



## AGENDA MEMORANDUM

### *Public Works Department*

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City Council Regular Meeting Date: February 7, 2023

**To:** City Council  
**From:** Oisin Dolley, Assistant City Engineer  
**Date:** 2/1/2023

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**SUBJECT:** Tradewinds Subdivision Drainage Improvements

**BACKGROUND:** The City of Sanibel was approved for Hazard Mitigation Grant Program (HMGP) funding for the Tradewinds Subdivision Drainage Improvement project with a contract execution date of February 21, 2020.

The Phase 1 (design) deliverables were submitted to the Florida Department of Emergency Management (FDEM) on December 15, 2021. City staff has received a broad potential timeline of 20 to 58 weeks for FDEM review and approval to be completed. At this time, City staff is prepared to move forward with bidding, awarding and the construction process once the HMGP review is complete by FDEM.

Based on the cost estimate received both the Tradewinds and East Rocks drainage projects will be over the original HMGP budget. Staff has applied with FDEM to move HMGP funding from other grant projects (Sanibel Slough Dredging, Beach Rd. Weir, and City Hall Shutters) that will not be completed by the final HMGP Period of Performance deadline. After shifting money from other HMGP grant projects that won't be completed by the POP deadline, the new grant budget breakdown expected is below:

Project	Total Cost	Federal Share	Local Share
Tradewinds Phase 1	\$48,000.00	\$ 36,000.00	\$12,000.00
Tradewinds Phase 2	\$933,053.64	\$699,790.00	\$233,263.41

Thus far, staff has been responding to Request for Information (RFI) regularly. At this time the City has completed several RFI's with the first being completed on February 16<sup>th</sup> and the most recent submitted on December 8<sup>th</sup>. All RFIs have been completed and the project is currently in Federal grant review. FDEM has expressed gratitude that City of Sanibel staff is completing RFI expediently and this should keep the review on schedule. City staff is maintaining regular

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communication with the Tradewinds Stormwater Task Force to keep them updated on the status of the review and overall project. The remaining project schedule is as follows:

- **Completion of FDEM review:** 20–58-week review period from 12/15/2021.
- **After FDEM Approval Timeline**
  - **HMGP Phase 2 (construction) Contract Approval & Bidding:** 2 Months
  - **Council Approval of Bid Results:** 1 Month
  - **Issue Notice to Proceed for Construction:** 1 Month
  - **Construction:** 6 months (weather permitting)

**FUNDING SOURCE:** N/A

**RECOMMENDED ACTION:** N/A

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