

Date: September 24, 2025

To: Participating Municipalities of the Florida Municipal Pension Trust Fund

From: The Florida League of Cities, as Administrator

RE: Nomination of Trustee(s)

The Florida Municipal Pension Trust Fund (FMPTF) manages pension and retirement plans for local government entities and has a membership consisting of local government entities. The FMPTF Board of Trustees oversees the FMPTF's operations, and the Florida League of Cities serves as its Administrator. The purpose of this letter is to solicit nominations for election to the FMPTF Board of Trustees.

To qualify as a Trustee, a nominee at the time of appointment and throughout their tenure must be an elected municipal official from a municipality participating in the Trust. Trustee vacancies are filled by the Trust's current Board of Trustees, by majority vote, from the nominees offered by participating municipalities. A nominee may be appointed to fill either a current unexpired term or a full three-year term. Trustees are limited to serving two consecutive three-year terms. (Service in an unexpired term is not counted.)

New Trustees will receive an orientation from the Administrator. The Trust typically meets four times a year, once each quarter; however, special meetings may be scheduled as needed. Trustees are reimbursed for travel, meal and accommodation expenses incurred in attending Trust meetings and also receive a meeting fee.

No Trustee may be selected or continue to serve as a Trustee after becoming an owner, officer, employee or agent of a business entity having a contractual relationship or otherwise doing business with the Trust. A Trustee must relinquish their office or may be removed when they no longer serve as an elected official of the member from which they were selected or when the municipality from which they were selected ceases to participate as a member of the Trust.

FMPTF periodically solicits trustee nominations from participating municipalities. When FMPTF solicits nominees from participating municipalities, only one nominee per municipality should be submitted. Completed nominations may include evidence of formal action by the nominee's governing body, or a completed Trustee Nomination Form signed by another member of the governing body or signed by executive administration personnel such as City Manager, City Clerk, etc. In addition, please include a resume or a biographical sketch reflecting the nominee's background and qualifications to serve

Should you wish to submit a nomination to the Board of Trustees, please complete the enclosed nomination form and return it, along with a resume or biographical sketch, to Laura Underhill, Senior Financial Analyst, no later than **November 20, 2025**. Thank you.



FLORIDA MUNICIPAL PENSION TRUST FUND TRUSTEE NOMINATION FORM

Please indicate the name, title and municipality of your nominee below, along with your name, title and municipality. Nominations should be emailed to lunderhill@flcities.com.

NOTE: NOMINATIONS MUST BE RECEIVED NO LATER THAN NOVEMBER 20, 2025.

Nominee Name: Holly D. Smith
(Nominee must be an elected official of the municipality participating in the Trust)

Nominee's Title: Vice Mayor

Municipality: City of Sanibel

Cell Phone Number: 239-270-1725

Email Address: holly.smith@mysanibel.com

Has the nominee (above) been informed of this nomination? ☒ Yes ☐ No

Has the nominee's municipal governing body (Council, Commission, etc.) endorsed or otherwise approved the nominee as a prospective Trustee? ☒ Yes ☐ No

Nominated by: Dana Souza

Title: City Manager

Municipality: City of Sanibel

Date: 11/20/25

**PLEASE EMAIL THIS NOMINATION FORM AND A RESUME OR BIOGRAPHICAL SKETCH
BY NOVEMBER 20, 2025 TO:**

Laura Underhill
Senior Financial Analyst
lunderhill@flcities.com



Holly D. Smith

Vice Mayor

Term of Office

- Vice Mayor Smith has been a member of City Council since December 2017 when she was selected to fill a vacant seat and ran unopposed in a special election in 2018 to fill the remainder of the term. She was subsequently elected to four-year terms in March of 2019 and 2023 and served as Sanibel's mayor in 2022 and 2023.
- She served as Vice Chairwoman of the Sanibel Planning Commission for two years and was a member of the commission from 2009 to 2017.



Her Local Community Service Includes

- Vice Mayor Smith currently serves as the Council's liaison to the Lee County School District.
- She previously served as the liaison to the Contractor Review Board, the Sanibel Bike Club, Community Housing Resources, Inc. (CHR), the Coast and Island Community Land Trust, the Sanibel Planning Commission, the Sanibel Captiva Chamber of Commerce Intergovernmental Affairs Committee, and as Treasurer for the Southwest Florida League of Cities (SWFLC).
- She served three terms as a member of the F.I.S.H. (Food Programs, Island Based, Social Services, and Helping Hands) Board of Directors.

Her Regional Community Service Includes

- Vice Mayor Smith serves as the President of the Florida League of Cities (FLC) for 2025-2026. She is the first president from the Southwest Florida region in the League's 100+ year history.
- Vice Mayor Smith is the Sanibel representative for the Lee County Tourist Development Council (TDC), liaison and vice chair to the Lee County Horizon Council. She also serves as the voting delegate for the Florida League of Cities (FLC), Member at Large for the FLC Legislative Committee, and the National League of Cities Voting Delegate for Sanibel. Ms. Smith has been appointed to the FLC Federal Action

Strike Team (FAST), the Florida Municipal Loan Council (FMLC), and the FLC 2020-2021 Advocacy Committee.

- Vice Mayor Smith previously served as a member of the United States Conference of Mayors, Lee County Coalition of Mayors, and on the FLC Municipal Administration Legislative Policy Committee.
- She is also a member of the Florida Restaurant and Lodging Association of Southwest Florida.

Awards Recognition

- Vice Mayor Smith has been awarded the esteemed Florida League of Cities Home Rule Hero Award every year since being elected to Council in 2018. Ms. Smith was the recipient of the prestigious E. Harris Drew Municipal Official Lifetime Achievement Award (awarded by the Florida League of Cities) in 2023.