

CDBG-DR SUBRECIPIENT AGREEMENT AMENDMENT

The following information is provided pursuant to 2 CFR 200.332(a)(1)

Federal Award Identification Number (FAIN)/ HUD CDBG-DR Grant No.:	B-23-UN-12-0002
Assistance Listing Number (formerly CFDA #):	14.218 Community Development Block Grants/Entitlement Grants
Federal Register Notice & Public Law:	FR-6393-N-01: PL-117-328
Federal Award (HUD Grant Agreement) Date:	11/20/2023
Agreement No.:	DR10257
Activity Description:	Sanibel Fire Station 171 Reconstruction
Amendment No.:	Amendment No. 01
Responsible Entity (RE):	Lee County, FL
Lead and Responsible Department:	Office of Strategic Resources and Government Affairs
CDBG-DR Funding Source/Program:	US Department of Housing and Urban Development
Subrecipient Name:	City of Sanibel

Summary of Contract Amendments Being Made:

Amendment No. 01 to Contract DR10257, CDBG-DR Subrecipient Agreement between the City of Sanibel and Lee County, FL, amends the Cover Page, Section V: Compensation and Allowable Payments, and Exhibit C, Financial and Grant Management System Budget Worksheet to reflect the board approved increase of \$1,641,544.95 and reducing the activity delivery costs by \$170,888.24 to account for Section 3 and Davis-Bacon and Related Acts compliance costs, increasing the overall project budget from \$9,142,388.24 to \$10,783,933.19.

In addition, this amendment allocates the remaining \$95,500.00 of Activity Delivery Funds for Section 3 and Davis-Bacon and Related Acts compliance costs. Lee County and its consultants will provide staff augmentation and technical assistance to the Subrecipient for these tasks.

Official County Contact for Award: CDBG-DR Program Manager, Strategic Resources and Government Affairs; 2115 Second St., Fort Myers, FL 33901; Phone: (239) 533-2315; Email: DRnotices@leegov.com

**AMENDMENT TO SUBRECIPIENT CONTRACT FOR COMMUNITY DEVELOPMENT BLOCK GRANT–
DISASTER RECOVERY (CDBG-DR) FUNDING**

Contract Number: DR10257

Activity Description: Sanibel Fire Station 171 Reconstruction

Amendment Number: Amendment No. 01

Effective Date: 04/16/2026

Parties:

- **HUD Grantee:** Lee County, FL
- **Subrecipient:** City of Sanibel

WHEREAS, Lee County, a political subdivision and charter county of the State of Florida, hereinafter referred to as “COUNTY,” and the City of Sanibel, hereinafter referred to as “SUBRECIPIENT,” entered into a Subrecipient Agreement for Community Development Block Grant-Disaster Recovery (CDBG-DR) funding on January 01, 2025; and

WHEREAS, the COUNTY has received funding from the U.S. Department of Housing and Urban Development (HUD) under the CDBG-DR program; and

WHEREAS, the COUNTY awarded the SUBRECIPIENT \$1,641,544.95 in additional funding for this project, increasing the total CDBG-DR funds received from \$9,142,388.24 to \$10,783,933.19.

WHEREAS, the Subrecipient is responsible for compliance with all applicable federal and state rules and regulations relating to the funding and the work; and

WHEREAS, the Subrecipient requested technical assistance with the compliance activities for Section 3 and Davis-Bacon and Related Acts and the County is able to provide such assistance; and

WHEREAS, the COUNTY and SUBRECIPIENT now wish to amend the Subrecipient Agreement to reflect these changes to Section V: COMPENSATION AND ALLOWABLE PAYMENTS and Exhibit C: FINANCIAL AND GRANT MANAGEMENT SYSTEM BUDGET WORKSHEET.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE MUTUAL COVENANTS CONTAINED HEREIN, the parties agree to amend the Subrecipient Agreement as follows:

- 1. Funding Change:** The funding amount stated in the Subrecipient Agreement is increased from \$9,142,388.24 to \$10,783,933.19. Activity Delivery funds are reduced by \$170,888.24 to \$95,500.00. The budget chart on page five (5) of the agreement will be changed as follows:

Original Agreement	Most Impacted and Distressed (MID)
Activity Funds (Direct Project Costs)	\$8,876,000.00
Activity Delivery Funds	\$266,388.24
Total	\$9,142,388.24

Amendment No. 1	Most Impacted and Distressed (MID)
Activity Funds (Direct Project Costs)	\$10,688,433.19
Activity Delivery Funds	\$95,500.00
Total	\$10,783,933.19

2. Effective upon full execution of the Amendment, Exhibit C Financial and Grant Management System Budget Worksheet of the Agreement shall be superseded by all previous versions to the exhibit attached hereto.

All other terms and conditions of the original Subrecipient Agreement remain in full force and effect.

[The remainder of this page intentionally left blank]

EXHIBIT C
FINANCIAL AND GRANT MANAGEMENT SYSTEM BUDGET WORKSHEET

The information provided under this Exhibit is retrieved from the Subrecipient Agreement. In coordination and agreement with the Subrecipient, the County will utilize the information below to set up and encumber budget obligations within the County’s financial accounting system for the awarded CDBG-DR funds. Subrecipients will work with the County to ensure any edits and amendments to this Exhibit are subsequently reviewed and approved within the System of Record, financial accounting records, and/or under a formal amendment in accordance with the Agreement.

Financial and Grant Management System Budget Worksheet

As noted within the Agreement, the Subrecipient’s allocation of CDBG-DR funding for this project is broken down in the following manner:

	Most Impacted and Distressed (MID)
Activity Funds (Direct Project Costs)	\$10,688,433.19
Activity Delivery Funds	\$95,500.00
Total	\$10,783,933.19

DBRA & SECTION 3 COMPLIANCE TECHNICAL ASSISTANCE

Compliance with Section 3 and Davis-Bacon and Related Acts is the responsibility of the Subrecipient under the terms of this agreement. The Subrecipient requested staff augmentation and technical assistance through Lee County and its consultants for these purposes.

Scope of Technical Assistance

Lee County will provide this support to the Subrecipient to include:

- On-site interviews
- Weekly payroll reviews per firm
- Reconciliation reviews
- Technical assistance to contractors
- Restitution work, if needed

Method of Payment

Costs associated with Section 3 and Davis-Bacon and Related Acts will be reimbursed from funds available in the Activity Delivery Funds line of the budget as shown above. The budget allocated for this purpose was calculated based on the estimated effort for this specific project.

The County will pay its staff augmentation consultant directly for work performed on behalf of the Subrecipient. The County will use the budget allocated under Activity Delivery Funds for this purpose. Such rates will be billed at the County’s direct cost with no additional markup.

IN WITNESS THEREOF, Subrecipient and County have caused this Amendment to be executed by their undersigned officials as duly authorized. Each individual signing this Agreement directly and expressly warrants that he/she has been given and has received and accepted authority to sign and execute the Agreement on behalf of the party for whom it is indicated he/she has signed, and further has been expressly given and received and accepted authority to enter into a binding agreement on behalf of such party with respect to the matters contained herein and as stated herein.

City of Sanibel

BY: _____

Dana A. Souza, City Manager

Date: _____

LEE COUNTY, FL

BY: _____

Glen V. Salyer, Assistant County Manager

Date: _____