

**APPENDIX B**  
**CONTRACTOR Daily Report Form**

**CONTRACTR Daily Quality Control Reporting Form**  
**Sanibel Island Post Hurricane Ian Emergency Berm / Beach Recovery Project**

Date: \_\_\_\_\_

Contract Day: \_\_\_\_\_

1. Work Performed Today: (Indicate location and description of work performed. Provide beach fill advance over last 24 hours.)

Work Beginning Station: \_\_\_\_\_ Work Ending Station: \_\_\_\_\_

2. Results of Surveillance: (Include satisfactory work completed or deficiencies with action to be taken.)

3. Sand Quality Monitoring: (Does the placed sand meet the specifications of the contract?)

YES / NO (Explain if no:)

4. Verbal Instructions Received: (List any instructions received from Regulatory Agencies, Engineer, or City Staff)

5. Remarks (Cover delays and any conflicts in the plans, specifications, or instructions)

6. Safety Inspection (Report any violations; corrective instructions given, actions taken)

7. Equipment:

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8. Progress:

Description	Beach Segment No.	Today	To Date
Hours Worked			
Length of Fill Placement Advance on Beach (ft)			
Number of Truck Deliveries			
Sand Quantity Placed (estimated tons)			
Accepted Quantity (tons in accepted sections only)			
Linear % Completed			

Description	Beach Segment No.	Today	To Date
Hours Worked			
Length of Fill Placement Advance on Beach (ft)			
Number of Truck Deliveries			
Sand Quantity Placed (estimated tons)			
Accepted Quantity (tons in accepted sections only)			
Linear % Completed			

9. Weather Conditions:

Wind Speed (knots): \_\_\_\_\_ Precipitation: \_\_\_\_\_  
Wind Direction (from): \_\_\_\_\_ Tides: \_\_\_\_\_

General Weather Conditions:  
(storms, waves, etc)

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10. Crew:

(List of personnel on-site today)

Name:

Position


11. Other Notes:

Report by: \_\_\_\_\_