

Memorandum

DATE: September 13, 2021

TO: City Council

THROUGH: City Manager Judie Zimomra

FROM: Community Services Director Keith Williams

RE: Wastewater Engineering and Utility Advisory Services

RECOMMENDATION: Approve Tetra Tech 1-year extension to perform the City's wastewater engineering and utility advisory service.

The City utilizes a consultant to perform certain wastewater engineering tasks, such as plant operating permit renewals, wastewater system designs, studies and reports and engineering-related assistance. At its September 20, 2011 meeting, City Council authorized the City Manager to execute the Professional Services Agreement with Tetra Tech (No. 10/11-146) to perform these services and the current agreement extension expires on October 6, 2021.

They currently are working on multi-year design and construction projects including the Donax plant conversion to a 5-stage Bardenpho process with the addition of membrane filters for further denitrification, and increased plant capacity; Phase 4A and 4B design and construction services; Community Rating Service (CRS) technical assistance and FEMA map revision professional review.

Tetra Tech has agreed to extend services for one (1) year. The proposed renewal will extend the contract period through October 6, 2022. Tetra Tech will continue to use their approved rate schedule included within the current agreement.

Staff recommends that Council approve the one (1) year agreement extension. Funding for any work under this Agreement will be included in the professional services line item of the utility and general operating budget (Fund 450, 001, 101 and 169).

cc: Finance Director Steve Chaipel
City Attorney John Agnew