



City of Sanibel

*** PUBLIC NOTICE ***

MEETING OF: Staff Selection Committee
Jason Goodrich, Brett Schira, Peter Moser

DATE: April 9, 2025

LOCATION: Sanibel Public Works Office Building – Conference Room
750 Dunlop Road, Sanibel, FL 33957

PURPOSE: Staff meeting regarding Request for Proposal for Wastewater Hauling to discuss proposals and select firms.

TIME: 11:00 AM

If a person decides to appeal any decision made by the body on any matter considered at this meeting/hearing, such person may need to ensure that a verbatim record of the proceedings is made, to include the testimony and evidence upon which any such appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding, to include hearing impairment, should contact the Crystal Mansell, Director of Administrative Service, no later than one day prior to the proceedings at (239) 472-3700. For additional assistance if hearing impaired, telephone the Florida Relay Service at 711.

Posted: 04/03/2025

April 09, 2025 at 11:00am

City of Sanibel Selection Committee Meeting

Wastewater Biosolids Hauling and Disposal Services

RFP-UT-25-001/BS-0-2025/BS

Meeting Minutes

- Present was one representative from one bidding organization.
- Present from Public Works were Jason Goodrich and Peter Moser. Present from Finance was Brett Schira
- Brett Explained that the ranking will be made 1,2,3 with the highest ranking getting 3 points. Therefore 9 points would be the highest score possible.
- Ranking were read aloud by Jason Goodrich. followed by Peter Moser and lastly Brett Schira.
- It was determined that Karle Enviro-Organic Recycling had the highest score 9 points followed by Windriver Environmental 6 points and then Appalachian Material Services 3 points in third place.
- Staff will make a recommendation to City Council to contract with the top two companies for services.
- The meeting was adjourned.



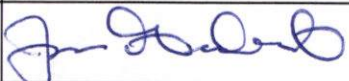
City of Sanibel
Wastewater Hauling and Disposal Services
RFP-UT-25-001/BS-0-2025/BS March 13, 2025

Basis of Award; Ranking 1-3 with 1 being the highest score of 3 meaning 9 points would be the highest possible score	Jason Goodrich	Peter Moser	Brett Schira	Total Points
Appalachian Material Services	1	1	1	3
Karle Enviro-Organic Recycling	3	3	3	9
Windriver Environmental	2	2	2	6.



City of Sanibel
Wastewater Hauling and Disposal Services
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Basis of Award	Qualificationss on Similar Sized Projects -25 points-	Municipal Experience - 10 points -	Key Staff Project Understanding and Approach, Staff/Office Ability - 20 points -	Technical Capabilities / Reporting Systems - 20 points -	Cost Proposal - 25 points -	Total Points
Appalachian Material Services	20	10	15	20	8	73
Karle Enviro-Organic Recycling	25	10	20	20	25	100
Windriver Environmental	20	10	16	20	21	87

Reviewer Name	Jason Goodrich
Reviewer Title	Deputy Utilities Director
Reviewer Signature & Date	 04/09/2025

Select Karle Enviro-Organic 1st
Both Windriver Environmental 2nd
(Top Two)



City of Sanibel
Wastewater Hauling and Disposal Services
RFP-UT-25-001/BS-0-2025/BS March 13, 2025

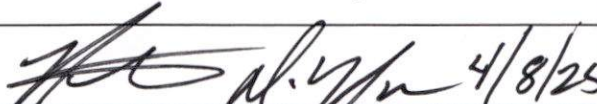
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Appalachian Material Services	23	8	17	18	20	86
Karle Enviro-Organic Recycling	25	9	18	18	25	95
Windriver Environmental	23	8	18	18	23	90

Reviewer Name	Brett Schira
Reviewer Title	Procurement Manager
Reviewer Signature & Date	<i>Brett J. Schira</i> 4/9/25



City of Sanibel
Disaster Debris Removal / Emergency Services
RFP-PW-0-2024/SK, May 2, 2024

Basis of Award	Qualificationss on Similar Sized Projects -25 points-	Municipal Experience - 10 points -	Key Staff Project Understanding and Approach, Staff/Office Ability - 20 points -	Technical Capabilities / Reporting Systems - 20 points -	Cost Proposal - 25 points -	Total Points
Appalachian Material Services	25	10	17	20	16	88
Karle Enviro-Organic Recycling	25	10	20	17	25	97
Windriver Environmental	25	7	20	20	21	94

Reviewer Name	Pete Moser
Reviewer Title	Lead Wastewater Operator
Reviewer Signature & Date	 4/8/25

CITY OF SANIBEL

PROJECT: RFP-UT-25-001/BS-0-2025/BS

MEETING DATE: April 9, 2025 11:00am

WASTEWATER HAULING AND DISPOSAL

Selection meeting Sign-In Sheet

LOCATION: Public Works

[illegible]