Generated on 3/6/2025 12:40 PM



Property Details (Current as of 3/5/2025)

Generated on 3/6/2025 12:40 PM



Property Details (2024 Tax Roll)

Generated on 3/6/2025 12:40 PM



Taxing Authorities

Generated on 3/6/2025 12:40 PM



Sales / Transactions

Generated on 3/6/2025 12:40 PM









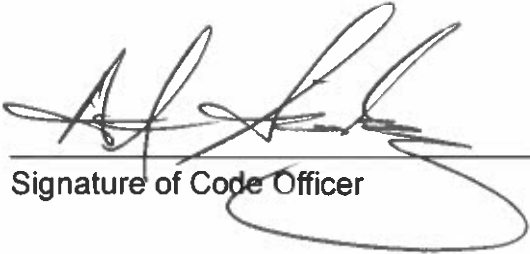
Code Officer Affidavit

As it pertains to Code Case CODE-001483-2025

I, ALBERT SANCHEZ, Code Officer for the City of Sanibel, swear and affirm that the following information is true and accurate:

☐ On March 13th, 2025, I posted the Notice of Violation on the property location

at 900 Beach Rd, Sanibel, Florida 33957, as demonstrated in the photos, and at City Hall located at 800 Dunlop Rd as provided for in Florida Statutes 162.12.



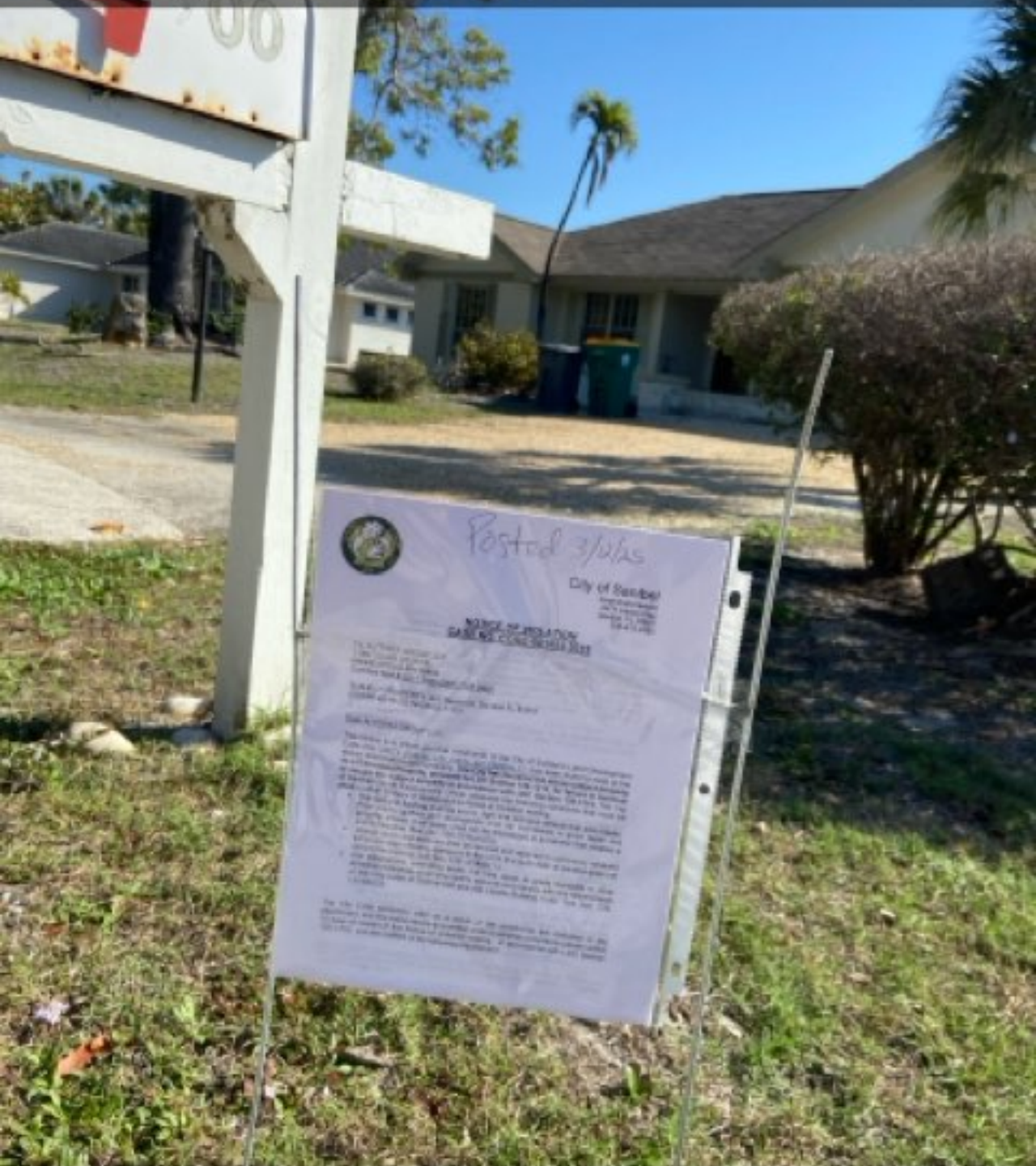
Signature of Code Officer

3/13/2025
Date

DIRECTION
38 deg(T)

26.44322°N
082.03988°W

ACCURACY 14 m
DATUM WGS84



Albert Sanchez
Code Enforcement
Officer

2025-03-13
10:28:02-04:00

DIRECTION
28 deg(T)

26.44319°N
082.03988°W

ACCURACY 14 m
DATUM WGS84



Albert Sanchez
Code Enforcement
Officer

2025-03-13
10:28:08-04:00

DIRECTION
104 deg(T)


26.44347°N
082.03988°W


ACCURACY 5 m
DATUM WGS84



Albert Sanchez Code
Enforcement Officer

2025-03-13
10:28:59-04:00

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY													
<p>■ Complete items 1, 2, and 3.</p> <p>■ Print your name and address on the reverse so that we can return the card to you.</p> <p>■ Attach this card to the back of the mailpiece, or on the front if space permits.</p>		<p>A. Signature </p>													
<p>1. Article Addressed to:</p> <p>Alterra Group LLC 1155 Cedar View Dr Minneapolis, MN 55405</p>		<p>B. Received by (Printed Name) Mailman</p>	<p>C. Date of Delivery 3-20</p>												
<p>2. Article Number (Transfer from service label) 7017 1450 0000 7708 6461</p>		<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p>													
<p>9590 9402 8238 3030 1972 88</p>		<p>3. Service Type</p> <table border="0"> <tr> <td><input type="checkbox"/> Adult Signature</td> <td><input type="checkbox"/> Priority Mail Express®</td> </tr> <tr> <td><input type="checkbox"/> Adult Signature Restricted Delivery</td> <td><input type="checkbox"/> Registered Mail™</td> </tr> <tr> <td><input checked="" type="checkbox"/> Certified Mail®</td> <td><input type="checkbox"/> Registered Mail Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> Certified Mail Restricted Delivery</td> <td><input type="checkbox"/> Signature Confirmation™</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery</td> <td><input type="checkbox"/> Signature Confirmation Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery Restricted Delivery</td> <td></td> </tr> </table>		<input type="checkbox"/> Adult Signature	<input type="checkbox"/> Priority Mail Express®	<input type="checkbox"/> Adult Signature Restricted Delivery	<input type="checkbox"/> Registered Mail™	<input checked="" type="checkbox"/> Certified Mail®	<input type="checkbox"/> Registered Mail Restricted Delivery	<input type="checkbox"/> Certified Mail Restricted Delivery	<input type="checkbox"/> Signature Confirmation™	<input type="checkbox"/> Collect on Delivery	<input type="checkbox"/> Signature Confirmation Restricted Delivery	<input type="checkbox"/> Collect on Delivery Restricted Delivery	
<input type="checkbox"/> Adult Signature	<input type="checkbox"/> Priority Mail Express®														
<input type="checkbox"/> Adult Signature Restricted Delivery	<input type="checkbox"/> Registered Mail™														
<input checked="" type="checkbox"/> Certified Mail®	<input type="checkbox"/> Registered Mail Restricted Delivery														
<input type="checkbox"/> Certified Mail Restricted Delivery	<input type="checkbox"/> Signature Confirmation™														
<input type="checkbox"/> Collect on Delivery	<input type="checkbox"/> Signature Confirmation Restricted Delivery														
<input type="checkbox"/> Collect on Delivery Restricted Delivery															
<p>PS Form 3811 July 2020 PSN 7530-02-000-9053</p>		<p>Domestic Return Receipt</p>													

USPS TRACKING #	
 <p>MINNEAPOLIS MN 553 20 MAR 2021 PM 2 L</p>	<p>First-Class Mail Postage & Fees Paid USPS Permit No. G-10</p>
<p>9590 9402 8238 3030 1972 88</p>	
<p>United States Postal Service</p>	<p>• Sender: Please print your name, address, and ZIP+4® in this box*</p> <p>City of Sanibel Code Enforcement 2475 Library Way Sanibel, Florida 33957</p>
<p>1483</p>	

900 Beach Rd 4/2/25
LC



900 Beach Rd 4/2/25 LC



900 Beach Rd 4/2/25
LC





900 Beach Rd 4/2/25 LC



RECEIVED CITY OF SANIBEL
APR 3 2025 AM 10:3

City of Sanibel

Code Enforcement
2475 Library Way
Sanibel, FL 33957
239-472-4555

NOTICE OF HEARING **CASE NO. CODE-001483-2025**

CITY OF SANIBEL vs ALTERRA GROUP LLC
1155 CEDAR VIEW DR.
MINNEAPOLIS MN 55405
SUBJECT PROPERTY: 900 Beach Rd., Sanibel FL
33957

Strap: 20-46-23-T4-00002.1130

YOU ARE HEREBY NOTIFIED THAT ON: April 21, 2025 @ 1 p.m.

A Hearing will be held on **April 21, 2025**, before the Sanibel Code Enforcement Hearing Examiner/ Special Magistrate. This hearing will commence at 1 p.m. at **Mackenzie Hall 800 Dunlop Road**, in the City of Sanibel, Florida, in accordance with Section 2-351 and 2-352 of the Sanibel Code of Ordinances to determine whether you have violated one or more provisions and/or sections of the City of Sanibel's ordinances. Said ordinances are set forth in the Notice of Violation dated 3/12/2025 sworn to by the Code Enforcement officer of the City of Sanibel. (Attached)

You are entitled to be represented by counsel, present testimony, and evidence, and to testify on your behalf. Subpoenas for records, surveys, plats and other materials, and for witnesses may be requested and will be issued by the City upon proper request.

IF A PERSON DECIDES TO APPEAL ANY DECISION OF THE BODY WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, SHE/HE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSES MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING, TO INCLUDE HEARING IMPAIRMENT, SHOULD CONTACT DIRECTOR OF ADMINISTRATIVE SERVICES, NO LATER THAN ONE DAY PRIOR TO THE PROCEEDINGS AT (239) 472-3700. FOR ADDITIONAL ASSISTANCE IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE AT 711.

Dated: 4/02/2025


HEARING EXAMINER/ CITY CLERK

Method of Service: Certified Mail # 70221670000121585395
Posted notice
Included: Notice of Violation
C: City Attorney, John Agnew

Code Officer Affidavit

As it pertains to Code Case 2025-001483

I, Lisamarie Cardona, Code Officer for the City of Sanibel, swear and affirm that the following information is true and accurate:

☐ On 4/03/2025 I posted the Notice of Violation on the property location

at 900 Beach Rd., Sanibel, Florida 33957, as demonstrated in the photos, and at City Hall located at 800 Dunlop Rd as provided for in Florida Statutes 162.12.

Lisamarie Cardona
Signature of Code Officer

Date 4/3/2025



Posted 4/4/25
RECEIVED CITY OF SANIBEL
APR 3 2025 4:10

City of Sanibel
Code Enforcement
2475 Library Way
Sanibel, FL 33957
239-472-4555

NOTICE OF HEARING
CASE NO. CODE-001483-2025

CITY OF SANIBEL vs ALTERRA GROUP LLC
1155 CEDAR VIEW DR.
MINNEAPOLIS MN 55405
SUBJECT PROPERTY: 900 Beach Dr., Sanibel FL 33957
Strap: 20-46-23-T4-00002 1130

YOU ARE HEREBY NOTIFIED THAT ON: April 21, 2025 @ 1 p.m.

A Hearing will be held on April 21, 2025, before the Sanibel Code Enforcement Hearing Examiner/ Special Magistrate. This hearing will commence at 1 p.m. at Mackenzie Hall 800 Dunlop Road, in the City of Sanibel, Florida, in accordance with Section 2-351 and 2-352 of the Sanibel Code of Ordinances to determine whether you have violated one or more provisions and/or sections of the City of Sanibel's ordinances. Said ordinances are set forth in the Notice of Violation dated 3/12/2025 sworn to by the Code Enforcement officer of the City of Sanibel (Attached).

You are entitled to be represented by counsel, present testimony, and evidence, and to testify on your behalf. Subpoenas for records, surveys, plats and other materials, and for witnesses may be requested and will be issued by the City upon proper request.

IF A PERSON DECIDES TO APPEAL ANY DECISION OF THE BODY WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, SHE/HIS WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSES MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING, TO INCLUDE HEARING IMPAIRMENT, SHOULD CONTACT DIRECTOR OF ADMINISTRATIVE SERVICES, NO LATER THAN ONE DAY PRIOR TO THE PROCEEDINGS AT (239) 472-3700 FOR ADDITIONAL ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE AT 711.

Dated 4/02/2025

Method of Service: Certified Mail # 70221670000121585395
Posted notice
Included: Notice of Violation
C. City Attorney, John Agnew

Seethy Regina Kelly
HEARING EXAMINER/ CITY CLERK



NOTICE
CASE NO. C

To: ALTERRA GROUP LLC
1155 CEDAR VIEW DR.
MINNEAPOLIS MN 55405
Certified Mail # 7017 1450 0000 7708 6461

SUBJECT PROPERTY: 900 Beach Dr., Sanibel
(STRAP-20-46-23-T4-00002 1130)

Dear ALTERRA GROUP LLC:

This Notice is to inform you that violation(s) of the Code (the "LDC"), Chapter 126, Article XIV, Division 1, as a distressed subject property. The City has observed the above-referenced subject property in accordance with the City of Sanibel's Code Enforcement Officer observed the following violations:

- The roof and flashing shall be sound, tight, properly affixed, gutters and downspouts shall be free of debris. See Sec. 126-131(4)(a) (5).
- Broken doors and windows shall be secured within ten days of being damaged in the public nuisance. See Sec. 126-131(4)(b) (1).
- Any excavations, excavating, or other attractive nuisances shall be properly secured of the City Code of Ordinances and the Code Enforcement Officer.

The City Clerk section(s) cited as a basis of this notice, and this notice serves as a notice of violation. If you do not receive a copy of this Notice of Violation within 10 days of receipt of this Notice of Violation, you are notified of the following regulations:

900 Beach Rd 4/3/25
LC



900 Beach Rd 4/3/25
LC

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Alterra Group LLC
1155 Cedar View Dr.
Minneapolis MN 55405*



9590 9402 8238 3030 1971 03

2. Article Number (Transfer from service label)

2022 1670 0001 2158 8805 1111 Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

[Signature]

B. Received by (Printed Name)

D. Is delivery address different from item?
If YES, enter delivery address below

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery

V 553
5.L
USPS TRACKING #

9590 9402 8238 3030 1971 03

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

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City of Sanibel
Code Enforcement
2475 Library Way
Sanibel, Florida 33957



900 Beach Rd WN 04/15/25



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Standard Administrative Costs
for Hearing Case Through First Hearing
Case #CODE-001483-2025

<u>CHARGE</u>	<u>PER HOUR</u>	<u>NO. HOURS or INSPECTIONS</u>	<u>TOTAL</u>
Inspections	\$50.00 each		\$ 150.00
Certified Mailings	\$10.00/\$35/Intl. each		\$ 20.00
City Attorney/case prep	\$280.00		\$
Staff Case review-at various stages during process with the Planning Director and/or City Manager.	\$75.00 per case		\$75
City staff required at hearing.	\$75.00 per hearing		\$ 75
Code Enforcement Mgr.	\$59.73	1	\$ 59.73
			\$
Deputy Planning Director	\$84.03		\$
Albert Sanchez	\$45.45		\$
Senior Planner	\$84.03		\$
Police Officer	\$52.85		\$
Sabine Schroeder	\$34.54		\$
City Manager	\$165.54		\$
Scotty Lynn Kelly	\$86.11	.5	\$ 43.05
Natural Resources Director	\$110.65		\$
Building Official	\$115.49		\$
Dana Dettmar	\$56.86		\$
Joel Caouette	\$62.13		
Deputy Building Official	\$77.30		
Hearing Examiner Tony Gargano, Esq			\$
		TOTAL COSTS TO DATE	\$ 422.78

The City of Sanibel requests that the Hearing Examiner find a violation in case **CODE-001483-2025**. We further request that the respondent be given not more than 0 days to abate the violation and that prosecution costs of \$422.78 be assessed to the respondent.

Glenn Nixon

Glenn Nixon Code Enforcement Manager
City of Sanibel, Florida