

March 3, 2015

Ms. Charlotte Durand  
Recreation Department

SUBJECT: Employee of the Quarter Award

Dear Ms. Durand:

I would like to congratulate you on being selected as Employee of the 1st Quarter, Fiscal Year 2015, for the City of Sanibel. You are part of a very select group of employees who have distinguished themselves as outstanding public servants who have received this award.

Your designation as "Employee of the Quarter" results from the recognition of your personal accomplishments by your co-workers and reflects great credit upon you and the services you provide the public. This significant personal recognition should be a source of pride and satisfaction to you.

Your contributions to the City of Sanibel are sincerely appreciated. I wish you continued success and personal rewards in the performance of your duties as Recreation Assistant for the City of Sanibel Recreation Department.

Thanks for doing a great job!

Sincerely,

Kevin Ruane  
Mayor

Xc: Employee Personnel File