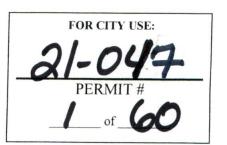


1 | Page

CITY OF SANIBEL SPECIAL EVENTS PERMIT APPLICATION

800 DUNLOP ROAD, SANIBEL, FL 33957 Phone (239) 472-3700 Fax (239) 472-3065

Website: <u>www.mysanibel.com</u> Email: <u>sanadmin@mysanibel.com</u>



Revised 10/1/2018 (Ord. 18-011)

Application must be submitted no later than 60 calendar days refundable deposit (If applicable), and a non-refundable \$50/Applications submitted less than 60 calendar days but not less late fee of \$5 per calendar day. Applications will not be accepted to the submitted less than 60 calendar days but not less late fee of \$5 per calendar day.	prior to the event accompanied by a resident or \$150/non-resident application fee. than 7 days prior to the event, will be assessed a
EVENT NAME: 10 K Race 4 FISH	<i>t</i>
Name of shopping center or complex, if applicable: Sani Name of shopping center or complex, if applicable: Sani NAME OF APPLICANT/ORGANIZATION: FISH of ADDRESS: 2430B PLRIWINKLE Way TELEPHONE: 239 472 4775 CELL: EMAIL ADDRESS: INTO Q FISH of Sancap, ORG WEBS NAME OF CONTACT PERSON AND PHONE NUMBER AT THE EVENT: Diane Coetese 954 937 5701 IS THE APPLICANT/ORGANIZATION A 501(C)3, NON-PROFIT? V Certificate No. 20-8892375 Please provide	San Cap, Inc. San Cap, Inc. San i bel, FL. 33957 FAX: ITE: WWW. Fish of san cap. org Nicole Ma Hale 23956566 Yes No
DATE(S) OF EVENT: *Set-up and tear down must be included as part of event dates.	BEGINNING/ENDING TIME:
Event Date(s) October 23, 2021	tet-up Time(s) <u>after 12:00pm</u> Event Time(s) <u>6:30 AM - 10:30 AM</u> ear-Down Time(s) <u>10:00 AM - 10:30 AM</u>
TYPE OF EVENT/SPECIFIC ACTIVITIES: 10 K Race to be	charge (IF ANY): # 40.00 enofit F.I.S.H. in Traak Club
PLEASE CHECK APPROPRIATE BOX: Private Event Publice *NOTE – Public events will be listed on the Special Events Co	

A drawing of event layout, po application submission.	arking area, placement of signs and	temporary structures	must be attached upon
be double-faced, per Special	pel Code permits one (1) on-site sign Event. Non-Profit organizations are oval. BANNER SIGNS AND BALLOON	permitted up to six (6)	off-site directional
Please indicate sign size, type,	AL	Non-Profit Organizatio LS', Mile Marker	ns only): Runners in 9 / 19 / 19 / 19 / 19 / 19 / 19 / 19 /
tables, bounce houses, dunk to the Building Department and o	URES - Including arches, tents (spec anks, etc. Tents exceeding 120 squa a fire inspection.	ify number of tents an are feet require a tent	d tent size), chairs, permit (per tent) from
Tent #1 Size:	Tent#2 Size:	Tent #3 Siz	e:
Temporary Structure Type: Dla	ow-up archat tinish i	inlauantity: 10 h	igh x 15 wide
Temporary Structure Type:		Quantity:	V
Temporary Structure Type:		Quantity:	
TRAFFIC CONTROL PLAN: Please pedestrian street crossing.	attach traffic control and parking p	olan for events requirir	ng off-site parking or
	ess Registration is required to work in Imber or Business Registration Number		
Are Police Services, such as Tra	ffic/Pedestrian Control or Event Secu	urity requested? V	es No
the interest of public safety, the	imum shift, per staff member and \$4 sanibel Police Chief may require ar Events Permit, in which case, applic	15, per staff member, p n applicant retain Poli	ce Services as a
Will amplified music be played?	Yes No *Must comply with No	ise standards, Sanibel Co	ode Chapter 30, Article III.
Will City property, public right-o	f-way or other public property, park	s, beaches, etc. be ut	ilized? Yes No
If yes, please identify right-of-wo	ay and/or public property/park nam	e: Public bothroo	Ms at Community Pack
ensuring compilance with this p deposit, and may constitute a v by the City of Sanibel Public Wo overnight events, applicant is re	or o	ance will be provided of 8 a.m. to 5 p.m., da te (emptying trash cor	y lead to forfeiture of at Community Park ily. In addition, for
ELICATED LIELD ON OUTV BROBERTY	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -		011 1 1 1 1

EVENTS HELD ON CITY PROPERTY: Liability Insurance in the amount of \$1,000,000 listing the City of Sanibel as an additionally insured party may be applicable for certain events held on City property. Proof of insurance must be provided before application is approved.

NOTE: If event is held on City property, such as a City Park or City Hall, <u>alcohol is prohibited</u> unless approved by City Council. A rental fee and deposit is applicable for use of certain City Properties. Please contact the City Manager's Office at (239) 472-3700 for information regarding fees and deposits.

Will alcoholic beverages be served or sold? Yes No If yes, please contact the Division of Alcoholic Beverages and Tobacco at (239) 344-0885, to determine if you are required to obtain a liquor license. If a liquor license is required, applicant must submit the application for a liquor license attached to this application for review and approval by the Planning Department.
Will food and/or drink be served or sold? Yes No (Appropriately rated fire extinguishers required) If this is an outdoor event, vendor may require a Lee County Department of Health Permit or a License from the Division of Business and Professional Regulation. To find out if you need a Health Department Permit or license, please call the Lee County Health Department at (239) 690-2100 or Division of Business and Professional Regulation at (850) 487-1395.
Will trash receptacles, dumpsters and recycling containers be provided? Yes No If yes, indicate location on site plan. Will trash receptacles, dumpsters and recycling containers be provided? Yes No If yes, indicate on site plan. Who will provide the receptacles, dumpsters or containers? Havence Disposal NOTE: Trash and recycling receptacles must be emptied at the end of each day into a dumpster for multiple day events to discourage the feeding or foraging of raccoons. Failure to do so will be in violation of this permit, may lead to forfeiture of deposit, and may constitute a violation of other City Ordinances. Is this a Sanibel student or Sanibel youth group event? Yes No If yes, the fee for a special event permit shall be \$5 so long as proceeds from the event solely benefit a Sanibel student or Sanibel youth group; is a single day event generally not lasting longer than 8 hours; no vendor or related fees are charged (only the youth group fee or contribution is solicited); event is managed and conducted solely by volunteers; and temporary and/or permanent structures are not required. (Ord. 07-016)
Is the applicant an organized homeowners association or neighborhood association? Yes No If yes, the application fee shall be waived. (Resolution 07-020) Does event require Vehicle for Hire or a tour bus for guests and participants? Yes No (Ordinance 13-009) If yes, please list bus/van length seating capacity Name of Company
Does event require electrical usage at any City Owned Property? Yes No A daily power usage fee for electrical connection at any City owned property will apply. (Resolution 07-092)
OWNER OF PROPERTY: If the person/group applying for this permit is not the owner of the property, the property owner must sign this application. If the property owner is unavailable to sign the application, a letter of permission from owner is acceptable.
Teresa Riska Hall Teresa Riska - Hall Executive Dir Property Owner Signature Print Name Title
By signature below, it is understood by applicant that this application is subject to review and approval by City staff and may be revoked at any time for non-compliance with rules, local ordinances, state statutes or if the event endangers the health, safety, or welfare of the public. The City reserves the right to cancel the event hould any conflicts arise with scheduling, and will give reasonable notice to the applicant for the purpose of escheduling. During reviews by various City Departments, additional conditions may be imposed. As required by Section 110-83, City services determined necessary for the conduct of the Special Event, such as temporary ghting or police officers to direct or reroute traffic, shall be paid by applicant.
his permit is valid only for the time indicated on this permit. In the event that the applicant fails to fulfill the equirement(s) as set forth in this permit or fails to obtain proper authorization to proceed, if conditions have changed, including but not limited to time, specifications and activities, deposit may be forfeited and the permit may be cancelled.
Chapter 110 of the Sanibel Code. Applicant further understands that the use of Fireworks, Explosives and Ipward Lighting are prohibited at all times. *Copy available upon request. Applicant Signature: Print Name: Diane R. Coetese

-- FOR CITY USE ONLY--

DEPARTMENT COMMENTS

FEES BY DEPARTMENT:

		\$
COMMUNITY SERVICES		Community Services
	PLANNING DIVISION:	
	BUILDING DIVISION: If checked "YES" applicant must comply with attached Tent Standards.	Yes No
POLICE	No Road way or Roadside Parking See Worksheet Attached	\$ 2,025 Police
FINANCE	\$50 app fee paid 1/15/2021 #2101796	\$ 50 °C Finance
	Business Tax Receipt Verified? Tes No	
NATURAL RESOURCES		
	If checked "YES" applicant must comply with attached Beach Standards.] Yes 🗌 No
RECREATION		\$ Recreation
Comments/Permit C	onditions: Perely Continue	
City Manager Appro	Date 20	22
4	Revised 10/1/2018 (Ord. 1)	8-011)

Teash Plan (1)







PREMIER SPONSOR:

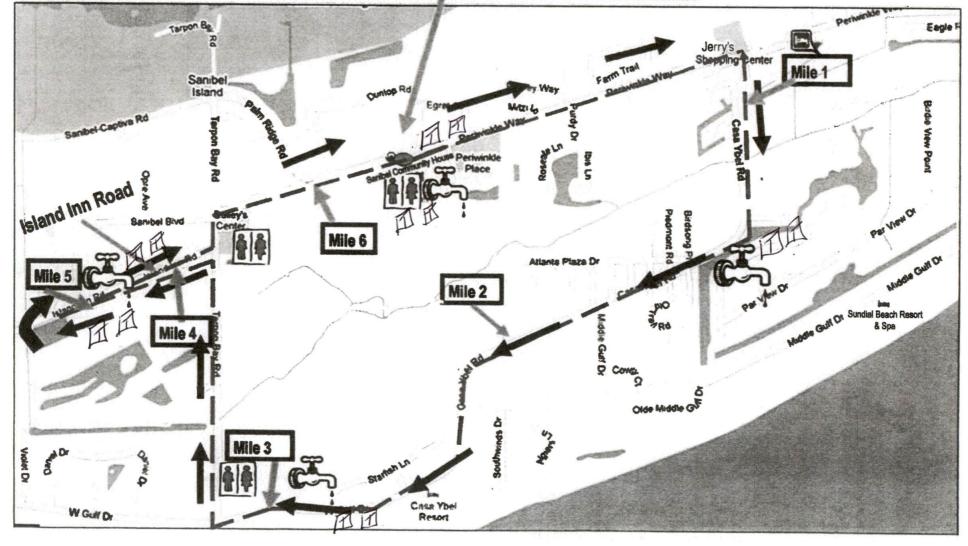
LEE HEALTH

Foundation

F.I.S.H. 10K Start/Finish Line

At Sanibel Community House • 2173 Periwinkle Way, Sanibel





CITY OF SANIBEL BUSINESS TAX RECEIPT No. 21-00017603 CODE 7040 EXPIRES SEPTEMBER 30, 2021 NO FISH OBUSINESS NAMEL-CAPTIVA INC APPLICANT'S NAME FEINER MAGGI .00 BUSINESS LOCATION BUSINESS TAX 2430 PERIWINKLE WAY . 00 TO TRANSACT THE BUSINESS OF COMMERCIAL RENTAL OF REAL COMMERCIAL RENTAL 2100 . 00 TOTAL \$. 00 City Of Sanibel Ordinance No. 04-005 requires construction contractor licensing in addition to the Business Tax. NON APPLICABLE DATE ISSUED 9/18/20 FISH OF SANIBEL-CAPTIVA INC 2430 PERIWINKLE WAY STE B A D I D L R . 00 AMOUNT PAID \$ SANIBEL FL 33957 E N S This business tax receipt must be conspicuously posted on the premises at all times or, if there are no premises, carried by the applicant. Application must be made to the City Manager immediately if receipt is lost, business is moved to a new location or business is acquired by a new owner, otherwise, this business tax receipt becomes VOID. CITY OF SANIBEL BUSINESS TAX RECEIPT No. 21-00014757 CODE 5814 EXPIRES SEPTEMBER 30, 2021 FISH OF SANIBEL-CAPTIVA INC APPLICANT'S NAME FEINER MAGGI **BUSINESS LOCATION** 00 BUSINESS TAX 2430 B PERIWINKLE WAY TO TRANSACT THE BUSINESS OF . 00 CHURCHES & NONPROFIT ORGANI COMPLY WITH PC RESOLUTION .00 TOTAL S . 00 City Of Sanibel Ordinance No. 04-005 requires construction contractor licensing in addition to the Business Tax. NON APPLICABLE 9/18/20 DATE ISSUED FISH OF SANIBEL-CAPTIVA INC A D 2430 PERIWINKLE WAY STE B I D L R SANIBEL FL 33957 AMOUNT PAID \$.00 N S

This business tax receipt must be conspicuously posted on the premises at all times or, if there are no premises, carried by the applicant. Application must be made to the City Manager immediately if receipt is lost, business is moved to a new location or business is acquired by a new owner, otherwise, this business tax receipt becomes VOID.

G S

F.I.S.H. 10K Traffic Control Plan October 23, 2021

The 2021 10K Race 4 FISH will start at the Community House with a sign-up and check-in beginning at 6:30am. The race will start at 7:30am proceeding east on Periwinkle Way. One lane on Periwinkle will be closed to traffic from the front of the Community House to Casa Ybel Road for the brief time the runners are on Periwinkle. There will be cones placed from the starting line in such a way that runners will be directed into one single lane on Periwinkle as quickly as possible. Cones will be fitted with signs informing the runners to keep right of the cones to ensure that the runners do not cross into the open lane of traffic. At packet pickup, all runners will be given a 5x7 card directing them to keep right of the cones at all times. An announcement will be made prior to the race informing the runners of the narrowing of the track and the signage will be in place.

Casa Ybel will have one lane closed from Periwinkle to Tarpon Bay where the runners will turn right and proceed on the street to Island Inn Road. The runners will turn left onto Island Inn and continue to the turnaround marker where they will return to Tarpon Bay Road. At Tarpon Bay, the runners will bear left onto the bike path on Periwinkle Way and continue to proceed on the bike path to the finish line at the Community House.

Once the leading group of runners pass the volunteers at the intersection of Periwinkle and Casa Ybel, the volunteers will direct the slower runners to move directly onto the bike path thus allowing Casa Ybel to reopen from Periwinkle to Middle Gulf Dr. and from Middle Gulf to Algiers Road and from Algiers to Tarpon Bay. Total closure of Casa Ybel Road should be in minutes. With the volunteers posted at the streets, there should be a minimal wait for any resident to let the runners go by.

Cones will be placed by two teams provided by FISH volunteers. One team will start from West Gulf Dr and Tarpon Bay Road and go toward Periwinkle. The other team will start at the starting line and proceed down Periwinkle toward Casa Ybel. Cones will be picked up as soon as the bulk of the runners have passed but not until the police escort is in place.

There are several driveways and streets along the route which will be monitored to prevent traffic from interfering with the runners and ensure the safety of all. Volunteers recruited by FISH will be posted at all driveways and streets unless manned by the Sanibel Police. The police will be at intersections and other sensitive points for the entire route as designated by Chief Dalton.

At the Community House, there will be eight Porta-Potties placed. Other restrooms are available at the Community House as well as the city park.

Parking is available at the Sanibel Community House, Big Arts parking lot, St. Michael's and the Congregational Church.

FISH 10K RACE 2021

Sanibel Community House/Start and Finish Line

LOCATION OF EVENT:

ADDRESS: CONTACT PERSON: CONTACT PERSON TELEPHONE: CLIENT NAME: BILLING ADDRESS: PERMIT #:	2173 Periwinkle Way Diane Cortese 954-937-5701 F.I.S.H of Sanibel 2430-B Periwinkle Way	Sanibel, Fl. 33957	
This Special Event/Detail has be will expire on JUNE 11, 2021 at *** When signing up for a Special ************************************	t 1400 hours. al Event/Detail, the date ar *******	nd time must be included with r	member's signature. ***
Date/Time/Assignment			
10/23/20 6:00 am to 10:30	am	Traffic Control/ Date/Time	Alternate Date/Time
1. Traffic Control @Middle Gu	f and Casa Y Bel		
2. Traffic Control @Palm Ridge	and Periwinkle Way		
3. Traffic Control @ Main Cros	swalk at SCA		
4. Traffic Control @ Algiers and	d Cas Y Bel		
5. Traffic Control @Periwinkle	Way and Casa Y Bel		
6. Traffic Control @Periwinkle	Way and Casa Y Bel	-	
7. Traffic Control @Tarpon Bay	and West Gulf Drive	,	
8. Traffic Control @Periwinkle	Way and Tarpon Bay		
9. Traffic Control @ Periwinkle	Way and Dunlop Road	Officer Royka	and the second
10. Traffic Control @ Trost Par	king Lot and Tarpon		
HAVE ON DUTY SERGEA	ANT SIGNATURE		
GENERATOR LIGHTS NE	EEDED: YES OR NO		
CONES NEEDED: YES OF	RNO		
BARRICADES NEEDED:	YES OR NO		
TRAFFIC GLOVES, TR	RAFFIC VEST AND T	TRAFFIC WANDS ARE N	MANDATORY

Special Event Posted in Book and Emailed by Lt. Towler 6/08/21

Sanibel Community Association 2173 Periwinkle Way Sanibel, Fl 33957

Dear Friend of FISH,

FISH of SanCap would like permission to use the Sanibel Community Association parking lot for the overflow for our annual 10K Race 4 FISH which will be held on Saturday, October 23, 2021.

To protect the interest of the Sanibel Community Association we will provide you with a Certificate of Insurance, which will protect the Sanibel Community Association as an Additional Insured Party for any liability that may arise from our use of your property.

If you approve this request, please sign below and email to Alicia@fishofsancap.org or call Alicia Tighe, FISH Executive Director at 239-472-4775 with any questions.

Thank you for the consideration of our request.

Curtino

Sincerely,

Diané Cortese

10K Race 4 FISH Committee Chair

Property Owner's Authorization

Signature: Javal
Printed Name: Savah Jacobson

Date: 6/10/21

Sanibel Congregational United Church of Christ 2050 Periwinkle Way Sanibel, Fl 33957

Dear Friend of FISH,

FISH of SanCap would like permission to use the Sanibel Congregational United Church of Christ parking lot for the overflow for our annual 10K Race 4 FISH which will be held on Saturday, October 23, 2021.

To protect the interest of the Sanibel Congregational United Church of Christ we will provide you with a Certificate of Insurance, which will protect the Sanibel Congregational United Church of Christ as an Additional Insured Party for any liability that may arise from our use of your property.

If you approve this request, please sign below and email to <u>Alicia@fishofsancap.org</u> or call Alicia Tighe, FISH Executive Director at 239-472-4775 with any questions.

Thank you for the consideration of our request.

Sincerely,		
Diane	Carte	W

Diane Cortese

10K Race 4 FISH Committee Chair

Property Owner's Authorization
Signature: Dalla Summa
Printed Name: SANDRA SIMMONS
Title: OFC MEG
Date: (0.10-21

St. Michael & All Angels Episcopal Church 2304 Periwinkle Way Sanibel, Fl 33957

Dear Friend of FISH,

FISH of SanCap would like permission to use the St. Michael & All Angels Episcopal Church parking lot for the overflow for our annual 10K Race 4 FISH which will be held on Saturday, October 23, 2021. 40a - 103a.

To protect the interest of the St. Michael & All Angels Episcopal Church we will provide you with a Certificate of Insurance, which will protect the St. Michael & All Angels Episcopal Church as an Additional Insured Party for any liability that may arise from our use of your property.

If you approve this request, please sign below and email to Alicia@fishofsancap.org or call Alicia Tighe, FISH Executive Director at 239-472-4775 with any questions.

Thank you for the consideration of our request.

Sincerely,

Diane Cortese

10K Race 4 FISH Committee Chair

Property Owner's Authorization

June 2021

Big Arts Sanibel Island 900 Dunlop Road Sanibel, Fl 33957

Dear Friend of FISH,

FISH of SanCap would like permission to use the Big Arts Sanibel Island parking lot for the overflow for our annual 10K Race 4 FISH which will be held on Saturday, October 23, 2021.

To protect the interest of the Big Arts Sanibel Island we will provide you with a Certificate of Insurance, which will protect the Big Arts Sanibel Island as an Additional Insured Party for any liability that may arise from our use of your property.

If you approve this request, please sign below and email to <u>Alicia@fishofsancap.org</u> or call Alicia Tighe, FISH Executive Director at 239-472-4775 with any questions.

Thank you for the consideration of our request.

	Anna I Go making at
Sincerely,	Approved for parking at
	BIG ARTS
Diane Cartes	2200 Periwinkle Way
Diane Cortese	0200
10K Race 4 FISH Committee Chair	5:30 A.M. to 12:00 F
	October 23,2021
Property Owner's Authorization	
Signature: 4740	
Printed Name: Lee Ellen Hard	05
Title: <u>Executive Director</u>	
Date:	



City of Sanibel Invoice – Special Events

HSIL				
Applicant Name:				
\$50 Sanibel Resident/Business	\$150 Non-Re	esident/Business		
\$50 Sanibel Retail Sidewalk Sale	\$5 Sanibel Y	outh Car Wash/Y	Youth Event	t5 00
		((001-0000-329	-10-01) P
\$5 Late Fee, per day @days		((001-0000-354	-10-02)
DEPOSIT (For events held on City proper	ties)			
\$300 (1-499 participants) \$500 (50	0-999 partici	pants) [] \$1,00	00 (1000+ part	icipants)
\$150 Pavilion Only Deposit				
			(001-0000-22	29-10-00)
CITY FACILITIES	Resident	Non-Resident		
Community Park – Entire Park (CP)	\$475	\$575	(001 0000 3	,2 10 00)
□ Pavilion	\$25	\$50		
□ Volleyball Court (Hourly)	\$10	\$20	(a)	hours
☐ Shuffleboard Court (Hourly)	\$10	\$20	@	hours
☐ Parking Lot Closure Fee	\$125	\$250		
Bowman's Beach Pavilion	\$25	\$50		
MacKenzie Hall (2 Hour Block)	\$25	\$50	<u>@</u>	hours
City Hall Gazebo	\$25	\$50		
Recreation Center Pavilion (4 Hours)	\$150	\$300	@	hours
EQUIPMENT				
Traffic Control Devices – Installation		\$30 _		(001-0000-347-40-10)
\$1 Traffic Control Device, each	@	devices		(001-0000-362-10-01)
Temporary Fence Installation (100 feet/5 Pe	osts)	\$40/eac	h @	(001-0000-347-40-10)
Temporary Fencing (100 feet/5 Posts) \$1	0/each (Resid	ent) \$20/each (d	@	(001-0000-362-10-01)
Temporary Fence Deposit (100 feet/5 Posts	;)	\$40 @)	(001-0000-229-10-00)
Equipment Delivery Fee		\$30 _		(001-0000-347-40-12)
110V Power Fee @ City Facilities-Per outlet \$10/each \$10/each @				
110V Power Fee @ City Facilities-Per outlet \$10/each \$10/each @ 220V Power Fee @ City Facilities-Per outlet \$20/each \$20/each @				
(001-0000-347-40-11)				
OTHER				
Road Closure Fee \$250	DA	展 朝 海	(001-0000-329	9-10-03)
\$129 Tent Permit Fee for first tent/\$54	(19) The second		(001 0000 01)	2.10.00)
Police Services (\$135/3-hour Minimum	-\\$45/hour t	hereafter)	(001-0000-34)	2.10-00)
		-	TOT	AL DUE: 45000

CITY OF SANIBEL *** CUSTOMER RECEIPT ***

Batch ID: SNBLDXT 1/15/21 11 Receipt no: 2101796

Type SvcCd Description

MISC REVENUE GEN FUND

Qty

1.00

\$50.00

FISH

SPECIAL EVENTS PERM 00100003291001

FISH OF SANIBEL

Tender detail

3569 CK Ref#: \$50.00 \$50.00 Total tendered: Total payment: \$50.00

Trans date: 1/15/21 Time: 16:33:26

THANK-YOU FOR YOUR PAYMENT





CITY OF SANIBEL SPECIAL EVENT PERMIT

PERMIT #21-047

APPLICANT/BUSINESS NAME: FISH of SanCap, Inc.

LOCATION OF EVENT: Sanibel Community House, 2173 Periwinkle Way

EVENT NAME/TYPE: 10K Race for FISH

CONTACT PERSON: Diane Cortese (954) 937-5701 or Nicole McHale (239) 565-6663

AUTHORIZED EVENT DATE(S): Event 10/23/2021 (Setup 10/22/21 & Tear-down 10/23/21)

EVENT TIME: 6:30 a.m. to 10:30 a.m.

TEMPORARY STRUCTURES/SIGNS: 8 ft sign at Start Line, Course Directional Signs, Finish Line Arch

This permit must be clearly displayed at event location at all times during authorized event dates. Applicant must have approved permit application and tent permit (If applicable) available upon request.

Event set-up and tear down, and display of signs and merchandise are permitted during the above listed authorized event dates only. Outdoor banners and balloons are strictly prohibited.

Issued By: Date: