

CITY OF SANIBEL POLICE DEPARTMENT
TEMPORARY POLICE FACILITY ANALYSIS
March 24, 2021

This analysis by ADG Architecture, llc studies the temporary relocation of the Police Department during the construction of the PD wing remodel and expansion. The study considers the relocation of the Police Department to the “Bank Building” at 2475 Library Way and to the offices in the City Hall complex currently occupied by the Building, Planning and Natural Resources Departments.

In any relocation of the PD a secure perimeter with access control should be provided to minimize unwanted access:

- Only appropriate personnel should be able to gain access to the secure area of the Police Department. Creating a secure vestibule within the building may be the easiest way to provide this solution.
- Secure vehicle storage, protection of assets, especially specialty vehicles such as ATVs by providing fencing around the exterior storage areas.
- Access control

Evidence storage should be within a controlled and secure area, to keep in compliance with FDLE and other standards of care for proper storage and record of evidence:

- Security for evidence storage- short term storage as items get logged or prior to log as well as long-term storage. Also, refrigerated evidence storage.

Also, weapon storage should be located within a secure area to ensure controlled access to weapons and ammunition.

Based on the usable building area for each facility, the Bank Building is closest to the area within the current Police Department wing in the City Hall complex:

<u>Existing PD Area</u>	<u>Bank Building</u>	<u>City Hall Building, Planning & Natural</u>
	<u>Area</u>	<u>Resources</u>
4,387 SF	4,176 SF	3,616 SF
(not including temporary trailers or dispatch/PSAP spaces)		(including restroom & break rooms)
(All areas are taken from within exterior walls)		

In general, similar remodel would be required within the Bank Building and the Building, Planning & Natural Resources areas to provide the security and spaces needed for the Police Department to function. However, as the existing Police Department area is already a tight fit, locating the PD temporarily to a significantly smaller portion of the City Hall Building may put additional stress on the PD operations.

It would take minimal work to bring the Building, Planning & Natural Resource Departments to the Bank Building and if extensive renovations are imminent for the City Hall Departments, consideration can be made to relocate those departments to the Bank Building temporarily after the PD vacates it.

No matter which department occupies the Bank Building, it is recommended to provide the access control card readers on the same system as in the existing City Hall complex. In addition, any security cameras or other forms of City standard systems should be considered.

Diagrams are also included with this analysis with noted locations of the PD departments & uses in both the Bank Building and City Hall areas. The locations noted are used only as a method of understanding the building area and the amount of physical remodeling that may be required, not intended to be the only solution for the use of the spaces.

Police Department Temporarily Occupying the Bank Building:

- Interior building area is only slightly less than existing Police area in the City Hall complex (not including dispatch/PSAP areas or temporary trailers on the site).
- New interior construction recommended: secure entry vestibule, evidence intake & processing vestibule/work area, any other wall partitions required for private offices. Additional mechanical and electrical changes would be required, depending on the amount of additional private offices are included. New secure room for storage of weapon lockers.
- Exterior construction recommended: perimeter fence with vehicle gates, additional fencing for secure bike storage and impound locker.
- Recommend to provide card reader access control, as per City's standard for employee access.
- As bank building area is less than the existing building, Parking Enforcement may need to remain in temporary trailer office, there is some open grass space between the parking spaces and tree line where the trailer most likely can be relocated.
- Dispatch/PSAP would not be able to be located within bank building, construction type is not sufficient and there are no fire sprinklers in the building.

Police Department to Temporarily Occupying the Building, Planning & Natural Resources areas of the City Hall Complex:

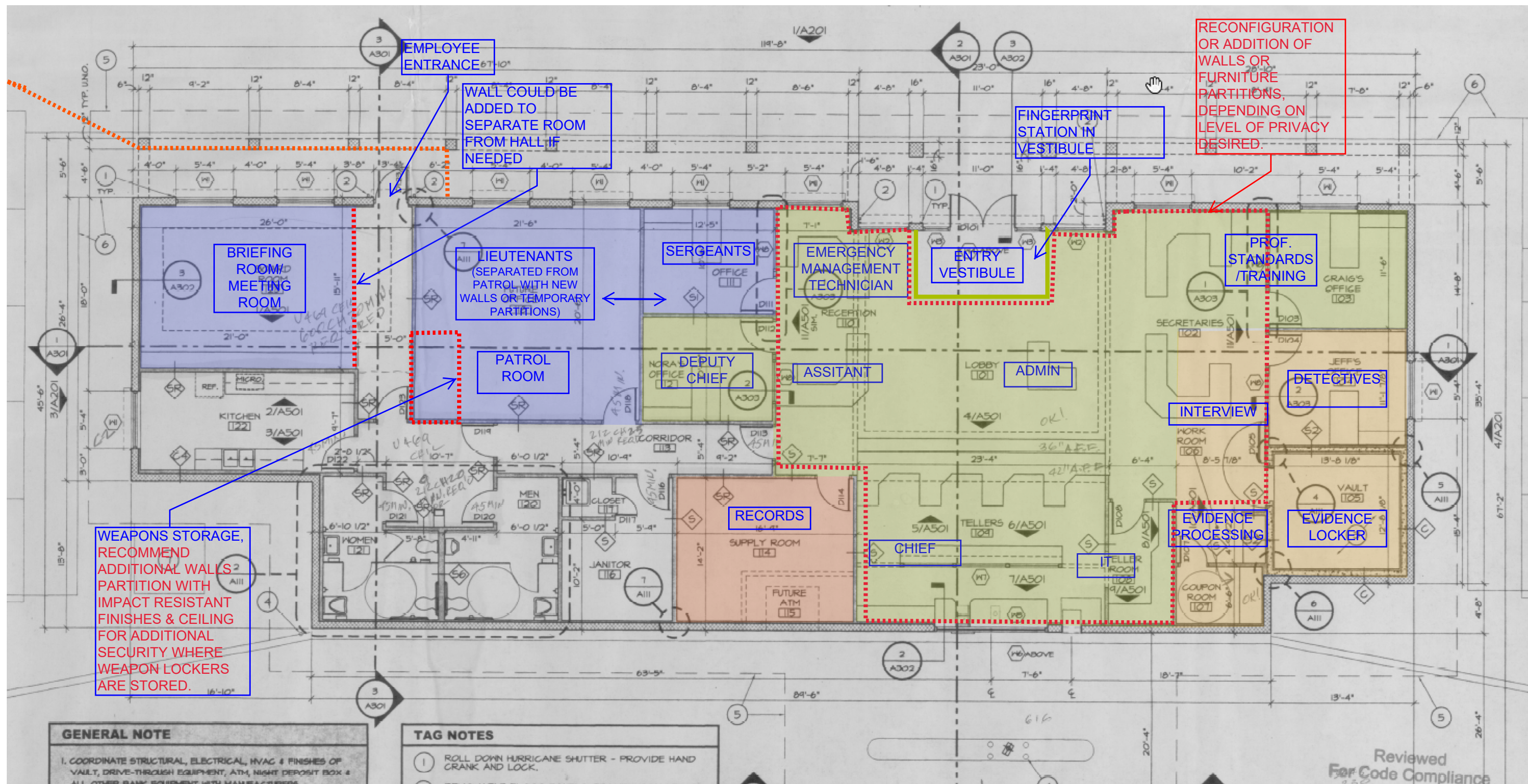
- Interior building area is less than existing Police area in the City Hall complex (not including dispatch/PSAP areas or temporary trailers on the site).
- New interior construction recommended: secure entry vestibule, evidence intake & processing vestibule/work area, any other wall partitions required for private offices. Additional mechanical and electrical changes would be required, depending on the amount of additional private offices are included. New secure room for storage of weapon lockers.
- Existing space is mostly private offices, however office sizes are generally smaller than the existing Police Department area in the City Hall complex.
- Exterior construction recommended: perimeter fence with vehicle gates, additional fencing for secure bike storage and impound locker.
- Exterior doors would already have access control installed, additional access control would be required for any gates within secure fence openings.
- As bank building area is less than the existing building, Parking Enforcement may need to remain in temporary trailer office, trailer should be relocated to an area within the temporary Police area.
- Dispatch/PSAP would not be able to be located within bank building, construction type is not sufficient and there are no fire sprinklers in the building.

Building, Planning & Natural Resources to Temporarily Occupying the Bank Building

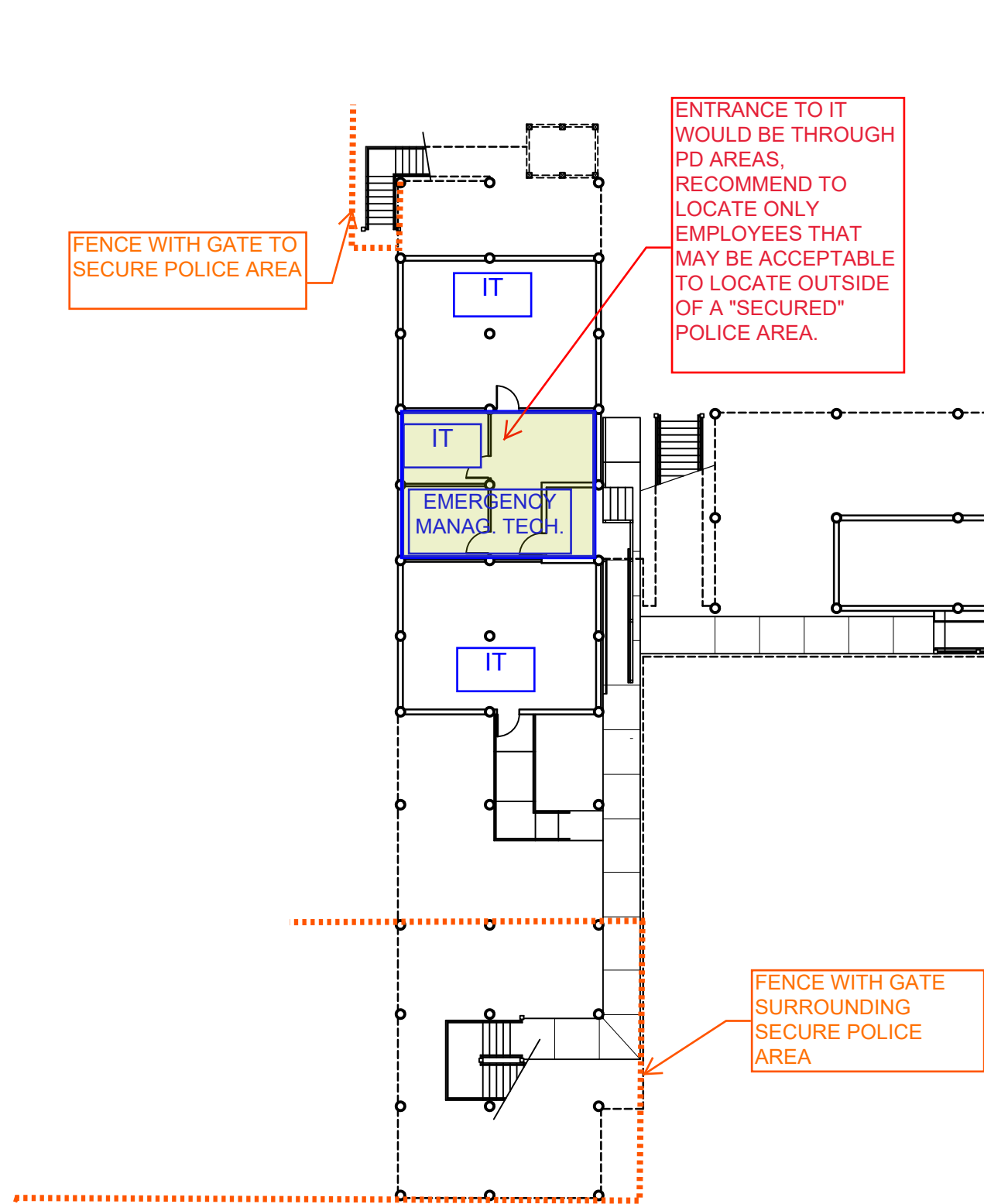
- Interior building area is larger than existing department areas in the City Hall complex.
- Total of approx. 20 employees needing relocation, 25 parking spaces are provided (24 standard & 1 accessible).
- Bank building has less private offices than existing space in the City Hall complex, but enough room throughout for cubicles or partitions to be added.
- Recommend to provide card reader access control, as per City's standard for employee access.
- Recommend a secure vestibule or other method of public wishing to enter the building to request to enter into locked building.

PSAP constructed as First Phase of Police Department Expansion

It is difficult to quantify the cost of constructing the PSAP/Dispatch portion of the Police Department expansion prior to the rest of the remodel or expansion to the rest of the PD facility. The initial concept for the PD expansion does consider the communications department and PSAP area as a part of the new portion of the building, in order for the construction type, fire sprinkler, and other physical construction requirements to be acceptable. However, a good portion of the expense may be the cost of the construction team needing to fully complete a portion of the construction before the rest, for which the contractor would need to be involved on how this would affect the overall cost of the project.

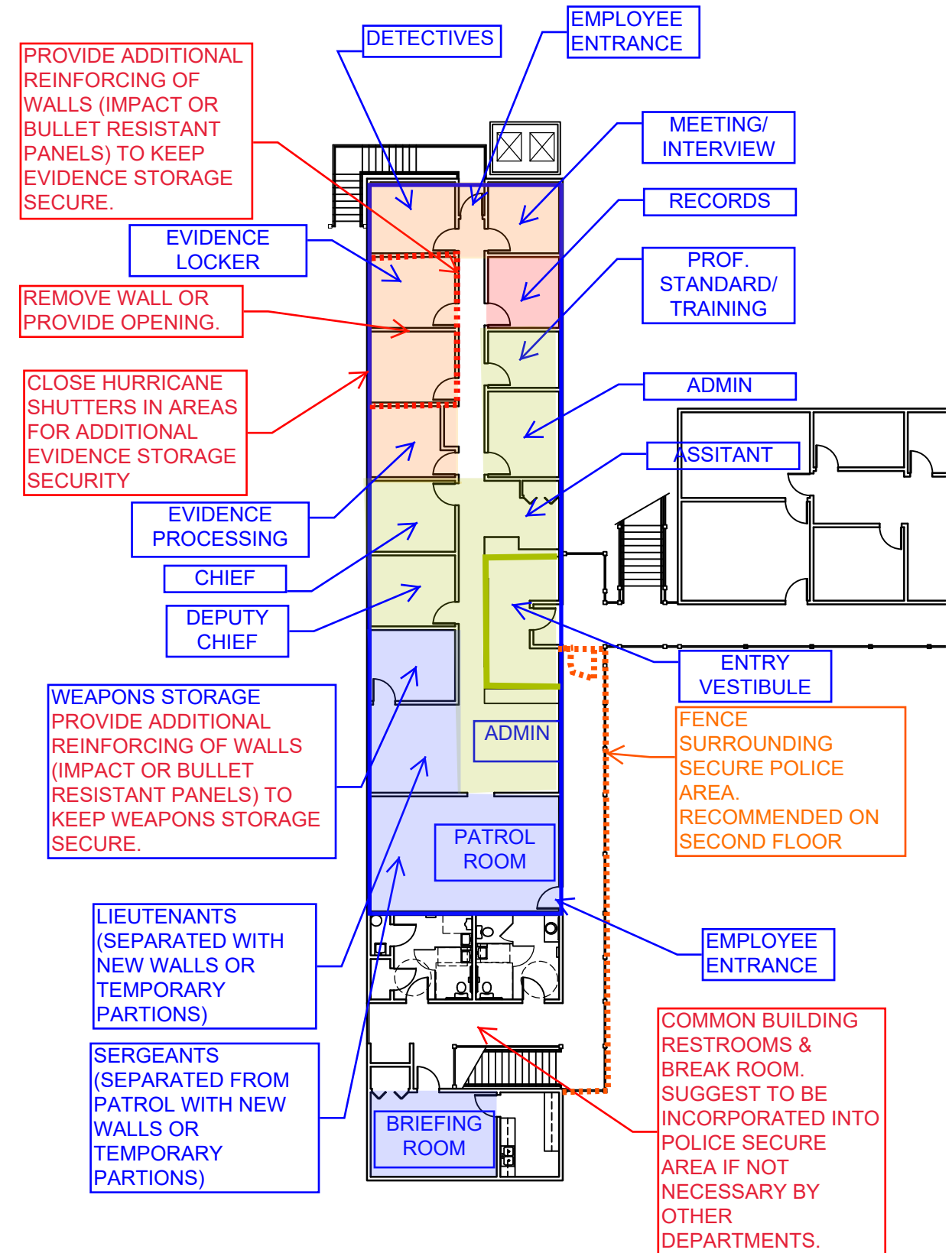


INTERIOR IMPROVEMENTS TO BANK BUILDING
4,176 SF INTERIOR AREA



CITY HALL PARTIAL GROUND FLOOR PLAN

444 SF



CITY HALL PARTIAL SECOND FLOOR PLAN

3,172 SF (INCLUDING EXISTING RESTROOMS & BREAKROOM AREAS)