



## AGENDA MEMORANDUM

*Finance Department*

**City Council Meeting Date: April 1, 2025**

**To:** City Council  
**From:** Steve C. Chaipel, Deputy City Manager/CFO  
**Date:** March 25, 2025

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**SUBJECT:** Resolution 25-018 Approving Budget Amendment 2025-007

**BACKGROUND:** Included in the April 2025 City Council agenda is a request for Council approval of a project to make significant repairs to the City's boat ramp. The City received a grant from Volunteer Florida for \$250,000 to support this project. The project was advertised, and the low bid was submitted for \$317,877. Additionally, the project includes \$50,523 in engineering services and a 10.0% construction contingency of \$31,788 for a total of \$400,188.

Staff is requesting that the City Council approve an amendment to the fiscal year 2025 budget for this project.

**FUNDING SOURCE:** \$250,000 of the funding for this project is being provided by a third party grant. The funding for the remaining appropriation is available in the Beach Parking fund ending fund balance. The City has reached out to Volunteer Florida to discuss the process of requesting additional funding for this project.

**RECOMMENDED ACTION:** Approve Resolution 25-018 authorizing Budget Amendment 25-007.