

- Fri Sept 10: CB&A presents 8-10 chosen candidates to Council for consideration, with full reports on each candidate (e.g., cover letter, resume, introduction, background check results, reference comments, etc.). As part of Mr Baenziger's scope of work, he will be reaching out to the Councilmembers individually to discuss the candidates CB&A has moved forward for further council consideration.
- Wed Sept 15: 5 pm Special Council Meeting to select up to five candidates for further consideration (Mr Baenziger to participate via zoom)
- Tues Sept 28: Short-listed candidates to Sanibel for City/island tours and reception
- Wed Sept 29: Candidate Interviews with individual Council members
- Thurs Sept 30: 5 pm Special Council Meeting to make final rankings and selection for CM position (Attorney Agnew to participate via Zoom)
- Sept 30-Oct 5: City Attorney and Mayor negotiate contract with selected candidate
- Tues Oct. 5: Regular City Council meeting to include on Agenda approval of Contract, including establish start date of new City Manager

Note: Mr. Baenziger indicated Councilmembers will have the opportunity to do their own due diligence on each of the 8-10 shortlisted candidates provided on September 10, between September 10 and the 15, when Council will pare the list down to a maximum of five candidates.

There will then be two additional weeks for Councilmembers to individually vet the shortlisted candidates—including the reception (which could become a virtual forum, depending on COVID considerations) and interviews—before Council will make its final selection. Mr. Baenziger has indicated he believes Council will have had ample opportunity to fully vet each candidate by the date of selection on September 30th, 2021