



AGENDA MEMORANDUM

City Manager

City Council Town Hall Workshop Date: December 6, 2022

To: City Council
From: Dana A. Souza, City Manager
Date: December 3, 2022

SUBJECT: City Council Consideration of waiving the Building Demolition Fee and reducing the Temporary Structure fee for placing a recreational vehicle or park trailer on a residential lot.

BACKGROUND:

1. Building Demolition Fee – Section 14-188 – Fee Schedule

The Florida Department of Emergency Management (FDEM) has asked the City to waive fees for buildings being demolished as part of the Private Property Debris Removal (PPDR) and the Commercial Property Debris Removal (CPDR) programs. The cost for a Demolition Permit is \$53.25 (Section 14-188 – Fee Schedule).

Should the City Council agree to waive the fees for the FDEM program, staff recommends the Demolition Fee be waived for all demolitions for buildings substantially damaged by Hurricane Ian, for a period of six-months (180 days), retroactive to November 7, 2021 (the date the permit portal opened). If approved by the City Council, the policy can be quickly implemented by Mayoral Proclamation, which must be renewed every 7-days to keep it in effect. If Council desired to make the waiver permanent for buildings substantially damaged by natural disaster, staff can prepare an Ordinance amendment for First Reading on December 20, 2022.

2. Section 90-213 – Temporary Structure

On November 12, 2022, the City Council approved emergency Ordinance 22-011 to allow a recreational vehicle to be placed within a residential district with certain conditions. The placement of a recreational vehicle or park trailer on a residential lot requires a Temporary Structure fee of \$431. Staff asks City Council to consider reducing the \$431 fee to \$100 for a period of 360 days (initial period of 180 days which may be extended by the city manager for an additional 180 days), retroactive to November 12, 2021.

If approved by the City Council, the policy can be quickly implemented by Mayoral Proclamation, which must be renewed every 7-days to keep it in effect. If Council desired to

Sanibel is and shall remain a barrier island sanctuary

make the fee reduction permanent, staff can prepare an Ordinance amendment for First Reading on December 20, 2022.

RECOMMENDED ACTION:

Discussion and Direction.

1. Motion to direct staff to update the Mayoral Proclamation to include a waiver of the \$53.25 Demolition Fee for buildings substantially damaged by Hurricane Ian, for a period of six-months (180 days), retroactive to November 7, 2021, and to draft an Ordinance amendment to achieve the same for First Reading on December 20, 2022.
2. Motion to direct staff to update the Mayoral Proclamation to include reducing the Temporary Structure fee from \$431 to \$100 for the placement of a recreational vehicle or park trailer on a residential lot where the structure has been significantly damaged by Hurricane Ian for a period of 360 days, retroactive to November 12, 2021, and to draft an Ordinance amendment to achieve the same for First Reading on December 20, 2022.