



## AGENDA MEMORANDUM

*Public Works Department*

City Council Regular Meeting Date: June 3, 2025

**To:** City Council  
**From:** Alfred Mittl, Public Works Director  
Scott Krawczuk, Deputy Public Works Director  
**Date:** May 9, 2025

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**SUBJECT:** Debris Monitoring Contracts

**BACKGROUND:** Since 2008 the City has contracted with two firms to perform Disaster Debris Monitoring Services as recommended by the Federal Emergency Management Agency (FEMA). Contracting out this required monitoring service during a disaster event allows Public Works Staff to perform other important functions as well as their normal duties. The cost of these contracted services is reimbursable through FEMA for a declared disaster. A scope of work was prepared for a firm to provide disaster debris monitoring services for the City including, but not limited to:

- Conducting daily briefings, work progress, staffing and other key items with the City
- Addressing all permitting/regulatory issues
- Scheduling work for all team members and contractors on a daily basis
- Hiring, scheduling and managing field staff
- Certifying contractor vehicles for debris removal
- Entering load tickets into a GIS software database application
- Development of maps, GIS applications, etc. as necessary
- Project Worksheet and other pertinent report preparation
- Final report and appeal preparation and assistance

In 2019 the City Council authorized the City Manager to execute agreements with two contractors for the above services based on a competitive ranking criteria through a request for proposals.

With the expiration of the above noted agreements, City Staff advertised a new request for proposals to provide disaster debris monitoring services in the Fort Myers News Press. Two firms responded to the request and a staff committee comprised of City Engineer Oisin Dolley, Deputy Public Works Director Scott Krawczuk and Procurement Manager Brett Schira reviewed the proposals.

Based upon the firm's written submittals, the staff committee ranked the firms as follows:

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1. Thompson Consulting Services, LLC
  2. DebrisTech, LLC

**FUNDING SOURCE:** Various sources including Federal FEMA and State funding if emergency services are required.

**RECOMMENDED ACTION:**

Motion to approve staff's ranking of the disaster debris monitoring services contractors and authorize the City Manager to execute contracts with the two top ranked firms, Thompson Consulting Services, LLC and DebrisTech, LLC.

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