



City of Sanibel

Master Transportation Plan

Steering Committee Meeting
November 19, 2025



MySanibel™
City of Sanibel, Florida



Staff and Team Introductions



MySanibel™
City of Sanibel, Florida

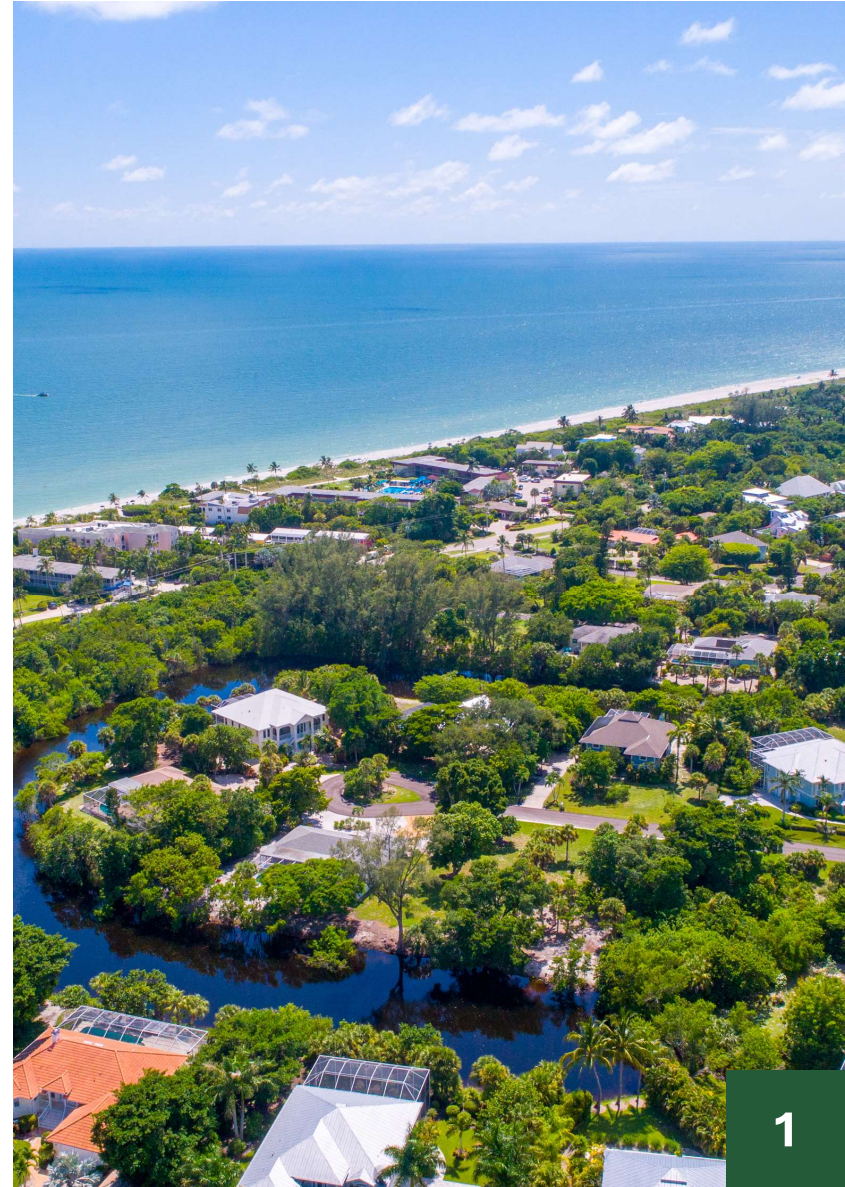
VOLKERT



KITTELSON
& ASSOCIATES



24-7 CONSULTING



Meeting Purpose

An aerial photograph of a tall, dark metal lighthouse situated on a sandy beach. The lighthouse has a spiral staircase and a glass-enclosed lantern room at the top. It is surrounded by a low metal fence. The beach is wide and sandy, with several people and beach umbrellas visible. The ocean is a vibrant blue, and the sky is clear and bright.

- Review Project Goals
- Discuss Public Involvement
- Comments and Questions

Project Goals

Project Goals

- Community vision for a transportation network
- Baseline transportation analysis
 - Existing
 - Future
 - Planned
 - What's possible
- Community and stakeholder feedback
- Implementable projects, programs, and policies
 - 5-years
 - 10-years
 - 20-years



Public Involvement



4. Public Involvement

4.1 Public Involvement Plan

4.2 Notifications (e.g., public meetings and workshops, focus groups)

4.3 PowerPoint Presentations

4.4 Public Hybrid Workshop (1)

4.5 Focus Group Interviews (4)

4.6 Presentation to the Planning Commission (2)

4.7 Presentations to City Council (2)

Notifications (e.g., Public Workshops and Focus Groups)

All notifications for public meetings, workshops, and focus groups will be drafted in coordination with the public involvement team and submitted in accordance with applicable state guidelines.

Stakeholders

- Elected/Appointed Officials
- Stakeholders
- Steering Committee
- Media

Power Point Presentations

PowerPoint Presentations

Customized PowerPoint presentations will be created to support public meetings, workshops, and stakeholder briefings. Each presentation will be designed to align with project goals, audience needs, and agency branding, ensuring clear ADA compliant communication of technical content and key messages.

Public Workshop Activities Include

Notifications for public meetings, workshops, and focus groups

All notifications for public meetings, workshops, and focus groups will be drafted in coordination with the public involvement team and submitted in accordance with applicable state guidelines. These communications will be timely, accessible, and tailored to reach diverse audiences through appropriate channels. A detailed schedule of events will be created once dates are confirmed.

One Hybrid Public Workshop

The project team will host a hybrid Public Workshop March / April, 2026 at the Sanibel Community House (2173 Periwinkle Way, Sanibel, FL 33957). This workshop will offer both in-person and virtual attendance options to ensure broad accessibility and encourage meaningful community participation. The hybrid format is designed to accommodate diverse stakeholder needs and foster inclusive engagement throughout the planning process.

Workshop Promotion

Outreach efforts will include tailored notifications, social media posts, email campaigns, media outlets, and updates to the City's website. Promotional materials will be ADA-compliant and translated as needed to ensure inclusive access for all community members.

Meeting Notifications:

Utilizing the contacts established in the PIP, the meeting will be noticed in accordance with the standard state process. This includes letters to elected and appointed officials and other interested parties, legal advertisements, and e-mail notifications to the Steering Committee and key stakeholders as required.

News Releases

Submission three to five days prior to meeting following Florida's Statutes.

Workshop Overview

Project Background – Why the plan is being developed and how it supports the City of Sanibel's long-term mobility goals

Corridor Assessment – Initial findings and considerations for transportation improvements

Project Timeline – Milestones from conceptual development through implementation

Community Engagement Opportunities – How residents and stakeholders can stay involved

Workshop Registration

A centralized registration system will be implemented to track attendance, collect demographic data (as appropriate), and accommodate accessibility requests.

Comments

Emailed or mailed questions and comments received from any interest groups, stakeholders or community organizations during all outreach activities will be addressed. Our team will prepare written responses for review and concurrence by City of Sanibel prior to being emailed/mailed to the person(s) or group(s) who posed the question or comment. A copy of all responses will be included in the project files.

Post-Event Reporting

Following the workshop, a summary report will be developed to document attendance, public input, key themes, and follow-up actions. The report will be shared with staff and made available to the public to promote transparency and accountability.

Focus Group Interviews

MacKenzie Hall - 800 Dunlop Road
(3rd Wednesday of the Month at 1:30 p.m.)

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Jan 21				●								
Mar 18						●						
May 20								●				
July 15										●		

- Sanibel Bike Club – Jim Meyer
- Committee of the Islands (COTI) - Bill Millar
- Sanibel-Captiva Conservation Foundation (SCCF) – James Evans
- Sanibel-Captiva Chamber of Commerce – John Lai
- 5 – 10 stakeholders
- 60 – 90 minutes
- Every other Month Hybrid Meetings

PLANNING COMMISSION & CITY COUNCIL PRESENTATION SCHEDULES

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Planning Commission Presentations												
City Council Presentation												

Overall Project Schedule

Task	2025				2026								
	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept
Project Management													
Task 1: Baseline Measures													
Plans Review													
Data Collection and Analysis													
Golf Cart Analysis													
Maps													
Technical Memorandum													
Task 2: Recommended Projects, Programs, and Policies													
Preliminary Recommendations													
Typical Sections													
Map of Projects													
Task 3: Prioritized Project List													
Cost Estimates													
Prioritization Criteria													
Funding													
Technical Memorandum													
Task 4: Public Involvement													
Public Involvement Plan													
Notifications (e.g., public meetings and workshops, focus groups)													
PowerPoint Presentations													
Public Workshop (1)													
Focus Group Interviews (4)													
Presentation to the Planning Commission (2)													
Presentations to City Council (2)													
Task 5: Plan Documentation													
Draft													
Executive Summary													
Final Report													

Steering Committee

- 1:30 PM Wednesday, January 21, 2026
- 1:30 PM Wednesday, January 21, 2026
- 1:30 PM Wednesday, March 18, 2026
- 1:30 PM Wednesday, May 20, 2026
- 1:30 PM Wednesday, July 15, 2026
- 1:30 PM Wednesday, September 16, 2026
- 1:30 PM Wednesday, November 18, 2026



Comments and Questions?



Second Steering Meeting
November 19, 2025