



DATE: July 10, 2025

TO: Sanibel City Council and City Manager Dana Souza

FROM: Pamela Miner, Executive Director, Sanibel Historical Museum and Village

SUBJECT: SHMV FY2025 3rd Quarter Activities Report, April through June 2025

Open: Visitors, Guests & Volunteers

- Overall, we've had a strong season with numbers higher compared to the same period 2024.

Regular "Walk-in" Visitors

	Adults	Youth	Member	NARM	Raincheck	TOTAL
Year to Date	2221	289	143	78	3	2734

\$33,315 revenue; 4.5% over \$32,000 projected

Group Tours

	Adults	Youth	Total	Comments
Year to Date	237	0	237	Commercial tour groups & local groups as condo associations

\$2805 revenue; \$85% over projected \$1500; LCVCB team & CFI leadership no charge

Programs and Events

	Totals	Comments
Year to Date	1419	Fundraiser, Twilight Talks, Come to the Shore, & outreach presentations

\$5200 revenue; more research needed to verify FY2024 figures

Volunteer Support/Hours

	Total
Year to Date	1519

\$50,127 value; Florida \$33 rate per hour; 49 regular volunteers

Volunteer Appreciation Luncheon was held on April 14 with some 30 attendees.

Administration

- **Change of Operating Days and Hours:** Upon staff recommendation, the BOD approved the following changes at the June 26, 2025 meeting:

October 15, 2025 through January 4, 2026

Days of Operation: Wednesday through Sunday

Hours of Operation: 10:00am to 2:00pm, with last admission sales at 1:00pm

January 7 through April 30, 2026

Days of Operation: Wednesday through Sunday

Hours of Operation: 10:00am to 4:00pm, with last admission sales at 3:00pm

May 1 through July 31, 2026

Days of Operation: Wednesday through Sunday

Hours of Operation: 10:00am to 2:00pm, with last admission sales at 1:00pm

Regular CLOSURE August 1 through mid-October 2026.

The Village Gift Shop currently located in Shore Haven will follow the same schedule. The Shop is open to the public.

Financial

- **Audit/Financial Statement:** Stroemer Accounting conducted the project for Year End September 30, 2024/FY2024. The process is complete. The Report is submitted to the City for approval.
- **FY2026 Budget:** Finance Committee, staff, and consultant held two budget workshops. They continue to craft the budget for approval at the SHMV September 26 Regular Board Meeting.

Grounds

- **Landscape Project:** The project is complete and is a significant step forward in the hurricane recovery. Elements appear to be thriving. Tree West continues to monitor and address any challenges.

Buildings

- **Rutland House preservation:** The City Public Work's team has a roof contractor selected. Approval by the City Council is scheduled for the August 19 meeting.
- **Rutland HVAC system:** animal infestation caused significant damage to the HVAC vent system. Public Works is working with pest control and HVAC vendors to resolve and repair. AC remains off in Rutland. Fans are in place. City and Village staff daily monitor environmental condition.

- **Packing House ramp access failure:** the ramp is no longer in usable condition. Public Works is working with a vendor for the replacement project. The building has another access point that is not ADA compliant.
- **Annual Maintenance List** Draft provided to the City of Sanibel.
- **Buildings Project:** The Buildings & Grounds Committee and staff created an RFP for a Buildings Evaluation Report. The RFP was distributed to 10 vendors. The proposals are due July 15. This report will produce a professionally generated document to identify and guide maintenance and preservation, especially in support of the Exhibit Revitalization Plan.

Exhibits

- **Exhibit Revitalization Initiative:** work continues crafting a three-year plan for all remaining historic buildings and exhibits therein, as well as giving attention to the reconstruction Packing House which houses collection and other storage

Community Outreach

- Village staff and volunteers participated in the Bailey's Island Nights parade prior to Mighty Mussels game on May 7.