



AGENDA MEMORANDUM

Public Works Department

City Council Regular Meeting Date: **September 8, 2025**

To: City Council
From: Jason Goodrich, Deputy Utilities Director
Alfred J. Mittl, P.E., Public Works Director
Date: August 26, 2025

SUBJECT: Recommendation of Award for Sodium Hypochlorite for Wastewater Facilities

BACKGROUND: The Donax Water Reclamation Facility (WRF) requires approximately 100,000 gallons of sodium hypochlorite (liquid chlorine) annually. This chemical is required for final disinfection in the treatment process and for routine maintenance of the membrane bioreactor (MBR).

The City currently purchases sodium hypochlorite in bulk from Allied Universal Corporation at a cost of \$1.20 per gallon under a 3-year contract that expires on September 30, 2025.

To ensure the continuity and reliability of the Donax WRF, entering into contracts with two sodium hypochlorite vendors is recommended. This approach mitigates potential service disruptions due to unforeseen circumstances and ensures consistent compliance with regulatory requirements.

The City issued Invitation to Bid (ITB-UT-25-4/BS), which was advertised on July 15, 2025, in the *Ft. Myers News-Press* and with the City's online bid solicitation service, DemandStar. Bid opening took place on August 14, 2025, in the presence of Jason Goodrich, Deputy Utilities Director, and Scott Krawczuk, Deputy Public Works Director.

Three bids were received. The two lowest responsible bidders were Allied Universal Corporation at \$1.79 per gallon and Odyssey Manufacturing Co. at \$1.92 per gallon as shown on the attached bid tabulation.

The proposed contract includes an initial one-year term with two optional one-year extensions, subject to City approval. Staff recommends awarding the primary vendor contract to Allied Universal Corporation and designating Odyssey Manufacturing Co. as the secondary vendor to be used in the event the primary vendor is unable to fulfill the City's needs or meet the required timeline.

Annual usage at the Donax WRF is estimated at 100,000 gallons, resulting in an anticipated annual expenditure of approximately \$179,000 under the new contract.

FUNDING SOURCE: Funding for sodium hypochlorite for wastewater facilities is included in the Draft FY2026 Sewer System Operating Supplies Budget.

RECOMMENDED ACTION: Motion to approve a one-year contract with two optional one-year extensions with Allied Universal Corporation as the primary vendor and Odyssey Manufacturing Co. as the secondary vendor for the supply of sodium hypochlorite for wastewater facilities, and to authorize the City Manager to execute the contracts.

Sanibel is and shall remain a barrier island sanctuary