



AGENDA MEMORANDUM

City Manager

City Council Regular Meeting Date: November 4, 2025

To: City Council
From: Dana A. Souza, City Manager
Date: October 10, 2025

SUBJECT: Ordinance 25-020 amending Section 66-76, Types of Permits, and Section 66-85, Fees, Hours, related to the types of Beach Parking Permits and Civil Penalties for City Code violations at the Sanibel Boat Ramp.

BACKGROUND:

On September 8, 2025, the City Council discussed the declared State of Local Emergency related to Hurricane Ian, Hurricane Helene, and Hurricane Milton. During that discussion, the City Council agreed that the temporary penalty of \$500 for violations at the Sanibel Boat Ramp, established through the Mayoral Proclamation, should be kept in place when the State of Local Emergency is discontinued.

The City Attorney advised the City Council that an amendment to Section 66-85(c), Civil Penalty, would need to be approved by the City Council, and that a tiered fine would need to be established to be consistent with Florida Statutes where the first offense shall not exceed \$250, and the shall not exceed \$500 for second or subsequent offences.

Therefore, staff recommends the following tiered penalty structure for Section 66-85(c).

- First offense = \$250 plus \$10 filing fee.
- Second or subsequent offenses = \$500 plus \$10 filing fee.

Minor amendments to Section 66-76 and Section 66-85 include:

- Deleting references to “city pay box” at beach parking facilities. Pay boxes were eliminated following Hurricane Ian and replaced with an on-line application payment system.
- Adding Turner Beach Park to the beach park facilities.
- Clarifying that “daily use” at the boat ramp is “daily boat ramp use”. This relates to anyone using the boat ramp to launch or retrieve a boat is subject to the \$40 daily fee even if they do not use the parking facilities (launch and leave and retrieve and leave).
- Clarifying that vehicles without a boat trailer are prohibited from parking in those spaces reserved for boat ramp parking.

Sanibel is and shall remain a barrier island sanctuary

The First Reading of Ordinance 25-020 occurred on October 7, 2025.

FUNDING SOURCE: N/A

RECOMMENDED ACTION: Public Hearing. Consider a motion to approve Ordinance 25-020 as written or as amended.

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