



City of Sanibel

800 Dunlop Road
Sanibel, FL 33957

Meeting Agenda - Final Revised City Council

Tuesday, April 5, 2022

9:00 AM

City Hall

Organizational Meeting

PLEASE NOTE THAT THE CITY COUNCIL AGENDA IS SUBJECT TO CHANGE.

**A COPY OF THE AGENDA PACKET IS AVAILABLE ON THE CITY'S WEBSITE AT
WWW.MYSANIBEL.COM**

“The Rules of Civility for Public Participation” as adopted by City Council can be found on the last page of this agenda. Reminder: Please turn all cell phones on to vibrate while in MacKenzie Hall.

AS OF 04/04/22 ADDED PUBLIC COMMENT ON ITEM 12(i)(i). UPDATED COUNCIL REPORT ITEMS 17(h), (s), (x), AND (af). UPDATED INFORMATION ON PRESENTATIONS 6(a), 6(b); ADDED INFORMATION TO OLD BUSINESS ITEMS 12(e)(i), 12(e)(ii) AND CITY MANAGER REPORT ITEM 15(b); ADDED NEW BUSINESS ITEM 13(d)

AS OF 04/02/22 UPDATED INFORMATION UNDER CONSENT AGENDA ITEM 11(a); OLD BUSINESS ITEMS 12(c), 12(e)(i)&(ii); 12(f)(i)&(ii); 12(i)(i),(ii)&(iii); NEW BUSINESS 13(c)(i),(iii) (iv)(v) & (vi); RESCHEDULED AGENDA ITEM 14(a) TO MAY 3, 2022. ITEM 12(c)(ii) REMOVED AT STAFF'S REQUEST; AS OF 04/01/22 UPDATED NEW BUSINESS AGENDA ITEM 13(b) AND COMMITTEES BOARDS AND COMMISSIONS 14(b); AS OF 03/31/22 UPDATED INFORMATION ON OLD BUSINESS ITEM 12(i)(i)

- 1. CALL TO ORDER (John Agnew, City Attorney)**
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE (Councilman Dr. Crater)**
- 3. ROLL CALL**
- 4. ELECTION OF MAYOR AND OATH OF OFFICE (Meeting temporarily Chaired by Attorney Agnew)**
- 5. ELECTION OF VICE MAYOR AND OATH OF OFFICE (Meeting Chaired by Mayor)**

RECESS FOR PHOTO OF CITY COUNCIL

6. PRESENTATION(S)

a. Proclamation recognizing all Sanibel Police Department Dispatchers for National Public Safety Telecommunicators Week

Attachments: [National Public Safety Telecommunications Week 2022 Proclamation](#)
[Letter to City Council](#)

b. Proclamation declaring April 10, 2022, as Gopher Tortoise Day on Sanibel Island

Attachments: [Gopher Tortoise Day Proclamation](#)

7. PLANNING COMMISSION REPORT (Commissioner Symroski)**8. PUBLIC COMMENTS FOR NON-AGENDA ITEMS**

(Maximum time allotted, 20 minutes, with a limitation of 3 minutes per speaker.)

9. COUNCIL COMMENTS**10. 9:10 - SECOND READING AND PUBLIC HEARING**

a. **ORDINANCE 22-001 AMENDING THE SANIBEL CODE OF ORDINANCES RELATED TO SEAWALLS AND OTHER METHODS OF SHORELINE STABILIZATION; CHAPTER 78 - GENERAL PROVISIONS, AMENDING SECTION 78-1. - RULES OF CONSTRUCTION AND DEFINITIONS; CHAPTER 126 - ZONING, ARTICLE IV. - CONDITIONAL USE, AMENDING SECTION 126-99 - EROSION CONTROL STRUCTURES; CHAPTER 126 - ZONING, ARTICLE IV. - CONDITIONAL USE, AMENDING SECTION 126-101. - SEAWALLS AS ACCESSORY STRUCTURES; CHAPTER 126 - ZONING, ARTICLE IV. - CONDITIONAL USE, AMENDING TO ADD SECTION 126-106. - SEAWALL AS ACCESSORY STRUCTURE PLACED WATERWARD OF EXISTING SEAWALL; CHAPTER 126 - ZONING, ARTICLE V. - NONCONFORMANCES, DIVISION 2. - USES, AMENDING SECTION 126-152. - (NONCONFORMING USES) EXCEPTIONS AND PROHIBITIONS; CHAPTER 126 - ZONING, ARTICLE V. - NONCONFORMANCES, DIVISION 3. - STRUCTURES, AMENDING SECTION 126-172. - (NONCONFORMING STRUCTURES) IMPROVEMENT, RECONSTRUCTION OR RELOCATION PROHIBITED, EXCEPTIONS; CHAPTER 126 - ZONING, ARTICLE V. - NONCONFORMANCES, DIVISION 5. - STANDARDS FOR BUILDING-BACK (RECONSTRUCTION) OF STRUCTURES SUBSTANTIALLY DAMAGED BY A NATURAL DISASTER, AMENDING SECTION 126-212. - NONCONFORMING STRUCTURES; CHAPTER 126 - ZONING, ARTICLE XIV. - SUPPLEMENTARY STRUCTURES, SUBDIVISION II. - ACCESSORY MARINE STRUCTURES, AMENDING SECTION 126-875. - WATERWARD EXTENSION; CHAPTER 126 - ZONING, ARTICLE XIV. - SUPPLEMENTARY STRUCTURES, SUBDIVISION II. - ACCESSORY MARINE STRUCTURES, AMENDING SECTION 126-885. -**

**MATERIALS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT;
PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE**

Attachments: [Staff Memorandum Dated March 1, 2022](#)
[Ordinance 22-001](#)
[Staff Summary Memorandum Dated February 23, 2022](#)
[Planning Commission Resolution 21-14](#)

11. CONSENT AGENDA

ANY PERSON MAY REQUEST THAT COUNCIL REMOVE AN ITEM FROM THE CONSENT AGENDA FOR DISCUSSION BY NOTIFYING THE CITY MANAGER, CITY CLERK, OR A COUNCIL MEMBER PRIOR TO OR AT THE MEETING.

a. Adoption of Minutes - March 1, 2022, Regular Meeting; March 12, 2022, Strategic Planning Retreat Day 1; March 16, 2022, Strategic Planning Retreat Day 2

Attachments: [March 1, 2022 Regular Meeting Minutes](#)
[March 12, 2022 Strategic Planning Retreat - Day 1](#)
[March 16, 2022 Strategic Planning Retreat - Day 2](#)

b. Request by F.I.S.H to waive the Community Park rental fee of \$475 for a Children's Run to augment the 10K Race for FISH at 2231 Periwinkle Way on October 22, 2022. (This is a grandfathered event)

Attachments: [Request Letter](#)
[Special Event Permit Application](#)

c. Request from Sanibel School Fund to display an electric Moke vehicle in front of the Bank of the Islands', 1699 Periwinkle Way, beginning April 5, 2022, through May 14, 2022, with a sign. (This is a grandfathered event.)

Attachments: [Staff Memorandum](#)
[Request from Sanibel School Fund](#)

d. Request to City Council from Sanibel Captiva Conservation Foundation (SCCF) to allow six food trucks to be utilized at the annual "Beer in the Bushes" event located at 1300 Periwinkle Way on April 16, 2022, and for every year the event is held thereafter

Attachments: [SCCF 9th Annual Beer in the Bushes Application](#)

e. **RESOLUTION 22-011 DESIGNATING THE CITY MANAGER, FINANCE DIRECTOR, AND ADMINISTRATIVE SERVICES DIRECTOR TO ACT ON BEHALF OF THE CITY OF SANIBEL TO EXECUTE INVESTMENT AND BANK ACCOUNT SIGNATURE CARDS, BANKING RESOLUTION AND CERTIFICATE OF INCUMBENCY AND RELATED DEPOSIT ACCOUNT DOCUMENTATION; AND PROVIDING AN EFFECTIVE DATE.**

Attachments: [Staff Memorandum](#)
[Resolution 22-011](#)

f. Award a 5-year (with option for 2-year extension) Wastewater Lift Station Preventative Maintenance and Repair Services contract to both U.S. Water Corporation, and Light Tech Electric Inc. and authorize the City Manager to execute the contracts (This does not increase the adopted FY2022 Budget)

Attachments: [Staff Memorandum](#)
[U.S. Water Services Corporation Contract](#)
[Light Tech Electric, Inc. Contract](#)

g. **RESOLUTION 22-013 AMENDING THE CITY OF SANIBEL CLASSIFICATION PLAN FOR FISCAL YEAR 2021-2022; ELIMINATING THE POSITIONS OF EMERGENCY MANAGEMENT SPECIALIST AND ACCOUNTS PAYABLE & CASHIERING SUPERVISOR; AND AUTHORIZING THE CITY MANAGER TO AMEND JOB DESCRIPTIONS AS NECESSARY TO KEEP JOB DESCRIPTIONS CURRENT; AND PROVIDING AN EFFECTIVE DATE**

Attachments: [Resolution 22-013](#)
[Finance Department Staff Memorandum](#)
[Fiscal Assistant Job Description](#)
[Police Department Staff Memorandum](#)
[Support Services Assistant - Police - Job Description](#)

12. OLD BUSINESS

a. COVID-19 Update

Attachments: [Staff Memorandum](#)

b. Water Quality Issues

i. Reports from Director Milbrandt

Attachments: [Staff Memorandum](#)

ii. Letter to Senator Ben Albritton Regarding City of Sanibel Position on Amendment to Senate Bill 2508 from Sanibel City Council, Dated March 1, 2022

Attachments: [Letter Dated March 1, 2022](#)

iii. Letter thanking Assistant Secretary of the Army for Civil Works Michael Connor for His Visit to South Florida and Discussions Relating to Everglades Restoration, Dated March 18, 2022

Attachments: [Letter Dated March 18, 2022](#)

c. Legislative Session Update and Status Report (Paige LeBoutillier)

Attachments: [Staff Memorandum Supplement as of April 1, 2022](#)
[Staff Memorandum](#)

d. Discussion and Direction to Staff regarding a Draft **ORDINANCE AMENDING THE CODE OF ORDINANCES PERTAINING TO SIGNS, TO ESTABLISH CONTENT NEUTRAL**

SIGN REGULATIONS; AMENDING SUBPART B LAND DEVELOPMENT CODE, CHAPTER 106 - SIGNS; AMENDING CHAPTER 110 - SPECIAL EVENTS; AMENDING CHAPTER 126 - ZONING; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

Attachments: [Staff Memorandum Dated March 25, 2022](#)
[Draft Ordinance for Content Neutral Sign Regulation](#)
[Staff Memorandum Dated February 11, 2022](#)
[Planning Commission Resolution 21-023](#)
[Planning Commission November 9, 2021 Minutes](#)
[Supplemental Staff Report Dated November 9, 2021](#)
[Planning Commission October 26, 2021 Minutes](#)
[Staff Report Dated October 26, 2021](#)

e. Florida State Statute Required Reporting

i. The City of Sanibel proposes an ordinance amending the Sanibel Plan (comprehensive land use plan of the City of Sanibel) as necessary to comply with Section 163.7138(2)(f)1-6, Florida Statues, “Peril of Flood” Community Planning Requirements

Attachments: [Staff Memorandum](#)
[Peril of Flood Evaluation and Appraisal Report](#)
[Peril of Flood Proposed Amendment Package Submittal](#)
[Suggested Addition submitted by Councilman Miller](#)
[Public Comment As of 04/02/22](#)
[Planning Commission Resolution 22-07](#)

ii. The City of Sanibel proposes an ordinance amending the Sanibel Plan (comprehensive land use plan of the City of Sanibel) as necessary to comply with Section 163.3177, Florida Statues, Private Property Rights Requirements

Attachments: [Staff Memorandum](#)
[Property Rights Evaluation and Appraisal Report](#)
[Package Submittal Acknowledgement Letter dated April 1, 2022](#)
[Planning Commission Resolution 22-08](#)

f. Bowman's Beach Park Bridge Rehabilitation Project

i. **RESOLUTION 22-014 APPROVING BUDGET AMENDMENT 2022-005 AND PROVIDING AN EFFECTIVE DATE** (To appropriate an additional \$200,000 for the Bowman's Beach Park Bridge Rehabilitation Project and to reclass \$225,000 in TDC reimbursable grant funds to correct project number. The funds for this amendment are from the ending fund balances in the Beach Parking fund. This amendment does not increase the fiscal year 2022 budget.)

Attachments: [Staff Memorandum](#)
[Resolution 22-014](#)

- ii. Award the Bowman's Beach Park Bridge Rehabilitation Project contract to Infinite Construction, LLC in the amount of \$626,762.24 and authorize the City Manager to execute the contract

Attachments: [Infinite Construction Contract](#)
[Bid Tabulation](#)

- g. Strategic Planning Retreat Discussion

Attachments: [Staff Memorandum](#)
[Draft Strategic Plan Report](#)
[Participants List](#)

- h. American Rescue Plan Act Funding (ARPA) Discussion

Attachments: [Staff Memorandum](#)

- i. Phase 4B Sewer Project

i. RESOLUTION 22-015 APPROVING BUDGET AMENDMENT 2022-006 AND PROVIDING AN EFFECTIVE DATE (To appropriate an additional \$84,630 in funding for engineering services and \$656,280 for increased construction costs related to the continued Phase IV sewer expansion. The funds for this amendment are coming from ending fund balance in the Sewer fund. This amendment does not increase the fiscal year 2022 budget.)

Attachments: [Staff Memorandum](#)
[Resolution 22-015](#)
[2017-2018 Sewer Phase 4A & E Assessment Resolutions](#)
[Phase 4B Location Map](#)
[Public Comment as of April 4, 2022](#)

- ii. Award contract to PWC Joint Venture, LLC in the amount of \$2,156,280 and authorize City Manager to execute same

Attachments: [PWC Joint Venture, LLC Contract](#)
[Bid Tabulation](#)

- iii. Approve proposal from Tetra Tech, Inc. for design and construction services for Sanibel Sewer System Expansion Phase 4B in the amount of \$147,160 and authorize City Manager to execute same

Attachments: [Tetra Tech Phase 4B Construction Proposal](#)
[Third Amendment Agreement](#)

13. NEW BUSINESS

- a. Discussion regarding the City Council Liaison List
 - i. City Boards, Committees and Commissions
 - ii. Local and Regional
 - iii. National State & Local Leagues and Conferences

Attachments: [Staff Memorandum](#)
[City Council Liaisons](#)
[Local and Regional](#)
[National State Local Leagues and Conferences](#)
[Liaison Policy - Adopted May 4, 2021](#)

b. Land Development Code Discussion

Attachments: [Staff Memorandum](#)

c. Approval of Contracts for the Library of Consultants

i. CAP Government INC. (Inspection and Plan Review Services)

Attachments: [Staff Memorandum](#)
[CAP Government - Piggyback Contract](#)

ii. ~~Universal Engineering Sciences, LLC~~ (Removed at Staff's Request)

iii. M.T. Causley LLC

Attachments: [MT Causley - Piggyback Contract](#)

iv. Hole Montes

Attachments: [Hole Montes - Piggyback Contract](#)

v. CarahSoft

Attachments: [Carahsoft Master Services Agreement](#)

vi. Q Grady Minor

Attachments: [Q Grady Minor - Piggyback Contract](#)

d. Consideration of a Resolution to approve a Variance Application Fee Waiver Request for 4586 Buck Key Road

Attachments: [Staff Memorandum](#)
[Planning Commission Staff Report Dated March 22, 2022](#)
[Planning Commission Resolution 22-05](#)
[Email Request](#)

14. COMMITTEES BOARDS COMMISSION

a. ~~Boards and Committees Discussion~~ (Continued at Staff's Request)

b. **RESOLUTION 22-008 APPOINTING MEMBERS TO THE SANIBEL VEGETATION COMMITTEE; AND PROVIDING AN EFFECTIVE DATE** (Five (5) or more members, majority of members shall constitute a quorum) (Applicants listed in order received)

Attachments: [Staff Memorandum](#)
[Resolution 22-008](#)
[Sanibel Code Section 2-156](#)
[Miller, Pamela - Reappointment](#)
[Marks, Phillip - Reappointment - qualifies as Adjunct](#)
[Holden, Edward - Reappointment](#)
[Gresham, Phyllis - Reappointment](#)
[Horvath, Barbara - Reappointment](#)
[Boyce, Barbara - Reappointment](#)
[Hoffman, Claudia - Reappointment](#)
[Pardo, Mariana](#)
[Maughan, Jennifer - Reappointment](#)
[Brooks, Ruth - Adjunct - Reappointment](#)
[Dean, Jonathan - Adjunct - Reappointment](#)

c. RESOLUTION 22-010 APPOINTING A MEMBER TO LEE COUNTY METROPOLITAN PLANNING ORGANIZATION (MPO) BICYCLE PEDESTRIAN COORDINATING COMMITTEE (BPCC); AND PROVIDING AN EFFECTIVE DATE
(Applicants listed in order received)

Attachments: [Staff Memorandum](#)
[Resolution 22-010](#)
[Kaminer, Grant](#)
[Pierce, Rachel](#)
[Meyer, Jim](#)
[MacLennan, John](#)

d. RESOLUTION 22-012 AMENDING AND SUPERSEDING RESOLUTION 20-065, RELATING TO THE SANIBEL RECREATION FINANCIAL COMMITTEE; AND PROVIDING AN EFFECTIVE DATE

Attachments: [Resolution 22-012](#)

15. CITY MANAGER

a. Informational Items
i. Status Report on the Donax Rehabilitation Project

Attachments: [Staff Memorandum](#)
[PowerPoint](#)

- ii. Personnel Update
 - 1. Classification Update
 - 2. Vacancy Report (Continued at Staff's request)

Attachments: [Staff Memorandum](#)
[MAG PowerPoint Presentation](#)

- iii. Sanibel Causeway Traffic Counts for February 2022 and Calendar and Fiscal Year 2022

Attachments: [Staff Memorandum](#)

- iv. Finance Department Reports

1. General Fund quarterly financial report for 2022 fiscal year to date as of December 31, 2021
2. Recreation Fund quarterly financial report for 2022 fiscal year to date as of December 31, 2021
3. Sewer Fund quarterly financial report for 2022 fiscal year to date as of December 31, 2021
4. Beach Parking Fund quarterly financial report for 2022 fiscal year to date as of December 31, 2021
5. City of Sanibel fiscal year 2022 quarterly investment report as of December 31, 2021

Attachments: [Staff Memorandum](#)
[1st Quarter Investment Report](#)

- v. Fiscal Year 2023 Budget Discussion and Calendar

Attachments: [Staff Memorandum](#)
[FY 2023 Budget Calendar - DRAFT](#)

- vi. Hazard Mitigation Grant Program Projects (Tradewinds)

Attachments: [Staff Memorandum](#)
[Project Fund Summary](#)

- b. Community Services Department Reorganization

Attachments: [Staff Memorandum](#)
[Interim Planning Director](#)
[Interim Public Works Director](#)
[Piggyback Contract - Hole Montes](#)

- c. Upcoming Events Discussion

- i. Hurricane Seminar - May 20, 2022 at BIG Arts
- ii. New Resident Reception
- iii. Fourth of July Parade

16. CITY ATTORNEY'S REPORT

17. COUNCIL MEMBER'S REPORT

- a. Virtual attendance in the Shell Harbor Property Owner's Association Annual Meeting on March 1, 2022 (Mayor Smith)
- b. Attendance at the Historical Preservation Committee Meeting on March 3, 2022 (Vice Mayor Johnson)
- c. Attendance at the Southwest Florida League of Cities (SWFLC) Executive Committee Meeting on March 3, 2022 (Mayor Smith)
- d. Attendance at the Vegetation Committee on March 3, 2022 (Councilman Dr. Crater)
- e. Attendance at the Sanibel Captiva Chamber Governmental Affairs Committee Meeting on March 4, 2022 (Mayor Smith)
- f. Attendance at the Horizon Foundation Executive Committee Meeting on March 4, 2022 (Mayor Smith)
- g. Virtual Attendance in the Lake Okeechobee System Operating Manual (LOSOM) Project Delivery Team (PDT) Meeting on March 7, 2022 (Mayor Smith)
- h. Attendance at the Lee County Parks and Recreation Meeting regarding Causeway Island Park Improvements on March 7, 2022 (Councilman Miller)
- i. Attendance at the Captiva Erosion Prevention District (CEPD) 35-year Celebration on March 7, 2022 (Mayor Smith, Councilman Miller)
- j. Attendance at the Planning Commission Meeting on March 8, 2022 (Mayor Smith, Councilman Miller)
- k. Virtual Attendance in the Captiva Community Panel Meeting on March 8, 2022 (Mayor Smith)
- l. Attendance at the Horizon Council Business Meeting on March 8, 2022 (Mayor Smith)
- m. Attendance at the Horizon Council Executive Committee Meeting on March 9, 2022 (Mayor Smith)
- n. Attendance at the Sanibel Captiva Islands Chamber of Commerce Luncheon on March 9, 2022 (Mayor Smith, Vice Mayor Johnson, Councilman Miller)
- o. Attendance at the Metropolitan Planning Organization (MPO) Executive Committee Meeting on March 9, 2022 (Vice Mayor Johnson)
- p. Attendance at the Southwest Florida Water Management District (SWFMD) Reception hosted by Sanibel Captiva Conservation Foundation (SCCF) on March 9, 2022 (Mayor Smith, Vice Mayor Johnson, Councilman Henshaw, Councilman Miller)
- q. Attendance at the South Florida Water Management District (SFWMD) Meeting on March 10, 2022 (Mayor Smith, Vice Mayor Johnson, Councilman Miller)
- r. Attendance at the Sanibel Bike Club Annual Meeting on March 14, 2022 (Councilman Crater, Mayor Smith)
- s. Attendance at the Lee County Tourist Development Council (TDC) Meeting on March 17, 2022 (Mayor Smith)
- t. Attendance at the Committee of the Islands (COTI) Annual Meeting on March 17, 2022 (Vice Mayor Johnson, Councilman Henshaw and Councilman Miller)

- u. Virtual Attendance in the Florida League of Mayors (FLM) Leadership Zoom Series on March 17, 2022 (Mayor Smith)
- v. Attendance at the Lee County Metropolitan Planning Organization (MPO) Meeting on March 18, 2022 (Vice Mayor Johnson)
- w. Attendance at the Horizon Council Board Meeting on March 18, 2022 (Mayor Smith)
- x. Attendance at the Island Seniors Board Meeting on March 18, 2022 (Councilman Miller)
- y. Attendance at Causeway for a Cause Event by Sanibel Captiva Conservation Foundation March 19, 2022 (Mayor Smith)
- z. Virtual Attendance in the Lake Okeechobee System Operating Manual (LOSOM) Listening Session on March 21, 2022 (Mayor Smith)
- aa. Attendance at the Planning Commission Meeting on March 22, 2022 (Mayor Smith, Councilman Miller)
- ab. Virtual Attendance in the Florida League of Cities (FLC) Post-Legislative Session Webinar on March 23, 2022 (Mayor Smith, Vice Mayor Johnson, Councilman Henshaw)
- ac. Attendance at the Florida Municipal Loan Council (FMLC) Meeting on March 24, 2022 (Mayor Smith)
- ad. Attendance at the SWFL Post-Legislative Session Luncheon hosted by the Chamber of Southwest Florida on March 24, 2022 (Vice Mayor Johnson, Councilman Miller)
- ae. Attendance at the Horizon Council General Membership Meeting on March 25, 2022 (Mayor Smith)
- af. Attendance at the Florida League of Cities (FLC) Florida Municipal Insurance Trust (FMIT) Meeting on March 25, 2022 (Vice Mayor Johnson)
- ag. Attendance at the Post Legislative Session Luncheon Hosted by Senator Kathleen Passidomo & Senator Ray Rodriguez on March 30, 2022 (Mayor Smith, Councilman Miller)
- ah. Attendance at the Southwest Florida League of Cities (SWFLC) Meeting on March 31, 2022 (Mayor Smith, Vice Mayor Johnson, Councilman Miller)
- ai. Virtual Attendance at Captiva Community Panel Meeting on March 24, 2022 (Councilman Miller)
- aj. Attendance at the Collaboratory Light Bulb Series on March 31, 2022 (Mayor Smith)
- ak. Attendance at the Sanibel Captiva Chamber Government Affairs Committee Meeting on April 1, 2022 (Mayor Smith)

14. PUBLIC COMMENT

15. ADJOURNMENT

IF A PERSON DECIDES, TO APPEAL A DECISION MADE BY THE COUNCIL ON ANY MATTER CONSIDERED AT THIS MEETING/HEARING, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, TO INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH ANY SUCH APPEAL IS TO BE BASED.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING, TO INCLUDE HEARING IMPAIRMENT, SHOULD CONTACT SCOTTY LYNN KELLY, CITY CLERK, NO LATER THAN ONE DAY PRIOR TO THE PROCEEDINGS AT (239) 472-3700. FOR ADDITIONAL ASSISTANCE IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE AT 711.

Citizens may request to receive Sanibel City Council and Planning Commission meeting agenda directly via e-mail. Citizens wishing to receive a copy of the agenda via e-mail may do so by visiting the City's website at www.mysanibel.com. Additionally, citizens may register to receive City announcements such as press releases.

Prior to requesting the agendas, the website reminds citizens that all e-mail addresses and requests submitted to the City are public information and governed by the applicable Florida Statute.

HORIZON – UPCOMING IMPORTANT DATES

Upcoming Important Dates

Attachments:

[Horizon Calendar](#)

"RULES OF CIVILITY FOR PUBLIC PARTICIPATION"

In recognition that public discourse is essential to the democratic system of government on April 16, 2002, Sanibel City Council adopted a Proclamation embracing civility in public deliberations. These rules were updated February 22, 2007.

Therefore, Sanibel City Council sanctioned these rules for public participation while conducting meetings and workshops:

- 1. Speakers are permitted to deliver his or her comments without interruption.**
- 2. Speakers and debates should focus on issues, not on persons or personalities.**
- 3. Persons are encouraged to participate in the governmental process.**
- 4. To allow time to hear all points of view, speakers are allotted 3 minutes each time they are recognized.**
- 5. Sidebar discussions while others are speaking are not permitted in Council Chambers. These discussions are to be removed from the chamber so as not to be disruptive to those conducting and following Council business.**
- 6. Only the speaker recognized by the Chairperson has the floor. Speakers should raise their hand to be recognized. Speakers should identify themselves for the record. Speakers should utilize the microphone so that their comments can be recorded.**
- 7. Anyone wishing to speak on an issue is given an opportunity to speak before speakers are recognized for an opportunity to speak a second time on an issue.**
- 8. We seek to understand one another's points of view.**
- 9. Anger, rudeness, ridicule, impatience and lack of respect for others are not acceptable behavior. Demonstrations in support or opposition to a speaker or idea such as clapping, cheering, booing or hissing or intimidating body language are not permitted in Council Chambers or workshop facilities.**
- 10. We should all take initiative to make things better. Our goal is to foster an environment, which encourages a fair discussion and exchange of ideas without fear of personal attacks.**