



**CITY OF SANIBEL**  
**SPECIAL EVENTS PERMIT APPLICATION**  
3880 SANIBEL CAPTIVA RD, SANIBEL, FL 33957  
Phone (239) 472-0345  
Website: [www.mysanibel.com](http://www.mysanibel.com)  
Email: [specialevents@mysanibel.com](mailto:specialevents@mysanibel.com)

FOR CITY USE:

25-124

PERMIT #

19 of 20

DATE: 9-16-25

Lee Co. Tax Parcel # 30-46-23-T4-00009.0010

Application must be submitted no later than 60 calendar days prior to the event accompanied by a refundable deposit (if applicable), and a non-refundable \$50/resident or \$150/non-resident application fee. Applications submitted less than 60 calendar days but not less than 14 days prior to the event, will be assessed a late fee. Applications will not be accepted later than 14 calendar days prior to the event. Applicants may not advertise the event until the special event permit is approved by the city council, city manager, or his/her designee.

NAME OF EVENT: NYE Special Event / Sundial Beach Resort \*Sp

EVENT ADDRESS: 1451 Middle Gulf Drive

Name of shopping center or complex, if applicable: n/a

NAME OF APPLICANT: Becky Miller

ADDRESS: 1451 Middle Gulf Drive

TELEPHONE: 239 472 4151

CELL:

FAX:

EMAIL ADDRESS: tiffany.beyke@sundialresort.com

WEBSITE:

NAME OF CONTACT PERSON AND PHONE NUMBER AT THE EVENT:

Tiffany Beyke 239-395-6009

IS THE APPLICANT/ORGANIZATION A 501(C)3, NON-PROFIT? ☐ Yes ☒ No

Certificate No. \_\_\_\_\_ Please provide a copy of current certificate.

\*\*A Special Event Permit is issued for up to 3 consecutive days. An event that is longer than 3 consecutive days will require an additional permit to be issued resulting in additional fees.

DATE(S) OF EVENT:

\*Set-up and tear down must be included as part of event dates.

BEGINNING/ENDING TIME:

Set-Up Date(s) 12-31-25

Set-up Time(s) 3pm

Event Date(s) 12-31-25

Event Time(s) 5p-11:59p

Tear-Down Date(s) 12-31-25

Tear-Down Time(s) Midnight

NUMBER OF PARTICIPANTS EXPECTED: 150

ADMISSION CHARGE (IF ANY): \$

TYPE OF EVENT/SPECIFIC ACTIVITIES:

New Year's Eve 150 ppl

PLEASE CHECK APPROPRIATE BOX: ☒ Private Event ☐ Public Event

\*NOTE - Public events will be listed on the Special Events Calendar on the City's website.



**\*A drawing of event layout, parking area, placement of signs and temporary structures must be attached upon application submission.\***

**TEMPORARY SIGN(S)** The Sanibel Code permits one (1) on-site sign, that may be double-faced, per special event. Area and height are based on the district and land use. Residential districts – not to exceed 3 SF, 3 ft in height; all other districts, not to exceed 12 SF, 4 feet in height. Two (2) off-site directional signs not to exceed 3 SF, 3 ft in height are permitted. **BANNER SIGNS AND BALLOONS ARE STRICTLY PROHIBITED AT ALL TIMES.**

Please indicate sign size, type, and location of **On-Site sign:** N/A

Please indicate sign size, type, and locations of **Directional Signs** (Non-Profit Organizations only): \_\_\_\_\_

**NUMBER OF VENDORS:** \_\_\_\_\_ \*Vendors must have a Sanibel Business Tax Registration/Receipt (BTR), if applicable.  
**VENDOR #1 BUSINESS NAME:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_  
**VENDOR #2 BUSINESS NAME:** Sanibel **ADDRESS:** \_\_\_\_\_  
**VENDOR #3 BUSINESS NAME:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**TEMPORARY TENTS AND STRUCTURES** - Including arches, tents (specify number of tents and tent size), chairs, tables, bounce houses, dunk tanks, etc. Tents exceeding 120 square feet require a tent permit (per tent) and inspection from the Sanibel Fire District.

Tent #1 Size: \_\_\_\_\_ Tent #2 Size: \_\_\_\_\_ Tent #3 Size: \_\_\_\_\_  
Temporary Structure Type: \_\_\_\_\_ Quantity: \_\_\_\_\_  
Temporary Structure Type: No Structures Quantity: \_\_\_\_\_  
Temporary Structure Type: \_\_\_\_\_ Quantity: \_\_\_\_\_

**TRAFFIC CONTROL PLAN:** Please attach traffic control and parking plan for events requiring off-site parking or pedestrian street crossing.

**A Business Tax Receipt or Business Registration is required to work in the City of Sanibel.** Please provide your Sanibel Business Tax Receipt Number or Business Registration Number # \_\_\_\_\_

**Are Police Services, such as Traffic/Pedestrian Control or Event Security requested?** ☐ Yes ☒ No

**NUMBER OF OFFICERS:** n/a **DATE:** n/a **TIME:** n/a  
The rate is \$185 for a 3-hour minimum shift, per staff member and \$65, per staff member, per hour thereafter. In the interest of public safety, the Sanibel Police Chief may require an applicant retain Police Services as a condition of granting a Special Events Permit, in which case, applicant is responsible for payment of fees as described above.

**Will amplified music be played?** ☒ Yes ☐ No \*Must comply with Noise standards, Sanibel Code Chapter 30, Article III.

**Will City property, public right-of-way or other public property, parks, beaches, etc. be utilized?** ☐ Yes ☒ No

If yes, please identify right-of-way and/or public property/park name: \_\_\_\_\_

**EVENTS HELD AT COMMUNITY PARK – SMOKING IS PROHIBITED** at Community Park. Applicant is responsible for ensuring compliance with this policy. **Failure to do so will be in violation of this permit, may lead to forfeiture of deposit, and may constitute a violation of City Policy.** Spot maintenance will be provided at Community Park by the City of Sanibel Public Works Department between the hours of 8 a.m. to 5 p.m., daily. In addition, for overnight events, applicant is responsible for bathroom maintenance (emptying trash containers, stocking of toilet paper and paper towels) between the hours of 5 p.m. and 8 a.m.

**EVENTS HELD ON CITY PROPERTY:** Liability Insurance in the amount of \$1,000,000 listing the City of Sanibel as an additionally insured party may be applicable for certain events held on City property. Proof of insurance must be provided before application is approved.

**NOTE:** If event is held on City property, such as a City Park or City Hall, **alcohol is prohibited** unless approved by City Council. A rental fee and deposit is applicable for use of certain City Properties. Please contact the Sanibel Recreation Center at (239)472-0345 for information regarding fees and deposits.



Will alcoholic beverages be served or sold? ☒ Yes ☐ No

If yes, please contact the Division of Alcoholic Beverages and Tobacco at (239) 344-0885, to determine if you are required to obtain a liquor license. If a liquor license is required, applicant must submit the application for a liquor license attached to this application for review and approval by the Planning Department.

Will food and/or drink be served or sold? ☒ Yes ☐ No (Appropriately rated fire extinguishers required)

If this is an outdoor event, vendor may require a Lee County Department of Health Permit or a License from the Division of Business and Professional Regulation. To find out if you need a Health Department Permit or license, please call the Lee County Health Department at (239) 690-2100 or Division of Business and Professional Regulation at (850) 487-1395.

Will temporary sanitary facilities be provided? ☐ Yes ☒ No If yes, indicate location on site plan.

Will trash receptacles, dumpsters and recycling containers be provided? ☒ Yes ☐ No

If yes, indicate on site plan. Who will provide the receptacles, dumpsters or containers? Sundial  
NOTE: Trash and recycling receptacles must be emptied at the end of each day into a dumpster for multiple day events to discourage the feeding or foraging of raccoons. Failure to do so will be in violation of this permit, may lead to forfeiture of deposit, and may constitute a violation of other City Ordinances.

Is this a Sanibel student or Sanibel youth group event? ☐ Yes ☒ No

If yes, the fee for a special event permit shall be \$5 so long as proceeds from the event solely benefit a Sanibel student or Sanibel youth group; is a single day event generally not lasting longer than 8 hours; no vendor or related fees are charged (only the youth group fee or contribution is solicited); event is managed and conducted solely by volunteers; and temporary and/or permanent structures are not required. (Ord. 24-004)

Is the applicant an organized homeowners association or neighborhood association? ☐ Yes ☒ No

If yes, the application fee shall be waived. (Resolution 24-011)

Does event require Vehicle for Hire or a tour bus for guests & participants? ☐ Yes ☒ No (Ordinance 13-009)

If yes, please list bus/van length \_\_\_\_\_ seating capacity \_\_\_\_\_ Name of Company \_\_\_\_\_

Does event require electrical usage at any City Owned Property? ☐ Yes ☒ No

A daily power usage fee for electrical connection at any City owned property will apply. (Resolution 24-011)

**OWNER OF PROPERTY:** If the person/group applying for this permit is not the owner of the property, the property owner must sign this application. If the property owner is unavailable to sign the application, a letter of permission from owner is acceptable.

Becky Miller  
Property Owner Signature

Becky Miller  
Print Name

Gen Mgr  
Title

By signature below, it is understood by applicant that this application is subject to review and approval by City staff and may be revoked at any time for non-compliance with rules, local ordinances, state statutes or if the event endangers the health, safety, or welfare of the public. The City reserves the right to cancel the event should any conflicts arise with scheduling, and will give reasonable notice to the applicant for the purpose of rescheduling. During reviews by various City Departments, additional conditions may be imposed. As required by Section 110-83, City services determined necessary for the conduct of the Special Event, such as temporary lighting or police officers to direct or reroute traffic, shall be paid by applicant.

This permit is valid only for the time indicated on this permit. In the event that the applicant fails to fulfill the requirement(s) as set forth in this permit, including Beach Standards, or fails to obtain proper authorization to proceed, if conditions have changed, including but not limited to time, specifications and activities, deposit may be forfeited and the permit may be cancelled.

As applicant, I agree to abide by all conditions and requirements of the City of Sanibel and will comply with \*Chapter 110 of the Sanibel Code. Applicant further understands that the use of Fireworks (including sparklers), Explosives, and Upward Lighting are prohibited at all times. \*Copy available upon request.

Applicant Signature: Tiffany Bayke Print Name: Tiffany Bayke



**--FOR CITY USE ONLY--**

**DEPARTMENT COMMENTS**

**FEES BY  
DEPARTMENT:**

**PUBLIC WORKS**

\$ \_\_\_\_\_  
Public Works

**PLANNING  
DIVISION**

\$ \_\_\_\_\_  
Planning

**BUILDING  
DIVISION**

If checked "YES" applicant must comply with attached Tent Standards.  
☐ Yes ☐ No

\$ \_\_\_\_\_  
Building

**POLICE**

\$ \_\_\_\_\_  
Police

**FINANCE**

Business Tax Receipt Verified? ☐ Yes ☐ No

\$ \_\_\_\_\_  
Finance

**NATURAL  
RESOURCES**

\$ \_\_\_\_\_  
Natural  
Resources

If checked "YES" applicant must comply with attached Beach Standards. ☐ Yes ☐ No

**RECREATION**

\$ \_\_\_\_\_  
Recreation

**ADMINISTRATION**

\$ \_\_\_\_\_  
Administration

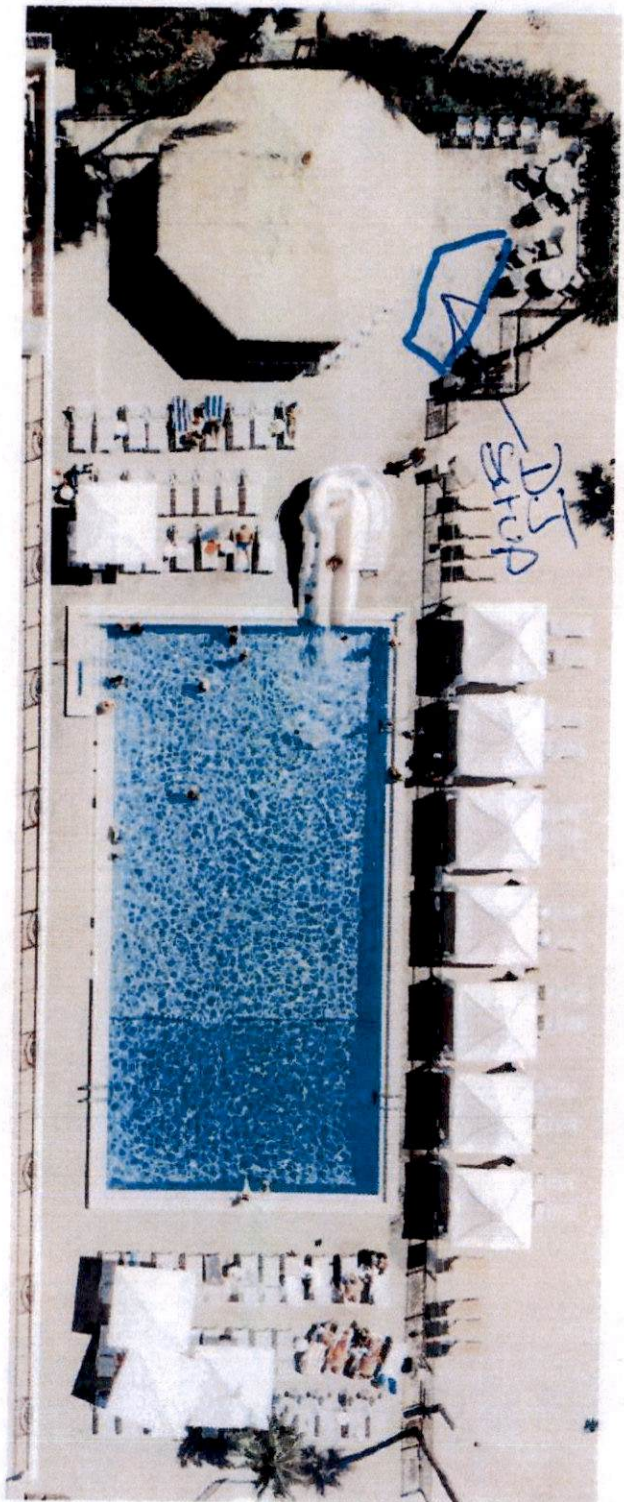
City Council Approval Date: \_\_\_\_\_

Minutes Attached: ☐ Yes ☐ No

Comments/Permit Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City Manager Approval \_\_\_\_\_

Date \_\_\_\_\_







City of Sanibel  
Attn: City Council  
800 Dunlap Road  
Sanibel, FL 33957

September 19, 2025

Waiver/Extension on Noise Standards, Sanibel Code Chapter 30, Article III  
for Sundial Beach Resort & Spa, 12-31-25

Dear Sanibel City Council,

This letter is to request a waiver/extension on Noise Standards, Sanibel Code Chapter 30, Article III for the Sundial Beach Resort & Spa on New Year's Eve 2025 (12/31/25.)

The Sundial is planning a New Year's Eve celebration like what was held prior to Hurricane Ian. We have invited DJ Company: SWFL Media LLC dba Complete SW Florida (who is licensed with the City of Sanibel) to MC the event from 8:00p-Midnight.

Their equipment set up is:

4' DJ Table

2 speaker stands with 2 speakers

1 stand with 1 lightbar

Complete Weddings to come and DJ the event.

We respectfully request the City Council please put us on the agenda for the October 7<sup>th</sup> Council meeting to consider this request. If a Sundial representative is needed to make and process this request in person, just let us know!

Thank you for your help and consideration.

Kindly,

Tiffany Beyke  
Director of Sales and Catering

**CITY OF SANIBEL**

**RESOLUTION 14-034**

**A RESOLUTION DETERMINING THE REQUEST FOR AN ENTERTAINMENT LICENSE BY RLR INVESTMENTS, LLC D/B/A SUNDIAL BEACH RESORT AT SUNDIAL BEACH RESORT, 1451 MIDDLE GULF DRIVE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the applicant, RLR Investments, LLC d/b/a Sundial Beach Resort, has filed an application requesting an entertainment Business Tax Receipt for musical entertainment described in Section 1 below; and

**WHEREAS**, applicant filed such request on December 16, 2013; and

**WHEREAS**, this Council has duly heard and considered this request;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sanibel, Florida:

**Section 1.** The application of RLR Investments, LLC d/b/a Sundial Beach Resort, for an entertainment Business Tax Receipt at 1451 Middle Gulf Drive, Sanibel, is hereby **APPROVED** with the following conditions:

- a. Indoor performances will take place in the meeting space located in the second and third floors of the resort, lobby, lounge and dining rooms;
- b. Outdoor performances will take place by the pool bar, pool deck, and wedding ceremony site;
- c. Entertainment sources will include solo or duo live bands, DJs, Karaoke, piped music, etc.;
- d. Music types will mostly be Caribbean, Soft Rock, Jazz, Reggae, Country music and other;
- e. Hours, pool deck from 11AM to 10PM Monday through Saturday and 12PM to 10PM on Sundays;
- f. The annual Business Tax Receipt is \$262.50 per year.
- g. Unless the City Manager refers the matter to Council due to noise or other problems related to the Business Tax Receipt, the Business Tax Receipt may be renewed annually, at the time other Business Tax Receipts are issued without further Council action.

**Section 2.** Effective Date.

This resolution shall take effect immediately upon adoption.

**DULY PASSED AND ENACTED** by the Council of the City of Sanibel, Florida this 1st day of April, 2014.

AUTHENTICATION:

\_\_\_\_\_, Mayor

\_\_\_\_\_  
Pamela Smith, City Clerk

APPROVED AS TO FORM: Kenneth B. Cuyler  
Kenneth B. Cuyler, City Attorney

3/25/14  
Date

Vote of Councilmembers:

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Date filed with City Clerk: \_\_\_\_\_





March 20, 2014

City Manager and City Council  
City of Sanibel  
800 Dunlop Road  
Sanibel, FL 33957

RE: Entertainment License

Dear Sirs and Madams,

Please accept this letter as our application for an Entertainment License for RLR Investments, LLC at the Sundial Beach Resort, 1451 Middle Gulf Drive, Sanibel, Florida 33957.

Respectful of the laws and ordinances of the City of Sanibel, we intend to comply. We seek to provide a "casual and relaxed quality of life" for our guests and local patrons. Live music is a large part of that experience, whether it's a solo band on the pool deck or a classical duo at a beach wedding. Entertainment is an integral part of the many affairs that people celebrate at our resort. Birthdays, weddings, anniversaries, and award dinners are more enjoyable, more memorable, with the music that accompanies these events.

At this time we are offering limited entertainment in our outlets and wish to continue. We will ensure no disturbance of the peace of our environment or the sleep of our owners, visitors, and local residents.

The entertainment license will cover the following areas and conditions:

- a. Indoor performances will take place in the meeting space located in the second and third floors of the Resort, Lobby, Lounge and Dining Rooms
- b. Outdoor performances will take place by the Pool Bar, Pool Deck, and Wedding Ceremony site.
- c. Entertainment sources will include solo or duo live bands, DJs, Karaoke, piped music, etc.
- d. Music types will mostly be Caribbean, Soft Rock, Jazz, reggae, Country music and other.
- e. Hours, pool deck from 11 AM to 10 PM Monday through Saturday and 12 PM to 10 PM on Sundays.
- f. Diagrams included

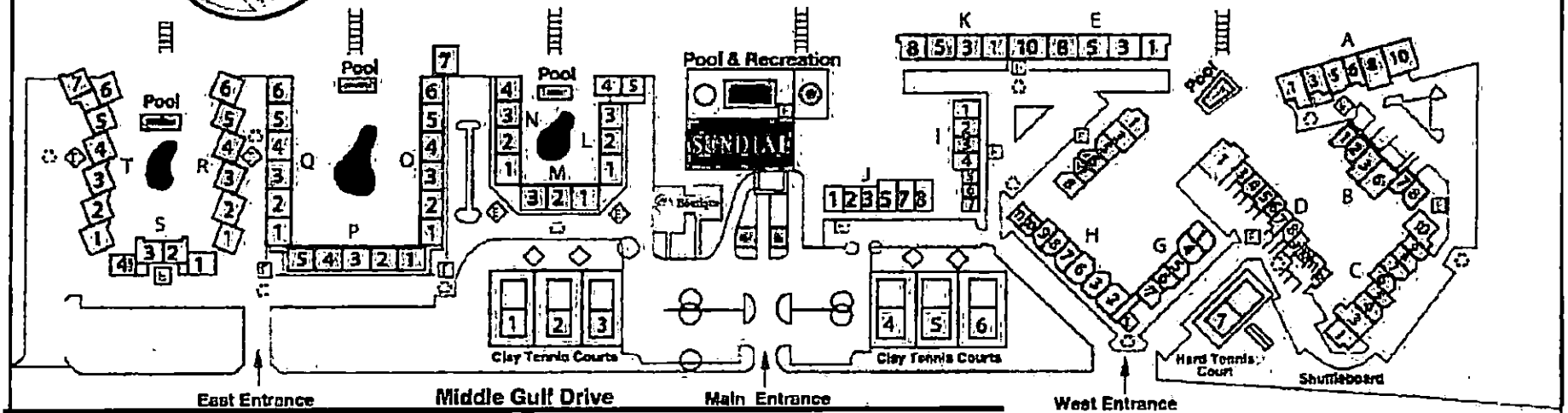
Thank you for your consideration.

Respectfully,

Bob Kramm  
General Manager



GULF OF MEXICO



ROYAL SHELL  
Real Estate

Receiving Center



CITY OF SANIBEL  
800 DUNLOP ROAD  
SANIBEL FL 33957  
239-472-9615

LICENSE # \_\_\_\_\_  
CONTROL # \_\_\_\_\_  
LOCATION # \_\_\_\_\_

APPLICATION FOR BUSINESS TAX RECEIPT (X) REGISTRATION ( )

TYPE OF BUSINESS: ENTERTAINMENT PROVIDED  
NAME OF BUSINESS/TRADENAME/d/b/a: R/R INVESTMENTS LLC DBA SUNNIDAL BEACH RESORT  
LOCATION OF BUSINESS: 1451 MIDDLE GOLF DRIVE SUITE #: \_\_\_\_\_  
SANIBEL FL 33957  
MAILING ADDRESS OF BUSINESS: 600 GILMAN RD, WILMINGTON, OH 45177  
TELEPHONE #: (937) 382-1494 EMAIL ADDRESS: DAVID.HORTON@R/RINVESTMENTS.COM  
CHECK ONE: INDIVIDUAL ( ) PARTNERSHIP (X) CORPORATION ( )  
NAMES OF PARTNERS OR CORPORATE OFFICERS: RALPH L ROBERTS  
ROBERT L ROBERTS

Florida State law (205.0535, F.S.) requires that you provide us with your Federal ID number and/or your Social Security number prior to issuance of your license.

FEDERAL ID #: 31-1573870 and/or SOCIAL SECURITY #: \_\_\_\_\_

NAME OF APPLICANT/OWNER: R/R INVESTMENTS LLC

ADDRESS OF OWNER/APPLICANT: 600 GILMAN RD

CITY/STATE/ZIP CODE: WILMINGTON OH 45177 TELEPHONE #: (937) 382-1494

DRIVER'S LICENSE #: N/A STATE: \_\_\_\_\_ BIRTHPLACE: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_

HAVE YOU OR YOUR ORGANIZATION EVER BEEN CONVICTED OF A FELONY OR HAD A BUSINESS OR REGULATORY LICENSE OF ANY KIND REVOKED OR SUSPENDED? YES ( ) NO (X)

**ALL CONTRACTORS:** No Business Tax Receipt/Registration shall be issued to any contractor unless the applicant shall first present proof of a City of Sanibel Contractor License. Sanibel Contractor License #: N/A

**ALL SANIBEL BUSINESSES:**

WILL THIS BUSINESS BE THE ONLY BUSINESS LOCATED IN THE SPACE YOU PROPOSE TO OCCUPY? YES ( ) NO (X)

IS THIS BUSINESS A HOME OCCUPATION? YES ( ) NO (X)

IF THIS BUSINESS IS A HOME OCCUPATION, A CERTIFICATION OF COMPLIANCE WITH HOME OCCUPATION REQUIREMENTS FORM MUST BE ATTACHED.

**IF THE APPROPRIATE TAX IS BASED ON SUCH FACTORS, PLEASE STATE THE NUMBER OF:**

|             |                  |                           |
|-------------|------------------|---------------------------|
| SQUARE FEET | RESTAURANT SEATS | EMPLOYEES                 |
| UNITS       | BICYCLES/BOATS   | PUMPS                     |
| DEVICES     | PIERS/DOCKS      | OTHER: <u>BANDS/CLUBS</u> |

**EMERGENCY CONTACT INFORMATION FOR POLICE DEPARTMENT ONLY**

|                         | PRIMARY CONTACT            | SECONDARY CONTACT          |
|-------------------------|----------------------------|----------------------------|
| NAME OF CONTACT PERSON: | <u>MIKE DAVIS</u>          | <u>REED JAMES</u>          |
| ADDRESS:                | <u>1451 MIDDLE GOLF DR</u> | <u>1451 MIDDLE GOLF DR</u> |
|                         | <u>SANIBEL FL</u>          | <u>SANIBEL FL</u>          |
| TELEPHONE #:            | <u>(339) 345-6087</u>      | <u>(339) 345-6015</u>      |

ALARM TYPE: ( ) NONE ( ) AUDIBLE ( ) TELEPHONE (X) DIRECT LINE

THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Michael Shaker  
SIGNATURE OF APPLICANT/OWNER

SWORN TO AND SUBSCRIBED BEFORE ME THIS 16 DAY OF December 2013.

STATE OF FLORIDA ( )

COUNTY OF LEE ( )

Patricia Ann Smith  
NOTARY PUBLIC - STATE OF FLORIDA  
(STAMP) My Commission Expires June 5, 2016.

\* Pay \*

DO NOT WRITE BELOW THIS LINE - FOR OFFICIAL USE ONLY

APPROVED: PLANNING

FEB 27 2014  
DATE

ORDINANCE CODE#

APPROVED: BUILDING

DATE

TAX

APPROVED: CITY MANAGER/DESIGNEE

DATE

PENALTY

LICENSE CLERK

TOTAL AMOUNT

\* Subject to City Council approval.

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SUNDIAL BEACH RESORT

**Filing Information**

Registration Number: G13000126612

Status: ACTIVE

Filed Date: 12/26/2013

Expiration Date: 12/31/2018

Current Owners: 1

County: LEE

Total Pages: 1

Events Filed: NONE

FEI/EIN Number: NONE

**Mailing Address**7290 COLLEGE PKWY  
STE 400  
FT. MYERS, FL 33907**Owner Information**R.L.R. INVESTMENTS, L.L.C.  
600 GILLAM ROAD  
WILMINGTON, OH 45177  
FEI/EIN Number: 31-1573870  
Document Number: M00000000256**Document Images**12/26/2013 -- REGISTRATION [View image in PDF format](#)[Previous on List](#)[Next on List](#)[Return to List](#)[Fictitious Name Search](#)

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State of Florida, Department of State



**R.L.R. INVESTMENTS, L.L.C.**  
**Officers, Directors, Shareholders**  
**January 2014**

**Members and Officership**

Ralph L. Roberts, Sr., /CEO\*

Roby L. Roberts, President\*

Ralph L. Roberts II, Executive Vice President\*

Mary D. Roberts

Michelle R. Carpenter

\*Signifies Executive Committee Member (e.g. like Board of Directors)

**Other Officers**

Donald R. DeLuca, Vice President & General Counsel, Secretary

Jeffrey T. Haungs, Vice President, Tax – Assistant Treasurer

Jeffrey C. Wade, Associate General Counsel, Assistant Secretary

Michael Shroyer, Chief Financial Officer –