



City of Sanibel

***** PUBLIC NOTICE *****

MEETING OF: Staff Selection Committee
Oisin Dolley, Brett Schira, Scott Krawczuk

DATE: May 5, 2025

LOCATION: Sanibel Public Works Office Building – Conference Room
750 Dunlop Road, Sanibel, FL 33957

PURPOSE: Staff meeting regarding Request for Proposal for Disaster Debris Monitoring Services to discuss proposals and select firms for contract negotiations.

TIME: 9:00 AM

If a person decides to appeal any decision made by the body on any matter considered at this meeting/hearing, such person may need to ensure that a verbatim record of the proceedings is made, to include the testimony and evidence upon which any such appeal is to be based.

In accordance with the Americans With Disabilities Act, persons needing a special accommodation to participate in this proceeding, to include hearing impairment, should contact the Crystal Mansell, Director of Administrative Service, no later than one day prior to the proceedings at (239) 472-3700. For additional assistance if hearing impaired, telephone the Florida Relay Service at 711.

Posted:_____

May 5, 2025 at 9:00 AM
City of Sanibel – Selection Committee Meeting
Disaster Debris Monitoring Services RFP-PW-2-2025/SK

MEETING MINUTES:

- No representatives present from other organizations.
- Present for Public Works were Scott Krawczuk and Oisin Dolley. Present from Finance was Brett Schira.
- Scott Krawczuk is taking minutes of the Meeting and that notes will be posted on DemandStar within a week.
- Rankings were read aloud by Brett Schira, followed by Oisin Dolley and lastly Scott Krawczuk.
- It was determined that Thompson Consulting Services was the top ranked firm with six (6) points and DebrisTech, LLC was the second ranked firm with three (3) points. Recommendation will be to enter into contracts with these top two (2) ranked firms.
- It was discussed by the selection committee that the contracts will be brought to the June 3, 2025 City Council meeting for approval. The meeting then adjourned.

FINAL RANKING AFTER MEETING

Oisin Dolley:

| RANK | CONTRACTOR NAME | POINTS |
|------|------------------------------|--------|
| 1. | Thompson Consulting Services | 2 |
| 2. | DebrisTech, LLC | 1 |
| 3. | | |
| 4. | | |

Brett Schira:

| RANK | CONTRACTOR NAME | POINTS |
|------|------------------------------|--------|
| 1. | Thompson Consulting Services | 2 |
| 2. | DebrisTech, LLC | 1 |
| 3. | | |
| 4. | | |

Scott Krawczuk:

| RANK | CONTRACTOR NAME | POINTS |
|------|------------------------------|--------|
| 1. | Thompson Consulting Services | 2 |
| 2. | DebrisTech, LLC | 1 |
| 3. | | |
| 4. | | |

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|---------------------------|---------------------|
| Reviewer Name | Oisin Dolley |
| Reviewer Title | City Engineer |
| Reviewer Signature & Date | <i>Oisin Dolley</i> |

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|---------------------------|----------------------------|
| Reviewer Name | Brett Schira |
| Reviewer Title | Procurement Manager |
| Reviewer Signature & Date | <i>Brett Schira</i> 5/5/25 |

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|---------------------------|------------------------------|
| Reviewer Name | Scott Krawczuk |
| Reviewer Title | Deputy Public Works Director |
| Reviewer Signature & Date | <i>Scott Krawczuk</i> 5-5-25 |



City of Sanibel
Disaster Debris Monitoring Services RFP-
PW-2-2025/SK, April 3, 2025

| Basis of Award | Qualificationss on Similar Sized Projects (approx. 400,000 cubic yards) -10 points- | Emergency Planning/Response Experience, Muncipal Experience and Litigation History Related to Experience - 20 points - | Key Staff Project Understanding and Approach, Staff/Office Ability - 20 points - | Management Systems/Reporting Systems/Training Manual - 20 points - | Cost Proposal - 30 points - | Total Points |
|-------------------------------------|--|---|---|---|--|-------------------------|
| Debristech, LLC | 8 | 18 | 20 | 19 | 28 | 93 |
| Thompson Consulting Services | 8 | 18 | 20 | 20 | 30 | 96 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |

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|--------------------------------------|----------------------------|
| Reviewer Name | Brett Schira |
| Reviewer Title | Procurement Manager |
| Reviewer Signature & Date | <i>Brett Schira</i> 5/1/25 |

City of Sanibel
Disaster Debris Monitoring Services
Worksheet

Reviewer Name: Brett Schire Date: 5/1/25

Name of Firm: Debristech

Location of Firm: Tallahassee, FL

Qualifications on Similar Sized Projects (approx. 400,000 cubic yards (10 Points):

Company has worked on many Florida cities, and Country wide.

(8)

Emergency Planning/Response Experience, Municipal Experience and Litigation History Related to Experience (20 points):

Experienced with like Cities and has no Litigation History

(18)

Key Staff Project Understanding and Approach, Staff/Office Ability (20 Points):

Staff is experienced with Debris mgmt.

(20)

Management Systems/Reporting Systems/Training Manual (20 Points):

Has systems in place and reporting system, provided Training plan with Agenda

(19)

Cost Proposal (30 Points):

Second lowest average cost.

(28)

City of Sanibel
Disaster Debris Monitoring Services
Worksheet

Reviewer Name: Brett Schira Date: 5/1/25

Name of Firm: Thompson Consulting

Location of Firm: Maitland, FL

Qualifications on Similar Sized Projects (approx. 400,000 cubic yards (10 Points):

Work on numerous projects throughout the state & Country

8

Emergency Planning/Response Experience, Municipal Experience and Litigation History Related to Experience (20 points):

Has experience with the city, no litigation history

18

Key Staff Project Understanding and Approach, Staff/Office Ability (20 Points):

Has staff in place, staff is experienced

20

Management Systems/Reporting Systems/Training Manual (20 Points):

Send additional Training manual, Has systems in place

20

Cost Proposal (30 Points):

Lowest Avg per hour cost.

30



City of Sanibel
Disaster Debris Monitoring Services RFP-
PW-2-2025/SK, April 3, 2025

| Basis of Award | Qualifications on Similar Sized Projects (approx. 400,000 cubic yards) -10 points- | Emergency Planning/Response Experience, Municipal Experience and Litigation History Related to Experience - 20 points - | Key Staff Project Understanding and Approach, Staff/Office Ability - 20 points - | Management Systems/Reporting Systems/Training Manual - 20 points - | Cost Proposal - 30 points - | Total Points |
|------------------------------|---|--|---|---|--|---------------------|
| Debristech, LLC | 10 | 18 | 19 | 17 | 27 | 91 0 |
| Thompson Consulting Services | 10 | 20 | 20 | 17 | 25 | 92 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
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|---------------------------|---------------------|
| Reviewer Name | Oisin Dolley |
| Reviewer Title | City Engineer |
| Reviewer Signature & Date | Oisin Dolley 5/4/25 |

**City of Sanibel
Disaster Debris Monitoring Services
Worksheet**

Reviewer Name: Oisín Polley Date: 5/4/25

Name of Firm: Thompson Consulting Services

Location of Firm: Maitland, FL (Orlando)

Qualifications on Similar Sized Projects (approx. 400,000 cubic yards (10 Points):

Can handle multiple call ups 79 in 2024, 30 in Jan

Emergency Planning/Response Experience, Municipal Experience and Litigation History Related to Experience (20 points):

Re

Key Staff Project Understanding and Approach, Staff/Office Ability (20 Points):

Pre assigned Sanibel team

Sanibel < Connie - Lee County
Katherine -

Management Systems/Reporting Systems/Training Manual (20 Points):

Cost Proposal (30 Points):

25-75 \$/HR
PA PM

ADMS \$5.50

City of Sanibel
Disaster Debris Monitoring Services
Worksheet

Reviewer Name: Oisín Dolley Date: 5/4/25

Name of Firm: DebrisTech

Location of Firm: Tallahassee

Qualifications on Similar Sized Projects (approx. 400,000 cubic yards (10 Points):

Long Boat Key is similar

Emergency Planning/Response Experience, Municipal Experience and Litigation History Related to Experience (20 points):

Key Staff Project Understanding and Approach, Staff/Office Ability (20 Points):

80 local monitor staff

Management Systems/Reporting Systems/Training Manual (20 Points):


Cost Proposal (30 Points):

30 - 65/hr PA → PM



City of Sanibel
Disaster Debris Monitoring Services RFP-
PW-2-2025/SK, May 1, 2025

| Basis of Award | Qualifications on Similar Sized Projects (approx. 400,000 cubic yards) -10 points- | Emergency Planning/Response Experience, Municipal Experience and Litigation History Related to Experience - 20 points - | Key Staff Project Understanding and Approach, Staff/Office Ability - 20 points - | Management Systems/Reporting Systems/Training Manual - 20 points - | Cost Proposal - 30 points - | Total Points |
|------------------------------|---|--|---|---|--|-------------------------|
| Debristech, LLC | 10 | 18 | 19 | 18 | 24 | 89 |
| Thompson Consulting Services | 10 | 19 | 20 | 18 | 26 | 93 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |
| | | | | | | 0 |

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|--------------------------------------|--|
| Reviewer Name | Scott Krawczuk |
| Reviewer Title | Deputy Public Works Director |
| Reviewer Signature & Date |  5-1-25 |

City of Sanibel
Disaster Debris Monitoring Services
Worksheet

Reviewer Name: Scott Krawczuk *SK* Date: 5-1-25

Name of Firm: DebrisTech, LLC

Location of Firm: Tallahassee, FL

Qualifications on Similar Sized Projects (approx. 400,000 cubic yards (10 Points):

Projects across the United States and Puerto Rico.

Since 2010 300 activations to 80 federally declared disasters.

Tornadoes, Hurricanes Maria, Helene, Michael and Sandy.

Emergency Planning/Response Experience, Municipal Experience and Litigation History Related to Experience (20 points):

Arcadia, Punta Gorda, St. Augustine, Longboat Key and FDEM.

No litigation within past 5 years and no contract cancelled since formation in 2010.

Key Staff Project Understanding and Approach, Staff/Office Ability (20 Points):

Available mobile offices. Ability to activate 500 plus employees.

Immediate response within 24 to 48 hours.

Management Systems/Reporting Systems/Training Manual (20 Points):

Automated Debris Management System (ADMS)

DT360 technology that exceeds FEMA documentation standards.

Will customize reports at no additional cost.

Cost Proposal (30 Points):

Lowest cost for project manager, operations manager and field supervisor.

No charge for ADMS

**City of Sanibel
Disaster Debris Monitoring Services
Worksheet**

Reviewer Name: Scott Krawczuk *SK* Date: 5-1-25

Name of Firm: Thompson Consulting Services

Location of Firm: Maitland, FL

Qualifications on Similar Sized Projects (approx. 400,000 cubic yards (10 Points):

Hurricanes Mathew, Irma, Michael, Ian and Milton.

Work included for City of Tampa, Jefferson Parish Louisiana, Lee County FL, Voldosta GA, Ft Myers FL, City of Houston Tx

Emergency Planning/Response Experience, Municipal Experience and Litigation History Related to Experience (20 points):

26 corporate and satellite offices. Will utilize local workforce if able.

No pending litigation or claims in previous 10 years.

Key Staff Project Understanding and Approach, Staff/Office Ability (20 Points):

Working storm events since 2004 with services provided to 82 Florida clients.

260 on call monitors, managers and supervisors.

Multiple FEMA certifications and debris removal programs.

Management Systems/Reporting Systems/Training Manual (20 Points):

Automated Debris Management System (ADMS)

Thompson Data Management Suite (TDMS)

Detailed training manual included.

Cost Proposal (30 Points):

Lowest cost for tower monitors and site monitors and projects assistants.

These positions consist of largest numbers of monitor workforce.