



City of Sanibel

800 Dunlop Road
Sanibel, FL 33957

Meeting Agenda

City Council

Tuesday, May 2, 2017

9:00 AM

City Hall

PLEASE NOTE THAT THE CITY COUNCIL AGENDA IS SUBJECT TO CHANGE.

**A COPY OF THE AGENDA PACKET IS AVAILABLE ON THE CITY'S WEBSITE AT
WWW.MYSANIBEL.COM.**

“The Rules of Civility for Public Participation” as adopted by City Council can be found on the last page of this agenda. Reminder: Please turn all cell phones on to vibrate while in MacKenzie Hall.

UNDER ITEM 10. OLD BUSINESS - ITEM A. IV HAD BEEN ADDED

1. Call to Order

2. Invocation and Pledge of Allegiance (Councilman Maughan)

3. Presentation(s):

- a. Presentation of the Distinguished Budget Presentation Award for Fiscal Year 2017 to Steven Chaipel, Finance Director

Attachments: [Letter from the Government Finance Officers Association](#)
[Fiscal Year 2017 GFOA Budget Award](#)

4. Planning Commission Report (Vice Chair Holly Smith)

5. Public Comments for non-Agenda items

(Maximum time allotted, 20 minutes, with a limitation of 3 minutes per speaker.)

6. Council Comments

7. 9:10 - Second Reading and Public Hearing

- a. ORDINANCE 17-003 GRANTING TO ADVANCED DISPOSAL SERVICES SOLID WASTE SOUTHEAST, INC., A FRANCHISE TO OPERATE A SOLID WASTE COLLECTION AND DELIVERY SERVICE WITHIN THE TERRITORIAL LIMITS OF THE CITY OF SANIBEL, FLORIDA FOR A TERM OF 5 YEARS AND CREATING A FRANCHISE AGREEMENT; PROVIDING FOR EXTENSION OF THE FRANCHISE PERIOD; SETTING FORTH OPERATOR'S OBLIGATIONS CONCERNING COLLECTION AND DELIVERY SCHEDULES, INSURANCE,

BOND, AND PERFORMANCE; PROVIDING FOR CONFLICT AND SEVERANCE; AND PROVIDING AN EFFECTIVE DATE

Attachments: [Staff Memorandum](#)
 [Ordinance 17-003](#)

8. CONSENT AGENDA

ANY PERSON MAY REQUEST THAT COUNCIL REMOVE AN ITEM FROM THE CONSENT AGENDA FOR DISCUSSION BY NOTIFYING THE CITY MANAGER, CITY CLERK, OR A COUNCIL MEMBER PRIOR TO THE MEETING.

- a. Approval of Minutes - April 4, 2017 Regular Meeting

Attachments: [City Council Minutes - April 4, 2017](#)

- b. Approval of an agreement between the City of Sanibel and Humiston and Moore Engineers in an amount not to exceed \$125,000 for the Island Wide Beach Management Plan and authorize the City Manager to execute same (Fully funded by Tourist Development Council (TDC) Grant monies)

Attachments: [Humiston and Moore Agreement](#)

- c. Ratification of City Council Liaison List

Attachments: [2017 Council Liaison List](#)

- d. Request from Island Seniors, Inc. to waive application fees and cost of police services for traffic control for the Trash and Treasure Sale on Saturday, November 11th, 2017 and the Arts and Crafts Fair on Saturday, February 3, 2018, both to be held at the Center 4 Life, 2401 Library Way (application fees have been waived historically)

Attachments: [Island Seniors Request to City Council to Waive App Fee and Police Services fc](#)

- e. Approval for City to exercise one two-year renewal option under the same terms between the City of Sanibel and Witt O'Brien, LLC, for disaster debris monitoring and authorize the City Manager to execute same

Attachments: [Staff Memorandum](#)
 [Witt O'Briens agreement extension](#)

- f. Approval for City to exercise one two-year renewal option under the same terms between the City of Sanibel and True North Emergency Management, LLC, for disaster debris monitoring and authorize the City Manager to execute same

Attachments: [Staff Memorandum](#)
 [True North Emergency Management, LLC extension](#)

- g. Request from Friends of Don, Inc. to City of Sanibel to co-sponsor the annual Independence Day Parade and waive Special Events Permit application fee (This is a grandfathered event)

Attachments: [Request to City Council from Friends of Don, Inc. to co-sponsor and waive fees](#)

- h. Approval of an agreement between Fifth/Third Bank and the City of Sanibel for custodial services related to the City's investments pursuant to the Statement of Investment Policy, Ordinance 15-008 and authorize

the City Manager to execute same

Attachments: [Staff Memorandum](#)
[Reliance Trust Notification of Termination](#)
[Statement of Investment Policy \(Ordinance 15-008\)](#)
[Fifth Third Custody Agreement](#)
[Fifth Third Custody Fees City of Sanibel Quote](#)

- i. Approval of the assignment of the City's mowing contract from Ameri-Tech, Inc., to SSS Evergreen Opco, LLC; authorizing the City Manager execute same

Attachments: [Ameri-Tech Staff Memorandum](#)
[Ameri-Tech Assignment Letter](#)
[Ameri-Tech Email](#)

9. COMMITTEES BOARDS COMMISSION

- a. RESOLUTION 17-033 APPOINTING A MEMBER TO FILL AN UNEXPIRED TERM ON THE GENERAL EMPLOYEE PENSION BOARD OF TRUSTEES; AND PROVIDING AN EFFECTIVE DATE

Attachments: [Resolution 17-033](#)
[Clark, Royal](#)
[Healey, Richard](#)

- b. RESOLUTION 17-035 APPOINTING A PLANNING COMMISSION MEMBER TO FILL AN UNEXPIRED TERM; AND PROVIDING AN EFFECTIVE DATE

Attachments: [Resolution 17-035](#)
[Bowman, Chloe](#)
[Colter, Kenneth](#)
[deWerff, Dirk](#)
[Foley, Thomas](#)
[Garmager, Timothy](#)
[King, Kenneth](#)
[Mills, William](#)
[Schopp, Larry](#)
[Urbelis, James](#)

- c. RESOLUTION 17-036 APPOINTING A MEMBER TO THE SANIBEL RECREATION FINANCIAL ASSISTANCE COMMITTEE; AND PROVIDING AN EFFECTIVE DATE

Attachments: [Resolution 17-036](#)
[Economakis, Christos](#)
[Witte, Kassie](#)

10. OLD BUSINESS

- a. Water Quality Issues
 - i. Reports from Director Evans
 - ii. Legislative Update
 - iii. Meeting with Senator Nelson Tuesday, April 11, 2017 (Mayor Ruane)
 - iv. Letter to Chairman Daniel O’Keefe, South Florida Water Management District Requesting Additional Freshwater Releases from Lake Okeechobee to the Caloosahatchee Estuary to Maintain Salinity below the MFL “Harm” Threshold

Attachments: [Letter to South Florida Water Management District](#)

- b. Update on the Traffic Communications Work Group (Mayor Ruane)

- c. Request to Open
 - i. B.I.G. Arts
 - 1. Letter of Request

Attachments: [Letter of Request](#)

- 2. Current Lease Agreement

Attachments: [1994 BIG Arts Agreement](#)

- 3. Matrix of city support annually for past 5 years
(including in-kind & insurance)

Attachments: [BIG Arts support](#)

- 4. Link to B.I.G. Arts website

Attachments: [Link to BIG Arts website](#)

- d. COYOTE REPORT: Presentation regarding the University of Georgia Coyote Report and staff management recommendations

Attachments: [City of Sanibel - Staff PowerPoint \(New\)](#)

[University of Georgia - Sanibel Coyote Report](#)

[City of Sanibel - Staff PowerPoint \(Previous\)](#)

- e. Review existing policy for placing items on a City Council agenda

Attachments: [Adopted Agenda Procedures](#)

11. CITY MANAGER

- a. Informational Items
 - i. Island Night Wednesday, May 17, 2017
 - ii. Florida League of Cities Annual Conference August 16 to 20, 2017

iii. Building Department Monthly Permit and Revenue Report

Attachments:

[Building Permits Report](#)

[Building Revenue Report](#)

iv. Finance Department Reports

1. General Fund quarterly financial report for 2017 fiscal year to date as of March 31, 2017
2. Sewer Fund quarterly financial report for 2017 fiscal year to date as of March 31, 2017
3. Beach Parking Fund quarterly financial report for 2017 fiscal year to date as of March 31, 2017

Attachments: [Staff Memorandum](#)

4. City Investment Report for Quarter ending March 31, 2017

Attachments: [City Second Quarter Investment Report](#)

v. Legislative Monthly Report

Attachments: [Legislative Monthly Reports](#)

vi. Planning Department Reports

1. Permit Activity Report

Attachments: [Planning Development Permit Activity Report - March](#)

2. Code Enforcement Activity Report

Attachments: [Planning Code Enforcement Activity Report - March](#)

3. Updated Project Task List

Attachments: [Planning Department Task List](#)

vii. Public Works Report

1. Grease Trap Monthly Report

Attachments: [Grease Trap Inspection Report](#)

viii. Fiscal Year 2018 Budget Calendar

Attachments: [Fiscal Year 2018 Budget Calendar](#)

ix. Causeway Counts for February and March 2017

Attachments: [Causeway Counts Memorandum February 2017](#)

[Causeway Counts Memorandum March 2017](#)

- x. Historical Museum & Village, Inc. Financial Report

Attachments: [Historial Museum and Village Financial Report](#)

12. CITY ATTORNEY'S REPORT**13. COUNCIL MEMBER'S REPORT**

- a. Attendance at the Tourism Development Council (TDC) and the Metropolitan Planning Organization meetings (Mayor Ruane)

Attachments:[Tourist Development Council Agenda Packet - April 13, 2017](#)[Tourist Development Council - Marketing Presentation - April 13, 2017](#)

- b. Attendance at the Regional Planning Council (RPC) meeting (Vice Mayor Denham)
- c. Excuse Councilman Maughan from the June 06, 2017 City Council meeting (Councilman Maughan)

14. PUBLIC COMMENT**15. ADJOURNMENT**

IF A PERSON DECIDES, TO APPEAL A DECISION MADE BY THE COUNCIL ON ANY MATTER CONSIDERED AT THIS MEETING/HEARING, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, TO INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH ANY SUCH APPEAL IS TO BE BASED.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING, TO INCLUDE HEARING IMPAIRMENT, SHOULD CONTACT PAMELA SMITH, CITY CLERK, NO LATER THAN ONE DAY PRIOR TO THE PROCEEDINGS AT (239) 472-3700. FOR ADDITIONAL ASSISTANCE IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE AT 711.

Citizens may request to receive Sanibel City Council and Planning Commission meeting agenda directly via e-mail. Citizens wishing to receive a copy of the agenda via e-mail may do so by visiting the City's website at www.mysanibel.com. Additionally, citizens may register to receive City announcements such as press releases.

Prior to requesting the agendas, the website reminds citizens that all e-mail addresses and requests submitted to the City are public information and governed by the applicable Florida Statute.

HORIZON – UPCOMING IMPORTANT DATES

Horizon Upcoming Important Dates

Attachments:[Horizon Upcoming Important Dates](#)

“RULES OF CIVILITY FOR PUBLIC PARTICIPATION”

In recognition that public discourse is essential to the democratic system of government on April 16, 2002, Sanibel City Council adopted a Proclamation embracing civility in public deliberations. These rules were updated February 22, 2007.

Therefore, Sanibel City Council sanctioned these rules for public participation while conducting meetings and workshops:

1. Speakers are permitted to deliver his or her comments without interruption.
2. Speakers and debates should focus on issues, not on persons or personalities.
3. Persons are encouraged to participate in the governmental process.
4. To allow time to hear all points of view, speakers are allotted 3 minutes each time they are recognized.
5. Sidebar discussions while others are speaking are not permitted in Council Chambers. These discussions are to be removed from the chamber so as not to be disruptive to those conducting and following Council business.
6. Only the speaker recognized by the Chairperson has the floor. Speakers should raise their hand to be recognized. Speakers should identify themselves for the record. Speakers should utilize the microphone so that their comments can be recorded.
7. Anyone wishing to speak on an issue is given an opportunity to speak before speakers are recognized for an opportunity to speak a second time on an issue.
8. We seek to understand one another's points of view.
9. Anger, rudeness, ridicule, impatience and lack of respect for others are not acceptable behavior. Demonstrations in support or opposition to a speaker or idea such as clapping, cheering, booing or hissing or intimidating body language are not permitted in Council Chambers or workshop facilities.
10. We should all take initiative to make things better. Our goal is to foster an environment, which encourages a fair discussion and exchange of ideas without fear of personal attacks.