



**AGENDA MEMORANDUM**

*Natural Resources  
Department*

**City Council Regular Meeting Date: March 3, 2026**

**To:** City Council  
**From:** Holly Milbrandt, Natural Resources Director  
**Date:** February 20, 2026

**SUBJECT:** Approval of an Agreement with Paul Tritaik d/b/a/ Tritaik Consulting for Natural Resources & Environmental Consulting Services

**BACKGROUND:**

City Council approved Agreement 20-034 with Tritaik Consulting for a one-year period from June 01, 2021 through June 01, 2022, with the option of two (2) one-year extensions. Agreement 22-050 extended the term of the Agreement to June 1, 2023; Agreement 23-027 extended the term of the Agreement to June 1, 2024. Subsequently, City Council approved Agreement 24-012, with the same terms and hourly rate (\$75/hour) as the previous agreement. No services were performed under the final agreement in FY24 and without extension the agreement expired on August 19, 2025.

As there is a need within the Natural Resources Department for the continued services of the consultant, staff recommends that City Council approve a new agreement with Tritaik Consulting. The proposed agreement is for a term of one-year with the option of two one-year extensions with no change to the consultant’s hourly rate (\$75/hour). The consultant will continue working with the Natural Resources Director and staff on the Beach Management Plan update along with other tasks and projects that may be deemed necessary.

Funds expended by fiscal year under the original agreement (20-034 as extended) were as follows:

FY21	\$14,880.00
FY22	\$27,772.50
FY23	\$12,660.00
FY24	\$12,076.25
FY25	\$0
<b>TOTAL</b>	<b>\$67,388.75</b>

*Sanibel is and shall remain a barrier island sanctuary*

**FUNDING SOURCE:**

Funding, up to \$25,000, is included in the adopted FY26 Natural Resources budget; this does not increase the adopted FY26 budget. Additional funding of \$25,000 remains in TDC Grant 401707 specific for the Island Wide Beach Management Plan Update; these remaining funds must be expended by the end of FY26.

**RECOMMENDED ACTION:**

Staff recommends that City Council approve the Agreement with Paul Tritaik d/b/a/ Tritaik Consulting for Natural Resources & Environmental Consulting Services and authorize the City Manager to execute the same.