



AGENDA MEMORANDUM

Recreation Department

City Council Meeting Date: January 13, 2026

To: City Council
From: Andrea Miller, Recreation Director
Date: January 8, 2026

SUBJECT: Request from Community Housing and Resources (CHR) to hold 'Full Moon' Fundraiser Event with beach campfire at Sundial Beach Resort, 1451 Middle Gulf Drive on February 1, 2026.

BACKGROUND: Community Housing and Resources (CHR) submitted a special event permit application on December 26, 2025, to hold 'Full Moon' Fundraiser Event on Sunday, February 1, 2026, with beach campfire at Sundial Beach Resort, 1451 Middle Gulf Drive.

Staff is seeking Council direction as historically open fires have not been permitted in connection with special events. Per Chapter 34, Article III, Sec. 34-81 – Open Fires Prohibited, *It shall be unlawful to light or maintain any open fire anywhere in the city, with exceptions outlined in Article III, Sec. 34-83, A campfire or other fire used solely for recreational purposes if a permit is secured from the Sanibel Fire and Rescue District authorizing such campfire or other fire used solely for recreational purposes.* Additionally, Chapter 74, Article VII, Sec. 74-182 prohibits any person to light or maintain any open fire except as permitted in Chapter 34, on a beach, upon a dune, in an area containing dune vegetation, or in the waters adjacent to a beach.

CHR has filed for a beach campfire permit with Sanibel Fire District (see attached email). These permits are issued a maximum of 10 days prior to the event date and may be revoked and/or refused at the discretion of any Sanibel Fire & Rescue District personnel and/or the Sanibel Police due to, but not limited to, weather conditions.

Attached please find the special event permit including event details & layout.

FUNDING SOURCE: N/A

RECOMMENDED ACTION: Direction to staff

Sanibel is and shall remain a barrier island sanctuary



Outlook

Fwd: Beach Campfire

From Angela Craven <angela@sanibelchr.org>
Date Thu 1/8/2026 3:41 PM
To Andrea L. Miller <Andrea.Miller@mysanibel.com>

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From: **Greta Fulkerson** <GFulkerson@sanibelfire.com>
Date: Tue, Dec 23, 2025 at 1:37 PM
Subject: Beach Campfire
To: angela@sanibelchr.org <angela@sanibelchr.org>

Hi Angela! I received your beach campfire permit submission – I want to confirm; this is for February? If so, I will have to hold off on issuing the permit until closer to the date. Also, I can't open the uploaded file for some reason – can you please attach your DL in response to this email? Thank you!

Greta Fulkerson

Administrative Assistant

Sanibel Fire & Rescue District

2351 Palm Ridge Road

Sanibel, Florida 33957

Email: gfulkerson@sanibelfire.com

Main Line: (239)-472-5525

Direct Line: (239)-342-2369

FIRE PLANS REVIEW AND INSPECTIONS FEE (/FIRE-PLANS-REVIEW-AND-INSPECTIONS-FEE)

OPEN BURNING REGULATIONS (/OPEN-BURNING-REGULATIONS)

GRILL QUESTIONS (/GRILL-QUESTION)

RESIDENTIAL KNOX BOX (/RESIDENTIAL-KNOX-BOX)

BEACH CAMPFIRE PERMITS (/BEACH-CAMPFIRE-PERMIT)

FIRE WATCH REQUIREMENTS (/FIRE-WATCH-REQUIREMENTS)

Beach Campfire Permit

BEACH CAMPFIRES - 2025/2026 SEASON

*****WE ARE NO LONGER ISSUING BEACH CAMPFIRE PERMITS FOR NEW YEARS EVE!

12/31/2025

Beach Campfire Permits allow residents and visitors the ability to enjoy campfires on the beach. Beach fires are allowed daily from 5 p.m. to 12 a.m. with a permit. All campfires require a Beach Campfire Permit issued through Sanibel Fire & Rescue District.

Permits are only issued within the boundary limits of the City of Sanibel. Anything outside of these boundaries will be in violation of the Lee County of Florida Land Development Code Sec. 14-172, and any fines or fees assessed will be solely the permit holder's responsibility.

Permits are only issued from November 1st thru February 14th each year. This ensures a safe nesting season for the local shorebirds and sea turtles that come to Sanibel Island.

Campfire Permit Fee: \$60.00

Refundable Deposit Fee: \$100.00

Payment is accepted in person (Monday -Friday from 9am-12PM only) via Check or anytime online via Credit Card.

Permit Authorization:

All Beach Campfire Permits are issued at Station 171 located at 2351 Palm Ridge Road Sanibel FL 33957, or online at the link below.

A valid Photo ID, a lawful local and physical address, and a phone number are all required prior to receiving the permit.

The permit entitles the Applicant to burn only on the date and location stated on the permit and only for the reason stated, until midnight.

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Permits are issued a maximum of 10 days prior to the date of the Beach Campfire Permit and a minimum of 3 days prior.

No permit will be issued on the same day of the burn.

Beach Campfire Permits are first come first serve. Permits are limited to staffing levels; in the event, we have to close permits on certain days we will advise the public when they contact the station.

The issuance of this campfire permit shall NOT be construed, to hold Sanibel Fire & Rescue District, in any way responsible or liable for any loss and/or damage that may be incurred on any persons or properties.

Any and all changes to the dates and/or location, listed on the application; any questions and/or considerations should be addressed with Sanibel Fire & Rescue District Fire Marshal or Fire Chief, during normal business hours, prior to the scheduled burn.

A Beach Campfire Permit may be revoked and/or refused at the discretion of any Sanibel Fire & Rescue District personnel and/or the Sanibel Police due to, but not limited to, weather conditions and/or any abuse of the "conditions and restrictions" of the issued Beach Campfire Permit.

Rules and Conditions for having a Beach Campfire:

The issuance of this campfire permit holds the person(applicant) named on the permit responsible for any loss and/or damage that may be incurred on any persons or properties.

It shall be unlawful to burn rubbish, refuse, or vegetative debris of any kind.

A responsible adult of at least 21 twenty-one years of age must be present at all times during the campfire.

A copy of this permit must be present at the location of the campfire at all times. It is the responsibility of the applicant to clean the fire area of any and all fire debris and litter, making sure to restore the area back to its original natural state.

Failure to comply with the Fire Prevention Code, Section 1.16, set aside by the NFPA, and adopted by the Sanibel Fire & Rescue District, could result in criminal and/or civil penalties.

A "campfire" shall be no larger than 3 three feet in diameter and must be at least 30 thirty feet away from any structure or wooded area.

Water and/or a fire extinguisher must be present and available at all times during the campfire.

Refunds:

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If for any reason the Sanibel Fire & Rescue District cancels your campfire permit, a refund of all payments shall be made to the applicant.

The following day, after the dated beach campfire permit, an inspection of the campfire will be done by qualified fire personnel prior to a refund being issued.

Once the site is determined to be "clean" fire personnel will advise the applicant of the refund. In the event the site is not clean after the inspection, the clean-up deposit fee will be deposited and appropriate steps will be made to ensure the area is brought back to its natural state.

The Beach Campfire Permit is a separate authorization from the Open Burning Regulations and should not be considered the same. All beaches within the City of Sanibel boundary are public and this permit is required for any beach area within these limits.

Please fill out and submit the application and payment at the link below -

<https://www.sanibelfire.com/beach-campfire-permit-application>

(https://www.sanibelfire.com/beach-campfire-permit-application)

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2351 PALM RIDGE RD, SANIBEL FL 33957

TELEPHONE (239) 472-5525

PRIVACY POLICY (/PRIVACY-POLICY)

DISTRICT TRANSPARENCY (TRANSPARENCY.HTML)

WEBSITE ACCESSIBILITY STATEMENT (ACCESSIBILITY.HTML)

POWERED BY STREAMLINE (HTTP://WWW.GETSTREAMLINE.COM/) | SIGN IN

(HTTPS://WWW.SANIBELFIRE.COM/USERS/SIGN_IN?DESTINATION=%2FBEACH-CAMPFIRE-PERMIT)

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St. James City



Full Moon Party with CHR



By Community Housing & Resources, Inc. (CHR)

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Sundial Beach Resort & Spa

Feb 1 from 5:30pm to 8:30pm EST

Overview

Get ready for some live music and beach vibes at our Full Moon Party - it's gonna to be an unforgettable evening!

Full Moon Party

Feb 1 · 5:30 PM EST

[Get tickets](#)

Soak in the moonlight beside a beautiful beach bonfire while enjoying great music, great company, and unbeatable island vibes. Grab your friends and bring your energy for a night you'll be talking about long after the moon sets.

Don't forget your beach chair and blanket for a perfect night on the sand!

Category: Community, Other

Good to know

Highlights

- ⌚ 3 hours
- 🔞 Ages 21+
- 📍 In person

Refund Policy

No refunds

Location

Sundial Beach Resort & Spa

1451 Middle Gulf Drive

Sanibel, FL 33957