



## AGENDA MEMORANDUM

*City Manager*

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**City Council Regular Meeting Date: June 4, 2024**

**To:** City Council  
**From:** Dana A. Souza, City Manager  
**Date:** May 28, 2024

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**SUBJECT:** Approval of an agreement between the Lee County Supervisor of Elections and the City of Sanibel for election services and authorize the City Manager to execute the Agreement.

**BACKGROUND:**

The City Council is asked to approve an Agreement between the City and the Lee County Supervisor of Elections for Sanibel's municipal election services. The proposed Agreement was drafted by City Attorney Agnew and the attorney for the Supervisor of Elections, and identifies the obligations of each party for Sanibel's municipal elections.

Per Section 4 of the Agreement, the initial term is for one (1) year and is automatically extended from year to year unless either party provides written notice of its intent to terminate, with a minimum notice of six (6) months prior to the month in which a Municipality election is scheduled.

**FUNDING SOURCE: N/A**

**RECOMMENDED ACTION:** Motion to approve of an agreement between the Lee County Supervisor of Elections and the City of Sanibel for election services and authorize the City Manager to execute the Agreement.

*Sanibel is and shall remain a barrier island sanctuary*