



City of Sanibel

800 Dunlop Road
Sanibel, FL 33957

Meeting Agenda - Final - Revised City Council

Tuesday, August 1, 2017

9:00 AM

City Hall

PLEASE NOTE THAT THE CITY COUNCIL AGENDA IS SUBJECT TO CHANGE.

**A COPY OF THE AGENDA PACKET IS AVAILABLE ON THE CITY'S WEBSITE AT
WWW.MYSANIBEL.COM.**

“The Rules of Civility for Public Participation” as adopted by City Council can be found on the last page of this agenda. Reminder: Please turn all cell phones on to vibrate while in MacKenzie Hall.

A Staff Memorandum has been added to 7. a. and back-up information at 13 a.iii.

1. Call to Order

2. Invocation and Pledge of Allegiance (Vice Mayor Denham)

3. Presentation(s):

- a.** Presentation of the Life Saving Award to Officer John Eicher

Attachments: [Letter from Antonio and Cynthia D'Andrea](#)

- b.** Proclamation recognizing the Gavin Family for their centennial anniversary celebration

Attachments: [Gavin-Walker Proclamation](#)

4. Public Comments for non-Agenda items

(Maximum time allotted, 20 minutes, with a limitation of 3 minutes per speaker.)

5. Council Comments

6. 9:10 - PUBLIC HEARINGS TO APPROVE THE 2017-2018 ANNUAL SPECIAL SERVICE ASSESSMENT TO FUND THE COLLECTION AND DISPOSAL OF SOLID WASTE, RECYCLABLES AND HORTICULTURAL WASTE

- a. RESOLUTION 17-050 OF THE SANIBEL CITY COUNCIL RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE, RECYCLABLES AND HORTICULTURAL WASTE, IN THE CITY OF SANIBEL; CONSTITUTING THE CITY'S**

ANNUAL RATE RESOLUTION AND RE-IMPOSING THE ANNUAL SPECIAL SERVICE ASSESSMENT TO FUND THE COLLECTION AND DISPOSAL OF SOLID WASTE, RECYCLABLES AND HORTICULTURAL WASTE AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY OF SANIBEL FOR THE FISCAL YEAR OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018; APPROVING THE RATE OF ASSESSMENT; APPROVING THE SOLID WASTE ASSESSMENT ROLL; APPROVING COLLECTION OF ASSESSMENTS THROUGH THE UNIFORM METHOD OF COLLECTION (i.e. TAX BILL); AND PROVIDING AN EFFECTIVE DATE

Attachments: [Staff Memorandum Solid Waste](#)
[Resolution 17-050](#)
[Solid Waste Assessments](#)

- b. RESOLUTION 17-051 OF THE CITY COUNCIL OF THE CITY OF SANIBEL SITTING AS THE SANIBEL EQUALIZATION BOARD; EQUALIZING AND APPROVING A RECURRING ANNUAL SPECIAL SERVICE ASSESSMENT FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE, RECYCLABLES AND HORTICULTURAL WASTE FOR ALL RESIDENTIAL DWELLING UNITS (DEFINED AS ONE THROUGH FOUR RESIDENTIAL DWELLING UNITS PER PARCEL) WITHIN THE CITY OF SANIBEL; EQUALIZING AND APPROVING THE RECURRING ANNUAL SPECIAL SERVICE ASSESSMENTS FOR FISCAL YEAR OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018; PROVIDING FOR THE CONFIRMATION, ADOPTION AND FILING OF A FINAL ASSESSMENT ROLL FOR SAME; PROVIDING FOR CONFIRMATION OF THE RECURRING ANNUAL SPECIAL SERVICE ASSESSMENT; AND PROVIDING AN EFFECTIVE DATE**

Attachments: [Resolution 17-051](#)

7. First Reading of an ordinance and scheduling of public hearing. (Note: The First Reading is not a public hearing and no discussion or testimony will be taken unless the ordinance changes permitted conditional or prohibited uses as required by State Statute)

- a. ORDINANCE 17-004A AMENDING THE SANIBEL CODE, SUBPART A, GENERAL ORDINANCES, AMENDING CHAPTER 66, TRAFFIC, ARTICLE II, PARKING, STOPPING AND STANDING, DIVISION 2, BEACH AREA PARKING RESTRICTIONS, SUBDIVISION II, PERMITS, SECTION 66-85 - FEES; HOURS, OF THE CODIFIED ORDINANCES OF THE CITY OF SANIBEL IN ORDER TO INCREASE THE FEE FOR THE “C” DECAL FROM \$99.00 TO \$124.00, THE “BC” DECAL FROM \$198.00 TO \$248.00 AND OTHER SPECIFIED PARKING PERMIT FEES FROM \$4.00 TO \$5.00 PER HOUR; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT AND SEVERANCE; AND PROVIDING AN EFFECTIVE DATE**

Attachments: [Ordinance 17-004A](#)
[Beach Parking History](#)

8. CONSENT AGENDA

ANY PERSON MAY REQUEST THAT COUNCIL REMOVE AN ITEM FROM THE CONSENT AGENDA FOR DISCUSSION BY NOTIFYING THE CITY MANAGER, CITY CLERK, OR A COUNCIL MEMBER PRIOR TO

THE MEETING.

- a. **RESOLUTION 17-046 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH FLORIDA BLUE TO PROVIDE HEALTH AND DENTAL INSURANCE FOR CITY OF SANIBEL EMPLOYEES AND RETIREES FOR PLAN YEAR 2017-2018 WITH THE OPTION FOR EXTENSION OF THE AGREEMENT AT THE DISCRETION OF THE CITY MANAGER; AND PROVIDING FOR AN EFFECTIVE DATE**

Attachments: [Resolution 17-046](#)

- b. **RESOLUTION 17-048 APPROVING BUDGET AMENDMENT/TRANSFER NO. 2017-024 AND PROVIDING AN EFFECTIVE DATE** (This budget amendment is administratively correcting beginning and ending fund balances in the General, Transportation, and Sanibel Isles/Water Shadows funds to agree with the calculated FY 2018 draft budget amounts. No new funds are being appropriated. This budget amendment is adjusting beginning and ending fund balances by fund for the same amount to agree with the FY 2018 budget rollforward calculated amount)

Attachments: [Resolution 17-048](#)

- c. Approval of an agreement between the City of Sanibel and Maguire Associates of Virginia, Inc., in the amount of \$6,800 for Fiscal Years 2017, 2018 and 2019 with two additional years and authorize the City Manager to execute same

Attachments: [Maguire Agreement](#)

9. COMMITTEES BOARDS COMMISSION

- a. Acceptance of a resignation from Rick Arnold serving in the Engineer seat of the Contractor Review Board

Attachments: [Rick Arnold's Resignation Letter](#)

- b. **RESOLUTION 17-049 APPOINTING A FLORIDA LICENSED ENGINEER AS A MEMBER OF THE CITY OF SANIBEL CONTRACTOR REVIEW BOARD; AND PROVIDING AN EFFECTIVE DATE**

Attachments: [Resolution 17-049](#)

[Mark DeStefano Application](#)

10. OLD BUSINESS

- a. a. Water Quality Issues
i. Reports from Director Evans
- b. Renaming Street Policies from sister cities

Attachments: [City Manager Memorandum](#)

[Lee County Street Naming Street Addressing Policy](#)

[City of Fort Myers Street Naming Policy](#)

[City of Naples Street Naming Policy](#)

- c. **RESOLUTION 17-052 ESTABLISHING A CITY OF SANIBEL CHARTER REVIEW COMMITTEE; SETTING FORTH MEMBERSHIP AND APPOINTMENTS; SETTING FORTH**

THE FUNCTIONS AND DUTIES OF SUCH COMMITTEE; AND PROVIDING AN EFFECTIVE DATE

Attachments: [Resolution 17-052](#)

- d. Sanitary Sewer Issues
i. Discussion regarding the Preliminary Design Report for the Donax Water Reclamation Facility Process Improvements

Attachments: [Donax Wastewater Report](#)

- e. PowerPoint Presentation by Tetra Tech

Attachments: [Donax PowerPoint Presentation](#)

f.

Presentation of Sewer Fund Revenue Sufficiency Study

1. City of Sanibel Wastewater and Reclaimed Water Revenue Sufficiency Analysis

Attachments: [2017 City of Sanibel Wastewater and Reclaimed Water Sufficiency Study](#)

- g. 2. Sanibel Rate Study PowerPoint presentation

Attachments: [Sanibel Rate Study Powepoint](#)

- h. Discussion and staff direction regarding the Planning Department's priority list

Attachments: [Planning Project Tasks List](#)

- i. Update on the status of the B.I.G. Arts lease negotiations (Vice Mayor Denham)

- j. Status of Historical Museum & Village, Inc. agreement (Councilman Goss)

11. BUDGET DISCUSSION

- a. i. Current 2016/2017 Adopted Goals

Attachments: [2017 City Council Adopted Goals](#)

- b. ii. Proposed 2017/2018 Goals (INFORMATION TO COME)

- c. Proposed parking fee permit for "B" and "BC" parking permits

- i. Revenue history of "B" and "BC" parking permit stickers

Attachments: [Beach Parking B and BC History](#)

12. CITY MANAGER

- a. Informational Items

- i. May and June 2017 Causeway counts

Attachments: [Causeway Counts Memo May and June 2017](#)

- ii. Dunes 2017 Traffic Counts & Study results

Attachments: [Dunes Study Memorandum](#)

- iii. Request for consideration of Sanibel Golf restroom

Attachments: [Request for Golf Bathroom](#)

- iv. Confirmation of Past Approval Process for Outside Employment

Attachments: [City Manager Outside Employment Memorandum](#)

- v. Finance Department Reports

- 1. General Fund quarterly financial report for 2017 fiscal year to date as of June 30, 2017
- 2. Sewer Fund quarterly financial report for 2017 fiscal year to date as of June 30, 2017
- 3. Beach Parking Fund quarterly financial report for 2017 fiscal year to date as of June 30, 2017

Attachments: [Staff Memorandum](#)

- 4. City Investment Report for Quarter ending June 30, 2017

Attachments: [Investment Report for Quarter Ending June 30, 2017](#)

- vi. Planning Department Reports

- 1. June Development Permit Activity Report

Attachments: [June Development Permit Activity Report](#)

- 2. June Code Enforcement Activity Report

Attachments: [June Code Enforcement Activity Report.pdf](#)

- vii. Public Works Department

- 1. Grease Trap Report July 2017

Attachments: [July 2017 Grease Trap Inspection Report](#)

- viii. Recreation Revenue and Membership Report

Attachments: [Recreation Revenue and Membership Report](#)

- xi. Historical Museum and Villiage, Inc., Financials

Attachments: [Historical Museum & Village, Inc. - Balance Sheet](#)

[Historical Museum & Village, Inc. - Profit and Loss](#)

[Historical Museum & Village, Inc. - Transaction Detail](#)

13. 11:30 to 12:30 P. M. Convene an EXECUTIVE SESSION RELATING TO UNION NEGOTIATIONS

In attendance shall be only the following persons:

Mayor Kevin Ruane

Vice Mayor Denham

Councilman Chauncey Goss

Councilman Jim Jennings
Councilman Jason Maughan
Sanibel City Manager Judie Zimomra
Sanibel City Attorney Kenneth B. Cuyler
Jim Isom, Director of Administrative Services
Steve Chaipel, Finance Director
William Dalton, Sanibel Chief of Police
Crystal Mansell, Administrative Services Technician
Wayne Helsby, Labor Counsel (Allen, Norton & Blue) (By phone)

14. CITY ATTORNEY'S REPORT

15. COUNCIL MEMBER'S REPORT

- a. Attendance at the Tourism Development Council (TDC) meeting (Mayor Ruane)
- b. Attendance at the Regional Planning Council (RPC) meeting (Vice Mayor Denham)
- c. Letter from Jennifer Hecker, Executive Director of Charlotte Harbor Nation Estuary Program (CHNEP) dated June 30, 2017 requesting an increase in monetary support from \$2,500 to \$5,000 per year (Vice Mayor Denham)

Attachments: [Charlotte Harbor National Estuary Program Letter](#)

16. PUBLIC COMMENT

17. ADJOURNMENT

IF A PERSON DECIDES, TO APPEAL A DECISION MADE BY THE COUNCIL ON ANY MATTER CONSIDERED AT THIS MEETING/HEARING, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, TO INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH ANY SUCH APPEAL IS TO BE BASED.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING, TO INCLUDE HEARING IMPAIRMENT, SHOULD CONTACT PAMELA SMITH, CITY CLERK, NO LATER THAN ONE DAY PRIOR TO THE PROCEEDINGS AT (239) 472-3700. FOR ADDITIONAL ASSISTANCE IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE AT 711.

Citizens may request to receive Sanibel City Council and Planning Commission meeting agenda directly via e-mail. Citizens wishing to receive a copy of the agenda via e-mail may do so by visiting the City's website at www.mysanibel.com. Additionally, citizens may register to receive City announcements such as press releases.

Prior to requesting the agendas, the website reminds citizens that all e-mail addresses and requests submitted to the City are public information and governed by the applicable Florida Statute.

Horizon Upcoming Important Dates

Attachments:

[Upcoming Important Dates](#)

“RULES OF CIVILITY FOR PUBLIC PARTICIPATION”

In recognition that public discourse is essential to the democratic system of government on April 16, 2002, Sanibel City Council adopted a Proclamation embracing civility in public deliberations. These rules were updated February 22, 2007.

Therefore, Sanibel City Council sanctioned these rules for public participation while conducting meetings and workshops:

1. **Speakers are permitted to deliver his or her comments without interruption.**
2. **Speakers and debates should focus on issues, not on persons or personalities.**
3. **Persons are encouraged to participate in the governmental process.**
4. **To allow time to hear all points of view, speakers are allotted 3 minutes each time they are recognized.**
5. **Sidebar discussions while others are speaking are not permitted in Council Chambers. These discussions are to be removed from the chamber so as not to be disruptive to those conducting and following Council business.**
6. **Only the speaker recognized by the Chairperson has the floor. Speakers should raise their hand to be recognized. Speakers should identify themselves for the record. Speakers should utilize the microphone so that their comments can be recorded.**
7. **Anyone wishing to speak on an issue is given an opportunity to speak before speakers are recognized for an opportunity to speak a second time on an issue.**
8. **We seek to understand one another’s points of view.**
9. **Anger, rudeness, ridicule, impatience and lack of respect for others are not acceptable behavior. Demonstrations in support or opposition to a speaker or idea such as clapping, cheering, booing or hissing or intimidating body language are not permitted in Council Chambers or workshop facilities.**
10. **We should all take initiative to make things better. Our goal is to foster an environment, which encourages a fair discussion and exchange of ideas without fear of personal attacks.**