



AGENDA MEMORANDUM

Finance Department

City Council Regular Meeting Date: February 7, 2023

To: City Council
From: Steven C. Chaipel
Date: February 2, 2023

SUBJECT: Draft Fiscal Year 2024 Budget Adoption Calendar

BACKGROUND: Included with this memorandum is the draft budget calendar for the adoption of the fiscal year 2024 budget. The draft calendar continues includes changes made in the prior year relating to review and approval of Council goals. Additionally, this draft calendar adds separate due dates for draft capital improvement plan (CIP) requests from department directors to the City Manager and Finance.

The shaded rows on the calendar indicate City Council public meeting dates and times.

FUNDING SOURCE: N/A

RECOMMENDED ACTION: Approve the draft budget calendar for the fiscal year 2024 budget adoption process.

Sanibel is and shall remain a barrier island sanctuary